



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Alderson Vincent Vitale, Chair

Alderson Kevin Haass, Vice-Chair

Aldersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, July 7, 2015

7:00 PM

City Hall Room 118

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

20. [O-2015-0036](#) An Ordinance to establish the salary of the Aldersons of the City of West Allis for the four year term of April 19, 2016 through April 20, 2020.
- Sponsors:* Administration & Finance Committee
21. [O-2015-0037](#) An Ordinance to establish the salary of the Mayor of the City of West Allis for the four year term of April 19, 2016 through April 20, 2020.
- Sponsors:* Administration & Finance Committee
22. [O-2015-0038](#) An Ordinance to establish the salary ranges of the City Attorney and the Municipal Judge of the City of West Allis for the four year period of May 1, 2016 through April 30, 2020.
- Sponsors:* Administration & Finance Committee
23. [O-2015-0039](#) An Ordinance to create Section 2.52 of the City of West Allis Revised Municipal Code establishing a West Allis Tourism Commission.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Tourism and Convention Bureau Memo](#)
[66.0615 State Statutes](#)
24. [O-2015-0040](#) An Ordinance to create Subchapter 4.12 of Chapter 2 of the City of West Allis Revised Municipal Code establishing a West Allis Convention and Visitors Bureau.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Tourism and Convention Bureau Memo](#)
[66.0615 State Statutes](#)

25. [R-2015-0150](#) Resolution relative to the City of West Allis opposing any changes to the room tax law.
Sponsors: Administration & Finance Committee
26. [R-2015-0151](#) Resolution relative to selecting Workforce Health for furnishing Health Risk Assessments and access to online results and articles for a one-year period at a cost of \$60 per employee.
Sponsors: Administration & Finance Committee
Attachments: [2015 HRA Recommendation Memorandum](#)
[2015 HRA Vendor Comparison](#)
27. [R-2015-0153](#) Resolution relative to accepting the proposal of Camera Corner, Inc. for furnishing and installing two (2) Digital Video Servers for a total sum of \$25,568.40.
Sponsors: Administration & Finance Committee
28. [R-2015-0156](#) Resolution approving a Cooperation Agreement by and between the Community Development Authority and the City of West Allis for the administration of various funds for demolition-related expenses of Zombie properties, and approving funding for oversight of Zombie property-related projects and requesting transfer of \$100,000 each from the following funds: Contingency Fund, Zombie Property Fund, Community & Economic Development Investment Fund, and Reserve for Public Access/Green/Rehab Fund, and \$90,000 from Ren Fair III Interest Fund.
Sponsors: Administration & Finance Committee
Attachments: [Funding Options 6-18-15](#)
[Cooperation Agreement \(CDA & City\) 7-7-15](#)
29. [2015-0518](#) Communication from Mayor Devine relative to a “Fifteen in ‘15” Blight Buster Initiative.
Attachments: [Funding Letter from Mayor to CC](#)
[Cooperation Agreement \(CDA & City\) 7-7-15](#)
[Funding Options 6-18-15](#)

30. [2015-0487](#) Finance Director/Comptroller submitting reports for the 1st quarter of 2015 indicating City of West Allis checks issued in the amounts of \$3,125,532.73 for January, \$2,447,891.56 for February and \$2,245,084.53 for March.

Attachments: [January 2015 Bank 0](#)
[January 2015 Bank 4](#)
[January 2015 Bank 5](#)
[January 2015 Bank 6](#)
[January 2015 Bank 7](#)
[Feb 2015 Bank 0](#)
[Feb 2015 Bank 4](#)
[Feb 2015 Bank 5](#)
[Feb 2015 Bank 6](#)
[Feb 2015 Bank 7](#)
[March 2015 Bank 0](#)
[March 2015 Bank 4](#)
[March 2015 Bank 5](#)
[March 2015 Bank 6](#)
[March 2015 Bank 7](#)

31. [2015-0489](#) Finance Director/Comptroller submitting the report for April, 2015 indicating City of West Allis checks issued in the amount of \$1,785,169.87.

Attachments: [April 2015 Bank 0](#)
[April 2015 Bank 4](#)
[April 2015 Bank 5](#)
[April 2015 Bank 6](#)
[April 2015 Bank 7](#)

32. [2015-0490](#) Finance Director/Comptroller submitting the report for May, 2015 indicating City of West Allis checks issued in the amount of \$2,922,465.77.

Attachments: [May 2015 Bank 0](#)
[May 2015 Bank 4](#)
[May 2015 Bank 5](#)
[May 2015 Bank 6](#)
[May 2015 Bank 7](#)

33. [2015-0499](#) Finance Director/Comptroller submitting the City of West Allis Comprehensive Annual Financial Report and Management Communication for the year ended December 31, 2014, for review and approval.

Attachments: [2014 Annual Financial Report.web version](#)
[CAFR.Finance Director Cover Letter](#)

34. [2015-0519](#) Finance Director/Comptroller submitting Monthly Financial Statements for the period ended June 30th, 2015
Attachments: [June 2015 Financial Statements](#)
35. [2015-0485](#) Aurora West Allis Medical Center communication relative to 2015 Board of Directors Fundraising Project for Renovation of the Emergency Room at Aurora West Allis Medical Center, and request that the City will consider supporting the project by sponsoring the 5th Annual Evening of Promise at the \$25,000 Level (Presenting Sponsor).
Attachments: [Aurora WAMC Fundraiser Project](#)
36. [2015-0512](#) Communication from City Administrator regarding request to fill vacant Arborist position in the Department of Public Works, Forestry Division.
Attachments: [Request to fill vacant Arborist position](#)
37. [2015-0513](#) Communication from City Administrator regarding request to fill an upcoming vacant Custodian position at the Health Department.
Attachments: [Request to fill vacant Custodian position](#)
38. [2015-0514](#) Communication from City Administrator regarding request to fill an upcoming vacancy of Public Health Nurse at the Health Department.
Attachments: [Request to fill vacant Public Health Nurse position](#)
39. [2015-0479](#) West Allis Professional Police Association communication regarding opening of contract negotiations dated June 19, 2015.
Attachments: [WAPD com. re:opening contract negotiations](#)
40. [2015-0498](#) City Administrator report on IT Steering Committee meetings.
Attachments: [IT Steering Committee Meeting Minutes 06/24/2015](#)

City Attorney Claim Report

41. [2009-0243](#) Dean O'Connor communication regarding tickets issued and vehicle towed on April 5, 2009.
42. [2009-0283](#) Trembl Sales & Services communication regarding property damage allegedly sustained at 2107 S. 84 Street on April 8, 2009.
43. [2014-0327](#) Summons and Complaint in the matter of Waterstone Bank, SSB, f/k/a Wauwatosa Savings Bank vs. First Property Development, LLC, et al, regarding Money Judgment and Foreclosure of Mortgage. Case Code 30301 and 30404. Case No. 14CV003985.

44. [2015-0012](#) American Family Insurance communication submitted on behalf of Dustin J. & Julie Mcco Martin Mccooy relative to vehicle damages allegedly sustained on December 23, 2014.
Attachments: [Mccooy veh dmg](#)
45. [2015-0315](#) Morley Horsfall communication relative to property damages allegedly sustained at 8521 W. Hayes Ave. on or about April 9, 2015.
Attachments: [M. Horsfall pers property claim](#)
46. [2015-0392](#) Catherine Randa communication relative to vehicle damages allegedly sustained at 1573 S. 73 St. on April 17, 2015.
Attachments: [Randa.veh dmg](#)

D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.