



City of West Allis

Meeting Minutes

Library Board

Wednesday, July 28, 2021

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Ms. Wadewitz called the meeting to order at 7:00 p.m.

B. Roll Call

Present 7 - Barbara Hart, Kari Southern, Jody Rymaszewski, Ray Turner, Michelle Wadewitz, Angelito Tenorio, and Adam Hengel

Excused 2 - Gloria Dohearty, and Elizabeth Suelzer

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. Library Board Meeting Minutes June 23, 2021

Attachments: [Library Board Meeting Minutes June 23, 2021](#)

Ms. Hart moved to approve the June 23, 2021 Library Board meeting minutes as written. Second by Alderperson Tenorio. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

Wisconsin Trustee Training Week 2021

Attachments: [Wisconsin Trustee Training Week 2021](#)

F. Claims and Finance Report

2. July 2021 Claims and Finance Report

Attachments: [July 2021 Claims and Finance Report](#)

Ms. Southern moved to approve the July 2021 Claims and Finance Report. Second by Alderperson Tenorio. Motion approved.

G. Unfinished Business

3. COVID-19 Update

All of the furniture that was removed due to the COVID-19 pandemic has been returned to the public areas.

4. West Allis Public Library Temporary Safety Practices Policy in Response to COVID-19

Attachments: [West Allis Public Library Temporary Safety Practices Policy in response to Covid - rev. 5.26.21](#)

The staff survey results show thirty staff members would like masks to be recommended and four would like them to continue to be required. This survey was taken at the end of June. Due to rising COVID cases, the Library Board will keep the mask Temporary Safety Practices Policy in response to COVID-19 in place.

5. 2022 Library Operating Budget

Attachments: [2022 Budget Calendar Final](#)

Ms. Hart moved to approve the estimated 2022 Library Operating Budget. Second by Mr. Turner. Motion approved.

6. Election of Officers

The Library Board tabled the election of officers to the August Library Board meeting.

H. New Business

7. MCFLS Update

Governor Evers has signed a state budget that includes increased funding for library systems. As a result, reciprocal borrowing payments will increase and cataloging costs will decrease.

8. Trustee Essentials-Chapter 4-Effective Board Meetings and Trustee Participation

Attachments: [Trustee Essentials-Chapter 4-Effective Board Meetings and Trustee Participation](#)

I. Library Director's Report

-The repaving of 75th Street will start August 16th and be completed September 10th, weather permitting.

-Carson Bragg has been hired as a part-time Circulation Services Representative. Carson previously worked at Milwaukee Public Library's Martin Luther King branch and will be starting the Library Science program at UW-Milwaukee in the fall.

-Print management went live on July 22nd. Patrons can now print from any mobile device. Lin, our PC Technician, has worked hard with Emily Rutter, Adult Services and Circulation Supervisor, to bring this service to our patrons.

-Librarians are planning flexible fall programming with the hope programs can still take place outside as the weather permits.

-Mr. Ray Turner, Library Board member, has been handing out Library information to children and parents in the Liberty Heights Neighborhood summer program during his reading program.

J. Adjournment

There being no further business, Ms. Southern moved to adjourn. Second by Ms. Hart. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.