



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, July 7, 2015

7:43 PM

City Hall Room 118

RECESS MEETING

A. CALL TO ORDER

Ald. May called the meeting to order at 7:43 p.m.

B. ROLL CALL

Present 3 - Ald. Lajsic, Ald. May, and Ald. Probst

Excused 2 - Ald. Vitale, and Ald. Haass

Others Attending

Mayor Devine; Rebecca N. Grill, City Administrator; Sally Nusslock, Health Commissioner; John Stibal, Director of Development; Chief Bane, Fire Department; Shawn Hart, Interim Treasury Office Supervisor; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

20. [O-2015-0036](#) An Ordinance to establish the salary of the Alderspersons of the City of West Allis for the four year term of April 19, 2016 through April 20, 2020.

Sponsors: Administration & Finance Committee

This matter was Recommended for Passage on a Block Vote

21. [O-2015-0037](#) An Ordinance to establish the salary of the Mayor of the City of West Allis for the four year term of April 19, 2016 through April 20, 2020.

Sponsors: Administration & Finance Committee

This matter was Recommended for Passage on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

22. [O-2015-0038](#) An Ordinance to establish the salary ranges of the City Attorney and the Municipal Judge of the City of West Allis for the four year period of May 1, 2016 through April 30, 2020.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. Lajsic, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

23. [O-2015-0039](#) An Ordinance to create Section 2.52 of the City of West Allis Revised Municipal Code establishing a West Allis Tourism Commission.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

24. [O-2015-0040](#) An Ordinance to create Subchapter 2.521 of Chapter 2 of the City of West Allis Revised Municipal Code establishing a West Allis Convention and Visitors Bureau.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Passage As Amended. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

25. [R-2015-0150](#) Resolution relative to the City of West Allis opposing any changes to the room tax law.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

26. [R-2015-0151](#) Resolution relative to selecting Workforce Health for furnishing Health Risk Assessments and access to online results and articles for a one-year period at a cost of \$60 per employee.

Sponsors: Administration & Finance Committee

Ald. Probst had a question regarding selection. Sally Nusslock advised that the selection is done in conjunction with Willis.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

27. [R-2015-0153](#) Resolution relative to accepting the proposal of Camera Corner, Inc. for furnishing and installing two (2) Digital Video Servers for a total sum of \$25,568.40.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

28. [R-2015-0156](#) Resolution approving a Cooperation Agreement by and between the Community Development Authority and the City of West Allis for the administration of various funds for demolition-related expenses of Zombie properties, and approving funding for oversight of Zombie property-related projects and requesting transfer of \$100,000 from the Zombie Property Fund.

Sponsors: Administration & Finance Committee

Mayor Devine and John Stibal were present to discuss this matter. Discussion ensued.

Ald. Lajsic requested the resolution be amended to include a committee to select the properties consisting of Police, Mayor, Building Inspection, and Development. The selections would be approved by Council, priority given to those properties with increased criminal activity.

This matter was Held.

29. [2015-0518](#) Communication from Mayor Devine relative to a "Fifteen in '15" Blight Buster Initiative.

See discussion in #28 above.

This matter was Held.

30. [2015-0487](#) Finance Director/Comptroller submitting reports for the 1st quarter of 2015 indicating City of West Allis checks issued in the amounts of \$3,125,532.73 for January, \$2,447,891.56 for February and \$2,245,084.53 for March.

This matter was Recommended to be Placed on File on a Block Vote

31. [2015-0489](#) Finance Director/Comptroller submitting the report for April, 2015 indicating City of West Allis checks issued in the amount of \$1,785,169.87.

This matter was Recommended to be Placed on File on a Block Vote

32. [2015-0490](#) Finance Director/Comptroller submitting the report for May, 2015 indicating City of West Allis checks issued in the amount of \$2,922,465.77.

This matter was Recommended to be Placed on File on a Block Vote

33. [2015-0499](#) Finance Director/Comptroller submitting the City of West Allis Comprehensive Annual Financial Report and Management Communication for the year ended December 31, 2014, for review and approval.

This matter was Recommended to be Placed on File on a Block Vote

34. [2015-0519](#) Finance Director/Comptroller submitting Monthly Financial Statements for the period ended June 30th, 2015.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

Shawn Hart from the Finance Department was present for questions on #30-#34.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

35. [2015-0485](#) Aurora West Allis Medical Center communication relative to 2015 Board of Directors Fundraising Project for Renovation of the Emergency Room at Aurora West Allis Medical Center, and request that the City will consider supporting the project by sponsoring the 5th Annual Evening of Promise at the \$25,000 Level (Presenting Sponsor).

Discussion regarding the need for updating the Emergency Room given by Aurora Board Members Wayne Clark and Joe Kempen, and Rick Kellar from Aurora. Ald. Probst questioned the resources available for mental health. Mr. Kellar advised that staff would be on site to deal with mental health issues. Ald. Lajsic advised that approving such a request would be precedent setting. He suggested that a resolution be drafted to approve the request from the development fund of F.I.R.E. The Committee concurred with this approach and directed staff to follow up in this regard.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

36. [2015-0512](#) Communication from City Administrator regarding request to fill vacant Arborist position in the Department of Public Works, Forestry Division.

This matter was Recommended to be Placed on File on a Block Vote

37. [2015-0513](#) Communication from City Administrator regarding request to fill an upcoming vacant Custodian position at the Health Department.

This matter was Recommended to be Placed on File on a Block Vote

38. [2015-0514](#) Communication from City Administrator regarding request to fill an upcoming vacancy of Public Health Nurse at the Health Department.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

39. [2015-0479](#) West Allis Professional Police Association communication regarding opening of contract negotiations dated June 19, 2015.

This matter was Held.

40. [2015-0498](#) City Administrator report on IT Steering Committee meetings.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

City Attorney Claim Report

41. [2009-0243](#) Dean O'Connor communication regarding tickets issued and vehicle towed on April 5, 2009.

This matter was Recommended to be Placed on File on a Block Vote

42. [2009-0283](#) Treml Sales & Services communication regarding property damage allegedly sustained at 2107 S. 84 Street on April 8, 2009.

This matter was Recommended to be Placed on File on a Block Vote

43. [2014-0327](#) Summons and Complaint in the matter of Waterstone Bank, SSB, f/k/a Wauwatosa Savings Bank vs. First Property Development, LLC, et al, regarding Money Judgment and Foreclosure of Mortgage. Case Code 30301 and 30404. Case No. 14CV003985.

This matter was Recommended to be Placed on File on a Block Vote

44. [2015-0012](#) American Family Insurance communication submitted on behalf of Dustin J. & Julie Mcco Martin Mcco relative to vehicle damages allegedly sustained on December 23, 2014.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

45. [2015-0315](#) Morley Horsfall communication relative to property damages allegedly sustained at 8521 W. Hayes Ave. on or about April 9, 2015.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended for Denial. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

46. [2015-0392](#) Catherine Randa communication relative to vehicle damages allegedly sustained at 1573 S. 73 St. on April 17, 2015.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended for Denial. The motion carried by the following vote:

Aye: 3 - Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. ADJOURNMENT

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that the meeting be adjourned at 8:15 p.m. The motion carried unanimously.