



WEST ALLIS R-2016-0112 - 2017 Budget Calendar

June 7	Budget Kickoff Meeting (Guidelines, Schedule, Instructions).
July 11	Six Month 2016 Actual Expenditure Amounts Available.
July 25	Submission of Department Budget Requests to City Administrator.
August	Budget Meetings with Mayor.
August - September	Additions and changes to department budgets communicated to Departments.
October 4	Mayor's Recommended City Budget submitted to Common Council.
October 4	Set Hearing and order Publication of Notice of Public Hearing ordered by Council.
October – November	Council Review of City Budgets as submitted.
October 10 and 24 (if needed)	Budget Information Review Meeting – Administration and Finance Committee.
October 6	Publication of Proposed Budget.
November 1	Public Hearing – City Budget (7:00 p.m. – Council Chambers).
November 15	Adoption of City Budget, Levy of Property Tax, Appropriations Ordinance.
November 23	Publication of Appropriations Ordinance and Adopted Levy.
December 2	Completion of Real Estate Tax Roll and delivery of Real Estate Tax Bills.
December 5	Completion of Personal Property Tax Roll and delivery of Personal Property Tax Bills.