



CLAIMANT CONTACT INFORMATION

Name: Roger and Susan Knight
Address: 20305 Downing Court
Brookfield

Phone: 414-315-3685 Sue 262-385-6510 Roger
Email: sueknight@sbcglobal.net

INSTRUCTIONS

Complete this form, print and sign it, and serve a hard copy upon the West Allis City Clerk. If you have questions about how to fill out this form, please contact a private attorney who can assist you.

NOTICE OF CLAIM

Date of incident: 07/17/2024 Time of day: 05:00
Location: 1221 S 61st Street, West Allis WI

Describe the circumstances of your claim here. You may attach additional sheets or exhibits. Some helpful information may be the police report, pictures of the incident or damage, a diagram of the location, a list of injuries, a list of property damage, names and contact information for witnesses to the incident, and any other information relevant to the circumstances.

We own the duplex at this address and rent the lower unit to Carissa Dove. On June 18, 2024 our upstairs tenant (Evan Fagen) alerted me via text that there was an issue involving police downstairs that morning. He asked me what I knew. I was not aware of an incident. I tried calling and texting Carissa, with no answer. It was unusual for her to not answer me. My husband was out of town so my son went over to see what happened. He texted me pictures. Later we went over and saw the damage for ourselves. Carissa had her phone taken and that is why she did not return my calls. She told us there was a search warrant but they did not find anything. In the process, they did major damage to our rental home. The following labor/repairs are needed:
6 broken storm windows
Remove and Replace 14 panes of glass on the 6 interior window sashes = 20 broken pieces of glass
\$4000
Repair front and back doors, replace locks
\$800
Tax 367
Total \$5167
We include a second quote but it is more.
There was also damage to the woodwork inside because she had to have someone nail boards up on the inside so the rain did not come in. It ruined the woodwork around the dining room windows. There was also significant time spent by us picking up all the broken glass, wood and other materials.

Check one:

- I am seeking damages at this time (complete Claim Amount section below)
- I am submitting this notice without a claim for damages. This claim is not complete and will not be processed until I submit a claim for damages on a later date.

Signed: Roger Knight Susan Knight Date: 7-22-2024

CLAIM AMOUNT

To complete this claim, attach an itemized statement of damages sought. If any damages are for repair to property, include at least 2 estimates for repairs.

The total amount sought is: \$ 5,167.00

SAVE

PRINT