



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, October 18, 2016

7:51 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 7:51 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Attending

Steve Bane, Fire Chief; Chris Botsch, Deputy Police Chief; Jenna Merten, Assistant City Attorney; Mike Rushmer, Forestry Superintendent; Rebecca Grill, City Administrator; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

9. [R-2016-0251](#) Resolution relative to accepting the proposal of Schenck SC for furnishing Financial Auditing Services for the period January 1, 2016 through December 31, 2016 for total sum of \$52,165.00.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

10. [R-2016-0252](#) Resolution requesting authorization to list used fire apparatus for sale.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

11. [2016-0621](#) Communication from City Administrator recommending the appointment of Ms. Peggy Steeno for the position of Finance Director/Comptroller/Treasurer.

This matter was Held

12. [2016-0623](#) Communication from City Administrator requesting approval to fill an upcoming vacant position of Arborist in the Department of Public Works, Forestry Division.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

13. [2016-0620](#) City Administrator report on IT Steering Committee meetings.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

Previous Matters for Consideration

14. [R-2016-0242](#) Resolution relative to accepting the proposal of Schenck, SC for furnishing Financial Auditing Services for the period January 1, 2016 through December 31, 2018 for total sum of \$158,075.00.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

15. [2016-0139](#) Scott Radcliffe communication relative to damages allegedly sustained at 3103 S. 112 St. on January 7, 2016.

This matter was Recommended to be Placed on File

16. [2016-0448](#) Jake Napientek communication relative to property damages allegedly sustained on May 25, 2016.

This matter was Recommended for Denial on a Block Vote

17. [2016-0557](#) Allen Thigpen, Jr. communication requesting reimbursement of towing fees allegedly sustained at the North West corner of S. 84 St. and W. Lapham Ave. on August 13, 2016.

This matter was Recommended for Denial on a Block Vote

18. [2016-0595](#) Nicholas Niemczyk communication regarding vehicle damages allegedly sustained at 1626 S. 93 St. on August 11, 2016.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

Public Hearing Items

19. [R-2016-0248](#) Resolution to approve the Year 2017 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Final).

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. Weigel, seconded by Ald. May, that the meeting be adjourned at 8:01 p.m. The motion carried unanimously.