



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, July 16, 2019

10:41 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING (draft minutes)

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 10:41 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Mayor Devine; Alderspersons Barczak, Stefanski; Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Police Chief Patrick Mitchell; Fire Chief Mason Pooler; Ed Lisinski, BINS Director; Pete Daniels, City Engineer; John Stibal, Director of Development; Steve Schaer, Planning Manager; Steve Braatz, City Clerk; Bob Leischow, Health Commissioner; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

12. [R-2019-0479](#) Resolution to implement an Outdoor Fitness Court at Veterans Park located at 70th and National Avenue.

Sponsors: Administration & Finance Committee and Public Works Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

13. [2019-0445](#) West Allis Fire Fighters IAFF, Local No. 1004 communication regarding request to open contract negotiations.

This matter was Held

14. [R-2019-0467](#) Resolution to approve the amended City of West Allis Emergency Operations Plan.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

15. [R-2019-0530](#) Resolution authorizing the Chief of Police to enter into an agreement with the Cleveland Heart Lab to provide proprietary medical testing, test results and follow up consultation regarding heart disease for a sum not to exceed \$28,875.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

16. [2019-0532](#) Reclassification of HR Director Position/Reorganization/Filling Position as Assistant City Administrator/Talent and Strategy Director

Hold and place on August 5 Administration & Finance Committee special meeting agenda.

This matter was Held

17. [O-2019-0030](#) Ordinance to amend the City of West Allis Salary Schedule due to the 2019 Adopted Budget action; and the following classification and compensation changes - amending the salary grade for the position of Plumber; removing the positions of Building and Electrical Inspector; amending the title of Commercial and Residential Inspectors; and creating the position of Assistant City Administrator/Director of Talent and Strategy.

Sponsors: Administration & Finance Committee

Hold and place on August 5 Administration & Finance Committee special meeting agenda.

This matter was Held

18. [R-2019-0529](#) Resolution to approve the implementation of a two-percent (2%) pay increase for non-represented City Employees pursuant to the 2019 Adopted Budget and approving the transfer of \$50,000 from the salary account of the Fire Department and \$50,000 from the salary account of the Public Works Department to ensure funding for the Exceptional Performance Program.

Sponsors: Administration & Finance Committee

Hold and place on August 5 Administration & Finance Committee special meeting agenda.

This matter was Held

19. [O-2019-0024](#) An Ordinance to amend Salary Ordinance No. O-2019-0014 and re-establishing the previous pay range for College Co-ops/Interns in the Miscellaneous Pay Scale.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

21. [R-2019-0402](#) Resolution approving an Action Plan for Fiscal Year 2019 relative to the Community Development Block Grant (CDBG) Program.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

22. [R-2019-0469](#) Resolution authorizing the Director of Development to enter into a sole source professional environmental services contract with Ramboll Environ to initiate the Environmental Site Assessment process for the property located at 3601 S. 116 St. in the amount not to exceed an initial \$20,000.00.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, and Ald. May
No: 1 - Ald. Roadt

23. [R-2019-0472](#) Resolution to approve a Commercial Facade Improvement Contract by and between the City of West Allis and Lutz Land Management, LLC, property owner for the property located at 6800 W. Becher St., in an amount not to exceed \$40,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

24. [R-2019-0521](#) Resolution relative to extending the contract with N&S Towing, Inc. for providing vehicle towing and storage services for the City of West Allis.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

25. [2019-0462](#) Finance Director/Comptroller submitting report for June 2019 indicating City of West Allis checks issued in the amount of \$3,984,893.76.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

Previous Matters for Consideration

20. [R-2019-0359](#) Resolution to approve a Use Agreement between the City of West Allis (“City”) and the West Allis-West Milwaukee Recreation and Community Services Department of the School District of West Allis-West Milwaukee, et al. (“Department”) for use of McKinley Park.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

26. [O-2019-0021](#) An Ordinance to establish the salary of the Mayor of the City of West Allis for the four year term commencing on the third Tuesday in April, 2020.

Sponsors: Administration & Finance Committee

This matter was Held

27. [O-2019-0022](#) An Ordinance to establish the salary range of the Municipal Judge of the City of West Allis for the period of May 1, 2019 through April 30, 2023.

Sponsors: Administration & Finance Committee

This matter was Held

28. [O-2019-0023](#) An Ordinance to establish the salary of the Alderpersons of the City of West Allis for the four year term of April 21, 2020 through April 15, 2024.

Sponsors: Administration & Finance Committee

This matter was Held

29. [2019-0444](#) Communication from City Assessor providing 2019 Assessor’s Office Report.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

30. [2018-0694](#) Summons and Complaint in the matter of Tamara Supan vs City of West Allis et al. Case No. 30107.

This matter was Recommended for Denial on a Block Vote

31. [2019-0301](#) Gloria Rodriquez Notice of Claim relative to property damages allegedly sustained at 2054 S 98 St. on April 11, 2019.

This matter was Recommended for Denial on a Block Vote

32. [2019-0329](#) Claim by Tautila Russell and Frederick Jackson regarding damage vehicle at Wildwood and Montana on 104th Street on May 1, 2019.

This matter was Recommended for Denial on a Block Vote

33. [2019-0347](#)

Claim by Jacob Pogorzelski regarding damages to property at 3165 S. Toldt Parkway on April 21, 2019.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Roadt, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Weigel, to adjourn the meeting at 10:56 p.m. The motion carried unanimously.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.