



Dave Wepking
Director
Department of Public Works
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October 14, 2020

Mayor Devine and Members of the Common Council
7525 West Greenfield Avenue
West Allis, WI 53214

Honorable Mayor and Common Council Members:

Due to the recent hiring freeze and number of open positions the Department of Public Works currently has unfilled, I respectfully request permission to fill six vacancies out of the current 20+ open positions within the department. All positions listed below are budgeted for.

Equipment Operator, Sanitation and Street Division (two) The main job duties for these positions are operating equipment associated with snow removal, salt and sanding operations, construction, maintenance and service activities.

Maintenance Repairer, Sanitation and Street Division (one) The main job duties for this position are providing general maintenance to the city's infrastructure i.e. street maintenance, catch basin and sanitary sewer repairs/cleaning, snow plowing, concrete work and other functions.

Truck Driver, Sanitation and Street Division (two) The main job duties for these positions are assisting with collection of refuse and recycling materials, assisting with street maintenance and repairs, snow plowing, etc.

Electrical Mechanic, Building/Inventory and Electrical Division (one) The main job duties for this position are the installation, maintenance, inspection and repair of electrical wiring systems and equipment, street lighting, lighting services in parks, playgrounds and parking lots, lighting for public services and in public buildings, and the installation and maintenance of the traffic control system throughout the City.

If any of these positions are filled internally it is my intention to fill any other vacancies that result.

If you have any questions or desire further clarification please feel free to contact me.

Thank you for your consideration.

Sincerely,

Dave Wepking
Director

cc: Public Works Committee members