

PROPOSED 2023 LIBRARY BUDGET

Below is the proposed budget for the West Allis Public Library for 2023. We are requesting an operating budget of:

1,707,607	Proposed 2023 Budget
<u>1,732,252</u>	2022 Adopted Budget
-1%	

1101 – Regular Wages

1,041,460	requested for 2023
1,002,507	received in 2022

1201.00 – Other Salary (part-time)

156,013	requested for 2023
219,611	received in 2022

Recommended:

Library Assistant	2,080 hours
Circulation Services Rep.	2,200 hours
Library Custodian	600 hours
Library Page	9,757 hours
Lead Library Page	936 hours
Librarian Intern	600 hours

1301 - Overtime

11,141	requested for 2023
11,141	received in 2022

This line item reflects costs associated with employee overtime charges.

4401 – Office Equipment Repairs

1,000	requested for 2023
1,000	received in 2022

This line item reflects costs associated with charges for office equipment repairs: microfilm machines, projection unit, and other equipment.

3507-4408 – Furniture and Fixtures Repairs

200 requested for 2023
200 received in 2022

This line item reflects costs associated with furniture repairs.

4403 – Auto Equipment Repairs

1,000 requested for 2023
1,000 received in 2022

This line item reflects costs associated with charges for auto (truck) equipment repairs.

4402 – Equipment Repairs

250 requested for 2023
250 received in 2022

This line item reflects costs associated with charges for shop equipment repairs (vacuums, snow blowers, etc.).

3504-4408 – Bindery/Repairs

2,000 requested for 2023
2,000 received in 2022

This line item reflects costs associated with charges for rebinding books.

5101 – Postage

1,500 requested for 2023
1,500 received in 2022

This line item reflects costs associated with charges for mailing overdue notices, holds notices, statement of charges, office and general mail.

5102 – Office Supplies

19,500 requested for 2023
19,500 received in 2022

This line item reflects costs associated with charges for all office supplies, paper supplies, library processing supplies, security strips, bar code labels, etc.

5201 – Books/Periodicals/AudioVisual Materials

250,000 requested for 2023
250,000 received in 2022

This line reflects the costs associated with maintaining the materials collection.

5701 – Membership Dues

500 requested for 2023
500 received in 2022

This line item reflects costs associated with charges for the library's membership in the Wisconsin Library Association.

5602 – Travel Expense

700 requested for 2023
700 received in 2022

This line item reflects costs associated with charges for the following workshops:
American Library Association Conference (Director)
WLA Conference/WAPL Conference (Director)

56.01—Local Business Meetings

500 requested for 2023
500 received in 2022

This line item reflects costs associated with local mileage reimbursements.

5702 – Training Schools

1,000 requested for 2023
1,000 received in 2022

This line item reflects costs associated with charges for training workshops.

5103 – Photographic Supplies

200 requested for 2023
200 received in 2022

This line item reflects costs associated with charges for film supplies/processing, etc.

5106 – Custodial Supplies

7,500 requested for 2023
7,500 received in 2022

This line item reflects costs associated with charges for cleaning supplies, paper products, etc.

5301 – Gas and Diesel Supplies

400 requested for 2023
400 received in 2022

This line item reflects costs associated with charges for gas and diesel supplies for the library vehicle and power equipment.

5302 – Anti-freeze and Lube

28 requested for 2023
28 received in 2022

This line item reflects costs associated with charges for anti-freeze and lube supplies for the library vehicle and power equipment.

5316 – Landscape Materials

250 requested for 2023
250 received in 2022

This line item reflects costs associated with charges for interior plants.

5109 – Other Materials

4,800 requested for 2023
4,800 received in 2022

This line item reflects costs associated with charges for summer reading club and other promotional materials.

6001 – Safety Glasses

50 requested for 2023
50 received in 2022

This line item reflects costs associated with charges for safety glasses for the custodial staff.

3201/3204 – Maintenance Contracts

112,000 requested for 2023
112,000 received in 2022

This line item reflects costs associated with MCFLS automation charges (computer supplies, OCLC, software maintenance), 3MBiblioteca equipment (self- checks, staff pads, DLAs, security gates, returns), FKI conveyor/sorter, and Envisionware time management and print management software.

3004 – Other Contractual Services

4,815 requested for 2023
4,815 received in 2022

This line item reflects costs associated with charges permits, programs and sign language service.

Permits	75
Programs	4,415
Sign Language Service	250

7001 – Office Furniture and Equipment

13,500 requested for 2023
13,500 received in 2022

This line item reflects costs associated with charges for furniture replacement and new equipment.

Computers (public)	\$ 5,500	Printers (public)	\$ 2,000
Maintenance Equipment	2,000	Small Equipment	2,000
Furniture/Workrooms	2,000		

4105 – Gas

16,000 requested for 2023
16,000 received in 2022

4104 – Electricity

52,000 requested for 2023
52,000 received in 2022

4101/4102/4103 – Water/Storm Water

9,300	requested for 2023
9,300	received in 2022