



# City of West Allis

## Meeting Minutes

### License & Health Committee

*Aldersperson Vincent Vitale, Chair*  
*Aldersperson Suzette Grisham, Vice-Chair*  
*Alderspersons: Rosalie L. Reinke, Daniel J. Roadt, and Tracy Stefanski*

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Tuesday, May 5, 2020

6:02 PM

City of West Allis YouTube Channel  
<https://www.youtube.com/user/westalliscitychannel>

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#### SPECIAL MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Chair Vitale at 6:02 p.m.*

#### B. ROLL CALL

**Present** 5 - Vitale, Grisham, Reinke, Roadt, and Stefanski

*Others present: Nicholas Cerwin, Assistant City Attorney and Rebecca Grill, City Administrator/Clerk.*

#### C. MATTERS FOR DISCUSSION/ACTION

1. [2020-0300](#) Training regarding alcohol licensing laws, policy, and practice

**Attachments:** [License and Health Powerpoint Training 5-5-20](#)

*Assistant City Attorney Cerwin presented a Powerpoint on license laws, policies and practices.*

**This matter was No Action.**

2. [2020-0301](#) Discussion on Operator's License Guidelines for Clerk's Office

**Attachments:** [Bartender Guidelines \(2-25-20\)](#)

*See legislative file no. 2020-0300.*

**This matter was No Action.**

3. [2020-0302](#) Discussion regarding potential options for reduction in fees for certain licenses impacted by the Safer-at-Home Orders

**Attachments:** [Amend 9.02\(21\)\(a\)&\(b\) Class B Fees O-2020-0014](#)

[Amend 9.02\(21\)\(a\)&\(b\)\(h\) Class B and Operator Fees O-2020-0015](#)

*This matter was held until recess of the Common Council meeting.*

#### D. ADJOURNMENT

**A motion was made by Stefanski, seconded by Reinke, to adjourn at 6:52 p.m. The motion carried unanimously.**

*Respectfully submitted,*

*Rebecca Grill*  
*City Administrator/Clerk*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

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Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

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It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.