

80.



# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
2012-0312	Appointment	Introduced
Reappointments by Mayor Devine to the West Allis Administrative Appeals Review Board of Chris Schanz and Ald. Michael Czaplewski, their two-year terms to expire June 30, 2014.		
Introduced: 6/5/2012		Controlling Body: Advisory Committee

## COMMITTEE RECOMMENDATION **APPROVAL**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>JUN - 5 2012</u>	_____	_____	Barczak				
	_____	_____	Czaplewski				
	_____	_____	Lajsic				
	_____	_____	May	✓			
	_____	_____	Probst	✓			
	_____	_____	Reinke	✓			
	_____	_____	Roadt	✓			
	_____	_____	Sengstock				
	_____	_____	Vitale	✓			
_____	_____	Weigel					
TOTAL			_____	_____	_____	_____	

### SIGNATURE OF COMMITTEE MEMBER

*[Signature]* \_\_\_\_\_  
 Chair Vice-Chair Member

## COMMON COUNCIL ACTION **APPROVAL**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>JUN 05 2012</u>	_____	_____	Barczak	✓			
	_____	_____	Czaplewski	✓			
	_____	_____	Lajsic	✓			
	_____	_____	May	✓			
	_____	_____	Probst	✓			
	_____	_____	Reinke	✓			
	_____	_____	Roadt	✓			
	_____	_____	Sengstock	✓			
	_____	_____	Vitale	✓			
_____	_____	Weigel	✓				
TOTAL			10	—	—	—	

**STANDING COMMITTEES OF THE  
CITY OF WEST ALLIS COMMON COUNCIL**

**ADMINISTRATION & FINANCE**

Chair: James W. Sengstock  
Vice-Chair: Vincent Vitale  
Thomas G. Lajsic  
Michael P. May  
Cathleen M. Probst

**PUBLIC WORKS**

Chair: Gary T. Barczak  
Vice-Chair: Martin J. Weigel  
Michael J. Czaplewski  
Rosalie L. Reinke  
Daniel J. Roadt

**SAFETY & DEVELOPMENT**

Chair: Thomas G. Lajsic  
Vice-Chair: Cathleen M. Probst  
Michael P. May  
Rosalie L. Reinke  
Vincent Vitale

**LICENSE & HEALTH**

Chair: Michael J. Czaplewski  
Vice-Chair: Daniel J. Roadt  
Gary T. Barczak  
James W. Sengstock  
Martin J. Weigel

**ADVISORY**

Chair: Rosalie L. Reinke  
Vice-Chair: Michael P. May  
Cathleen M. Probst  
Daniel J. Roadt  
Vincent Vitale



**MAYOR'S OFFICE**

**Dan Devine**  
Mayor

414/302-8290  
414/302-8207 (Fax)

City Hall  
7525 West Greenfield Avenue  
West Allis, Wisconsin 53214

ddevine@westalliswi.gov  
www.westalliswi.gov

June 5, 2012

Honorable Members of the  
West Allis Common Council  
City Hall  
West Allis, Wisconsin

Dear Council Members:

I am herewith reappointing Alderperson Michael J. Czaplewski as a member of the West Allis Administrative Appeals Review Board. His annual term will expire on June 30, 2014.

Your confirmation of this reappointment will be appreciated by the undersigned.

Sincerely,

A handwritten signature in cursive script that reads "Dan Devine".

Dan Devine,  
Mayor

DD:jfw

MYR\CMTES\CZAPLEWSKI.AARB



**MAYOR'S OFFICE**

**Dan Devine**  
Mayor

414/302-8290  
414/302-8207 (Fax)

City Hall  
7525 West Greenfield Avenue  
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ddevine@westalliswi.gov  
www.westalliswi.gov

June 5, 2012

Honorable Members of the  
West Allis Common Council  
City Hall  
West Allis, Wisconsin

Dear Council Members:

I am herewith reappointing Alderperson Michael J. Czaplewski as a member of the West Allis Administrative Appeals Review Board. His annual term will expire on June 30, 2014.

Your confirmation of this reappointment will be appreciated by the undersigned.

Sincerely,

Dan Devine,  
Mayor

DD:jfw

MYR\CMTES\CZAPLEWSKI.AARB





June 26, 2012

Aldersperson Michael Czaplewski  
900 S. 57<sup>th</sup> St.  
West Allis, WI 53214

Dear Aldersperson Czaplewski:

Your reappointment as a member of the West Allis Administrative Appeals Review Board has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are not required to take an Oath of Office.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

jls  
Enclosure

## NOTICE OF APPOINTMENT

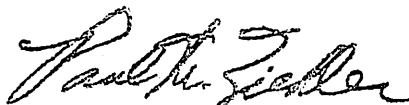
Office of the Clerk, City of West Allis

**TO: Alderperson Michael Czaplewski:**

You are hereby notified that at a meeting of the Common Council in  
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the  
5<sup>th</sup> day of June 2012 you were duly reappointed to the office of:

**West Allis Administrative Appeals Review Board**

**Dated this 26th day of June 2012.**



---

**Paul M. Ziehler**  
**City Administrative Officer**  
**Clerk/Treasurer**



**MAYOR'S OFFICE**

**Dan Devine**  
*Mayor*

414/302-8290  
414/302-8207 (Fax)

City Hall  
7525 West Greenfield Avenue  
West Allis, Wisconsin 53214

ddevine@westalliswi.gov  
www.westalliswi.gov

June 5, 2012

Honorable Members of the  
West Allis Common Council  
City Hall  
West Allis, Wisconsin

Dear Council Members:

I am herewith reappointing Mr. Chris Schanz as the Citizen Member of the West Allis Administrative Appeals Review Board. His two-year term will expire on June 30, 2014.

Mr. Schanz resides with his wife at 2038 South 96th Street. They have lived in West Allis for five years. He received his Master of Urban Planning degree and currently is employed as a Client Consultant with United Healthcare.

Mr. Schanz is a member of the American Planning Association and previously volunteered with the H.O.P.E. Shelter in Racine.

Your confirmation of this reappointment will be appreciated by the undersigned.

Sincerely,

A handwritten signature in black ink that reads "Dan Devine".

Dan Devine,  
Mayor

DD:jfw  
MYR\CMTES\SCHANZ.ARB



**MAYOR'S OFFICE**

**Dan Devine**  
Mayor

414/302-8290  
414/302-8207 (Fax)

City Hall  
7525 West Greenfield Avenue  
West Allis, Wisconsin 53214

ddevine@westalliswi.gov  
www.westalliswi.gov

June 5, 2012

Honorable Members of the  
West Allis Common Council  
City Hall  
West Allis, Wisconsin

Dear Council Members:

I am herewith reappointing Mr. Chris Schanz as the Citizen Member of the West Allis Administrative Appeals Review Board. His two-year term will expire on June 30, 2014.

Mr. Schanz resides with his wife at 2038 South 96th Street. They have lived in West Allis for five years. He received his Master of Urban Planning degree and currently is employed as a Client Consultant with United Healthcare.

Mr. Schanz is a member of the American Planning Association and previously volunteered with the H.O.P.E. Shelter in Racine.

Your confirmation of this reappointment will be appreciated by the undersigned.

Sincerely,

Dan Devine,  
Mayor

DD:jfw  
MYR\CMTES\SCHANZ.ARB





June 26, 2012

Mr. Chris Schanz  
2038 S. 96<sup>th</sup> St.  
West Allis, WI 53227

Dear Mr. Schanz:

Your reappointment as a Citizen Member of the West Allis Administrative Appeals Review Board has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

jls  
Enclosure

## NOTICE OF APPOINTMENT

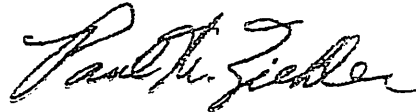
Office of the Clerk, City of West Allis

**TO: Mr. Chris Schanz:**

You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 5<sup>th</sup> day of June 2012 you were duly reappointed to the office of:

**West Allis Administrative Appeals Review Board**

**Dated this 26th day of June 2012.**



---

**Paul M. Ziehler**  
**City Administrative Officer**  
**Clerk/Treasurer**



February 19, 2013

Mr. Chris Schanz  
2038 S. 96<sup>th</sup> St.  
West Allis, WI 53227

Dear Mr. Schanz:

This letter is to remind you that on June 5, 2012 you were reappointed as a Member of the West Allis Administrative Appeals Review Board. An oath is supposed to be taken within ten working days of receipt of the Notice of Appointment letter and before you start serving on the committee.

According to our records you have not yet taken your oath. It would be greatly appreciated if you would come in to the Clerk/Treasurers office as soon as possible to take your oath so we have an official record of your oath on file.

If you have any questions regarding this matter, feel free to contact me at (414) 302-8204.

Thank you,

Paul M. Ziehler  
City Administrative Officer  
Clerk /Treasurer



May 24, 2013

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On June 5, 2012, Chris Schanz was reappointed as a member of the West Allis Administrative Appeals Review Board. His term expires June 30, 2014.

On May 23, 2013, Chris Schanz filed his Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

STATE OF WISCONSIN }  
MILWAUKEE COUNTY }

ss.

I, the undersigned, who have been

APPOINTED

(elected or appointed)

to the office of

Admin. App. Rev. Bd. Member

in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

23rd day of May, 20 13

[Signature]

Notary Public

city clerk

My commission expires \_\_\_\_\_

(Section 19.01 Wisconsin Statutes)

[Signature]

(signature)

Christopher Schanz

(print name)

OATH OF

Chris Schanz

\*\*\*\*\*

as Member of the West Allis  
Administrative Appeals Review  
Board

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 23rd day of May, 20 13

PMZ/1 jr

CITY CLERK/TREASURER