



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Alderson Kevin Haass, Chair*

*Alderson Martin J. Weigel, Vice-Chair*

*Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

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Tuesday, June 4, 2019

8:08 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### RECESS MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Chairperson Haass at 8:08 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

#### Others Present:

*Mayor Devine; Rebecca Grill, City Administrator; Patrick Schloss, Community Development Manager; Mason Pooler, Fire Chief; Ed Lisinski, Director of BINS; Dan Koralewski, Interim Health Commissioner; Bob Fletcher, Deputy Police Chief; Kail Decker, City Attorney; Pete Daniels, City Engineer; Steve Schaer, Planning Manager; Other Staff; Guests and Media.*

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

8. [R-2019-0371](#) Resolution authorizing the Director of Public Works to enter into a professional services agreement with City Water, LLC., for Engineering Consulting Services for Assistant Pumping Station Operator for a total sum not to exceed \$25,000.

**Sponsors:** Public Works Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

*The Committee took a recess at 8:10 p.m. and reconvened at 8:21 p.m.*

9. [R-2019-0378](#) Resolution amending City of West Allis Policies & Procedures Manual Policy No. 1484, Clothing, Tool and Other Allowances.

**Sponsors:** Administration & Finance Committee

*City Administrator Rebecca Grill was present to discuss.*

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

10. [R-2019-0384](#) Resolution to approve a Commercial Facade Improvement Project Contract by and between the City of West Allis and Father Gene's Help Inc., property owner for the property located at 5919 W. National Avenue in an amount up to \$75,000.

**Sponsors:** Administration & Finance Committee

*Community Development Manager Patrick Schloss was present to discuss.*

**A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

11. [R-2019-0388](#) Resolution relative to accepting the proposal from Granicus for an extension to the existing contract for Legistar Solution services for a three-year term at a net sum of \$33,386.08.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

12. [R-2019-0389](#) Resolution amending the 2019 adopted budgets for Elections and City Clerk to cover costs related to outstanding Granicus invoices and the 2019-2020 renewal of the Granicus Legistar program.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

13. [2019-0387](#) Finance Director/Comptroller submittal of the 2018 OPEB (Other Post-Employment Benefits) Valuation Report.

*Discussion of this item will occur at the June 10, 2019 Administration & Finance Committee Meeting.*

**This matter was Held**

*A motion was made by Ald. May, seconded by Ald. Roadt, to convene in closed session at 8:33 p.m. pursuant to Wis. Stats. 19.85(1)(g) for the purpose of conferring with the City Attorney who will render oral or written advice concerning strategy to be adopted with respect to litigation in which the City is or is likely to become involved, specifically concerning item 14 below.*

**Aye:** 5 - Ald. Czaplewski, Ald. Haass, Ald. May, Ald. Roadt, and Ald. Weigel

*Others Present: Mayor Devine and Ald. Barczak*

14. [R-2019-0383](#) Resolution relative to retaining Phipps Deacon Purnell PLLC as outside counsel for opioid manufacturer litigation.

***Sponsors:*** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

*On a motion made by Ald. May and seconded by Ald. Roadt, the meeting reconvened into open session at 8:52 pm.*

### Previous Matters for Consideration

15. [2019-0370](#) Discussion regarding possible opioid manufacturer litigation using outside counsel.

**A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

### City Attorney Claim Report

16. [2019-0026](#) Courtney Goetsch Notice of Claim regarding vehicle damages allegedly sustained at 1743 S. 68 St. on September 21, 2018.

**This matter was Recommended to be Placed on File on a Block Vote**

17. [2019-0098](#) New Berlin Heating Notice of Claim regarding vehicle damages allegedly sustained at 1332 S. 63 St. on January 28, 2019.

**This matter was Recommended to be Placed on File on a Block Vote**

18. [2019-0150](#) Claim by Andres Vallejo regarding Petition for Return of Property, date property taken 11-12-2017. Case Number 18-007841.

**This matter was Recommended to be Placed on File on a Block Vote**

19. [2013-0553](#) Notice of Circumstances/Injury submitted on behalf of Phillip and Michelle L. Ganzke regarding damages allegedly sustained on W. Burnham Street on May 16, 2013.

**This matter was Recommended to be Placed on File on a Block Vote**

20. [2015-0567](#) Kmiec Law Offices, S.C. Notice of Claim & Itemization of Injury on behalf of Amelia Lozano regarding injuries and damages allegedly sustained at 64 Street and Lincoln Avenue on April 17, 2015.

**This matter was Recommended to be Placed on File on a Block Vote**

21. [2018-0311](#) Summons and Complaint in the matter of Amelia Lozano vs City of West Allis et al. Case No. 2018CV002723.  
**This matter was Recommended to be Placed on File on a Block Vote**
22. [2019-0312](#) Annette Jarnig Notice of Claim relative to property damages allegedly sustained at W. Lincoln Ave., cross road of W. National Ave and W. Lincoln Ave. on April 23, 2019.  
**This matter was Recommended for Denial on a Block Vote**
23. [2019-0308](#) Kyle Johnson Notice of Claim relative to property damages allegedly sustained at cross road of W. National Ave and W. Lincoln Ave. on April 22, 2019.  
**This matter was Recommended for Denial on a Block Vote**
24. [2019-0221](#) Andrea Kische Notice of Claim relative to vehicle damages allegedly sustained at 624 S. 92 St. on February 26, 2019.  
**This matter was Recommended for Denial on a Block Vote**
25. [2019-0307](#) Gary/Mary Kohlenberg Notice of Claim relative to property damages allegedly sustained at 2030 S. 116 St. on April 11, 2019.  
**This matter was Recommended for Denial on a Block Vote**

**Passed The Block Vote**

**A motion was made by Ald. May, seconded by Ald. Roadt, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

**D. ADJOURNMENT**

*The meeting adjourned at 8:54 p.m.*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.