



City of West Allis

Meeting Minutes

Administration & Finance Committee

Alderson Kevin Haass, Chair

Alderson Martin J. Weigel, Vice-Chair

Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, August 6, 2019

8:07 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING (draft minutes)

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 8:07 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Rebecca Grill, City Administrator; Jay Scharfenberg and Jason Schaak, Fire Dept.; Peggy Steeno, Finance Director; Dave Wepking, Public Works Director; Patrick Schloss, Manager of Community Development; Bob Leischow, Health Commissioner; Tony Warkozcewski, IT Director; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

10. [R-2019-0567](#) Resolution authorizing the Director of Public Works to sign a Proposal for Professional Services and all other related documents extending our partnership with other Milwaukee Water Works wholesale customers for the purpose of paying the City's share of fees associated with the cooperative hiring of Baxter & Woodman Consulting Engineers and any other appropriate firms/consultants to advance joint concerns and protect common interests with regard to the Waukesha Water Utilities Construction Authorization in the amount not to exceed \$15,000; as well as authorizes a budget transfer to fund this initiative.

Sponsors: Administration & Finance Committee and Public Works Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

11. [2019-0556](#) Communication from the Director of Public Works regarding the chiller at the Police Department.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

12. [R-2019-0553](#) Resolution extending the Agreement for Professional Services with The Horton Group for furnishing Employee Health Benefit Consulting Services for the period October 1, 2019 through September 30, 2022, with an overall three year cost of \$187,500.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

13. [R-2019-0554](#) Resolution relative to approving a contract with Aurora Health Care to furnish Health Risk Assessments for represented employees and their spouses for a one year period at a cost of \$54 per person.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

14. [R-2019-0555](#) Resolution authorizing \$25,000 from the Community & Economic Development Investment Fund to create space and access to advocacy care and services at the Aurora West Allis Medical Center.

Sponsors: Alderperson Lajsic

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

15. [R-2019-0570](#) Resolution authorizing the Director of Development to enter into a professional services agreement with Cloudburst Group.

Sponsors: Administration & Finance Committee

Patrick Schloss was present to discuss.

A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

16. [R-2019-0564](#) Resolution approving Rescission/Refund of Property Taxes.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

17. [R-2019-0571](#) Resolution approving the terms & conditions for an Economic Development Loan to Alan Rodney Syndicate, LLC d/b/a Alphonso's the Original Pizzeria and Kings and Queens Jamaican Cuisine and/or assigns, under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$64,000.

Sponsors: Administration & Finance Committee

Patrick Scloss was present to discuss. He advised that the payment terms need to be amended to include interest payments only for 90 days and then followed by full principal and interest payments for the balance of the term. An updated Commitment Letter will be included in the legislative file. The Committee approved the suggested amendment to payment terms.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption As Amended, amending payment terms to include interest payments only for 90 days then followed by full principal and interest payments for the balance of the term. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

18. [2019-0545](#) Communication from IT Director regarding moving from Windstream to Spectrum as the City of West Allis' telephony provider.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

19. [2019-0510](#) Communication from City Administrator transmitting Traffic Violation & Accident Reports for the period April 1, 2019 through June 30, 2019.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

Previous Matters for Consideration

20. [O-2019-0030](#) Ordinance to amend the City of West Allis Salary Schedule due to the 2019 Adopted Budget action; and the following classification and compensation changes - amending the salary grade for the position of Plumber; removing the positions of Building and Electrical Inspector; amending the title of Commercial and Residential Inspectors; creating the positions of Assistant City Administrator/Director of Talent and Strategy and Public Safety IT Supervisor.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Passage As Amended. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

20a. [2019-0561](#) Reclassification of Fire Department Equipment Mechanic to Fleet Manager

Assistant Fire Chief Scharfenberg and Interim Deputy Fire Chief Schaak were present to discuss.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

21. [R-2019-0529](#) Resolution to approve the implementation of a two-percent (2%) pay increase for non-represented City Employees pursuant to the 2019 Adopted Budget and approving the transfer of \$50,000 from the salary account of the Fire Department and \$50,000 from the salary account of the Public Works Department to ensure funding for the Exceptional Performance Program.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

22. [2019-0532](#) Reclassification of HR Director Position/Reorganization/Filling Position as Assistant City Administrator/Talent and Strategy Director

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

23. [2018-0693](#) Summons and Complaint in the matter of Felker Family, LP vs. City of West Allis regarding money judgment. Case No. 2018CV004472.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

The meeting adjourned at 8:28 p.m.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.