



**Public Health**  
Prevent. Promote. Protect.

Hales Corners Health Department

**Hales Corners Health Department**

5885 S. 116<sup>th</sup> Street

Hales Corners, WI 53130

414.529.6155

[hchealth@halescornerswi.org](mailto:hchealth@halescornerswi.org)

March 5, 2020

Bob Leischow  
Health Commissioner  
West Allis Health Department  
7120 W. National  
West Allis, WI 53214

Bob,

Enclosed is the contract for Environmental Health Services between the Village of Hales Corners and the City of West Allis signed by the Hales Corners Village President, Dan Besson, and Village Administrator, Sandy Kulik. Once the contract is signed by West Allis officials, please send the original back to me.

Thanks for providing back-up services for Hales Corners. We appreciate your collaboration in getting this contract in place.

Sincerely,

Kathy Radloff, RN  
Health Officer

Hales Corners Health Department

## 2020 AGREEMENT FOR PUBLIC HEALTH SERVICES

This Agreement made this 1st day of January 2020, by and between the VILLAGE OF HALES CORNERS ("Village") and the CITY OF WEST ALLIS ("City"), both municipal corporations located in Milwaukee County, Wisconsin.

### WITNESSETH:

WHEREAS, Section 66.0301(2) of the Wisconsin Statutes authorizes cities and villages to enter into inter-governmental cooperation agreements for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law.

WHEREAS, for 2020, the Village may desire to have the City provide certain environmental health services for the Village, and the City is willing to provide such services upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, it is hereby agreed as follows:

### SECTION 1. SCOPE OF SERVICES.

City shall provide as requested environmental public health services to Village. The services to be provided may consist of the following programs and activities:

- A. Environmental health services as more fully set forth in Appendix A, which is attached and made a part hereof.
- B. Provide technical expertise in assessing and evaluating code enforcement and nuisance cases.
- C. Generate and submit all required environmental health reports to state agencies.
- D. Maintain all written and electronic documents prepared by and for the Village consistent with Wisconsin Confidentiality Statutes.
- E. Perform all requirements of an agent under contract with the Wisconsin Department of Agriculture, Trade and Consumer Protection for the licensing and inspection of restaurants, hotels, motels, bed and breakfast establishments, tourist rooming houses, vending machines, swimming pools, and all other licensed establishments contained in the agreement.
- F. Perform all requirements of an agent under contract with the Wisconsin Department of Safety and Professional Services for the licensing and inspection of tattoo and body art facilities.
- G. Perform such other and further activities as may be necessary and proper to provide the services enumerated herein.

### SECTION 2. PROVISION OF SERVICES.

- A. All services shall be provided by the City of West Allis Health Department under the direction and supervision of its Health Commissioner. In providing such services, the Health Commissioner shall work under the general advisement of the Village Administrator.
- B. Services will be provided only to Village residents and businesses. All services will be provided at the West Allis Health Department, except as otherwise specifically provided herein.
- C. The City shall prepare and deliver to the Village an annual report on the public health services and activities provided for the Village.

### SECTION 3. COMPENSATION.

- A. The Village will reimburse the City for services provided at the actual hourly rate (wage + benefits) of the Environmental Health Sanitarian(s) assigned plus a 20% administration fee, mileage and any supply costs. Reimbursement is due 30 days from receipt of the invoice.

### SECTION 4. TERM.

- A. The term of this Agreement shall commence on January 1, 2020 and end on December 31, 2020.
- B. Each party has the right to terminate this Agreement upon written notice of termination at least six (6) months prior to the termination date contained in said notice. Each party also has the right to terminate this Agreement upon any default hereunder by the other party, upon notice to the other party.
- C. This Agreement will be automatically extended for successive annual periods by further mutual written agreement under such terms and conditions as may be mutually agreeable to both parties.

**SECTION 5. EMPLOYMENT RELATIONSHIP.**

All wage and disability payments, pensions, worker's compensation claims and medical expenses for City employees providing services under this Agreement shall be paid by City. It being understood and agreed that such employees are the employees of City and not the agents or employees of Village.

**SECTION 6. AMENDMENTS.**

Changes in this Agreement, to include any modification or addition to the services enumerated herein, shall be made only by an instrument in writing executed by the parties.

IN WITNESS WHEREOF, the parties to this Agreement have caused this instrument to be executed by their respective officers as of the day and year first above written.

In the Presence of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY OF WEST ALLIS, a municipal corporation

By: \_\_\_\_\_  
Dan Devine, Mayor

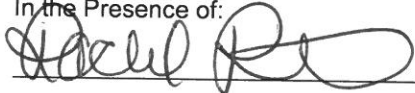


Attest:

\_\_\_\_\_  
Rebecca Grill, City Administrator

Countersigned by:

\_\_\_\_\_  
Peggy Steeno, Finance Director/Comptroller/City Treasurer

In the Presence of:

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_


VILLAGE OF HALES CORNERS, a municipal corporation

By:   
Daniel P. Besson, Village President

Attest:

  
\_\_\_\_\_  
Sandra Mikulik, Village Clerk/Treasurer

Countersigned by:

  
\_\_\_\_\_  
Sandra Mikulik, Village Manager