



# City of West Allis

## Meeting Minutes

### Economic Development Loan Task Force

Monday, September 30, 2024

11:30 AM

City Hall, Room 210 - Virtual

<http://bit.ly/4dmYocb>

Meeting ID: 261 747 748 99

Passcode: PN65oQ

#### VIRTUAL MEETING - (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order at 11:30 a.m.*

#### B. ROLL CALL

**Present** 4 - Tim Klare, Dan Devine, Martin J. Weigel, Bridget Condon

**Excused** 1 - City Administrator/Clerk Rebecca Grill

#### Others Attending

Patrick Schloss, Economic Development, Executive Director  
Shaun Mueller, Economic Development, Development Project Manager  
Carson Coffield, Economic Development, Economic Development Specialist  
Jason Kaczmarek, Finance Director/Comptroller

#### C. NEW AND PREVIOUS MATTERS

1. [R-2024-0555](#) Resolution to approve the terms & conditions for an Economic Development Loan to Sugar Studio, LLC located at 2201 S. 84th St. under the Capital Catalyst Loan Program in an amount up to \$200,000.

**Attachments:** [Res R-2024-0555](#)

[Sugar Studio LLC Commitment Letter](#)

Carson Coffield presented.

Ald. Weigel expressed concerns about truck usage and enough parking. Mr. Schloss stated the item had gone to both the Plan Commission and Common Council and approved by both.

Ald. Weigel and Mr. Klare asked for further clarification of the loan amount and terms. Mr. Coffield stated this presented a great match for a Capital Catalyst loan.

Ms. Condon inquired on the status of estimates and was advised from Mr. Coffield there are firm bids for electrical and plumbing.

**Ald. Weigel moved to approve this matter, Ms. Condon seconded, motion carried.**

#### D. ADJOURNMENT

*A motion was made by Mr. Klare, seconded by Ald. Weigel to adjourn the meeting at 11:54 a.m.*

**This matter was Approved.**



All meetings of the Economic Development Loan Task Force are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

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It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.