

CITY OF WEST ALLIS

**DRAFT
CAPITAL IMPROVEMENT PROGRAM**

2018

As of September 14, 2017

2018 CIP - AS OF 9/8/17

	Department	Project Total	Assessments	Other Funding	CITY COST - Potential Funding Sources						Exhibit Reference
					Operating Budget	Reserves/Capital Accumulation Funds*	Ordinance Authorized Streets	Other Bonding	Utility Funds/Utility Bonding***	No Funding Source Identified	
Public Infrastructure Streets											
S. 124 St.: W. Lincoln Ave. to W. Oklahoma Ave.	Public Works	\$1,687,000	\$251,500	\$752,500			\$683,000				A-1
W. Lapham St.: S. 56 St. to S. 60 St.	Public Works	\$393,000	\$59,000	\$0			\$334,000				A-1
W. Schlinger Ave.: S. 92 St. to S. 98 St.	Public Works	\$361,000	\$213,000	\$0			\$148,000				A-1
WisDOT: W. Greenfield Ave.: S. 84 St. to S. 92 St. (Construction Only)	Public Works	\$0	\$0	\$0			\$0				A-1
WisDOT: W. Fairview Ave.: S. 116 St. to S. Curtis Rd.	Public Works	\$50,000	\$0	\$0			\$50,000				A-1
WisDOT: W. National Ave.: S. 76 St. to S. 82 St. (Engineering Only)	Public Works	\$150,000	\$0	\$120,000			\$30,000				A-1
WisDOT: W. National Ave.: S. 70 St. to S. 76 St. (Construction Only)	Public Works	\$2,573,000	\$161,000	\$1,449,000			\$963,000				A-1
WisDOT: W. National Ave.: S. 92 St. to S. 95 St. (Engineering Only)	Public Works	\$160,000	\$0	\$89,000			\$71,000				
WisDOT: S. 100 St.: W. Schlinger Ave. to W. Walker St.	Public Works	\$0	\$0	\$0			\$0				A-1
WisDOT: W. Schlinger Ave.: S. 98 St. to S. 100 St.	Public Works	\$22,000	\$0	\$0			\$22,000				A-1
Section Total-Streets		\$5,396,000	\$684,500	\$2,410,500	\$0	\$0	\$2,301,000	\$0	\$0	\$0	
Public Infrastructure Improvements - Streets Related											
WisDOT: W. National Ave.: S. 70 St. to S. 76 St. (Streetscaping Only)	Public Works	\$1,039,000	\$0	\$0				\$1,039,000			A-1
Pavement Patching and Repair	Public Works	\$250,000	\$0	\$0			\$250,000				A-1
Private Lead Service Line Replacements	Public Works	\$471,000	\$171,000	\$300,000							A-1
Special Assessment Clerk Salary and Benefits (change funding source)	Public Works	\$85,000	\$0	\$0	\$85,000						A-1
Section Total-Streets Related		\$1,845,000	\$171,000	\$300,000	\$85,000	\$0	\$250,000	\$1,039,000	\$0	\$0	
Public Infrastructure Improvements - Other											
WisDOT: Cross Town Connector Bridge over STH 100-Phase 2 (Construct. Only)	Public Works	\$1,299,000	\$0	\$984,000			\$315,000				A-1
WisDOT: Cross Town Connector (Bike Trail)-Phase 3 (Engineering Only)	Public Works	\$50,000	\$0	\$50,000			\$0				A-1
Bridge Inspection	Public Works	\$10,000	\$0	\$0			\$10,000				A-1
Section Total-Other		\$1,359,000	\$0	\$1,034,000	\$0	\$0	\$325,000	\$0	\$0	\$0	
Public Infrastructure Improvements - Storm Water Utility											
Storm Water Infrastructure - Related to Street Projects and Stand Alone Projects (Increase of \$433,000 in 2018)	Storm Water	\$2,033,000	\$0	\$0				\$2,033,000			A-2
Section Total-Storm Water		\$2,033,000	\$0	\$0	\$0	\$0	\$0	\$2,033,000	\$0	\$0	
Public Infrastructure Improvements - Water Utility											
Water Infrastructure - Related to Street Projects and Stand Alone Projects (Increase of \$467,000 in 2018)	Water	\$2,217,000	\$0	\$0				\$2,217,000			A-2
Section Total-Water		\$2,217,000	\$0	\$0	\$0	\$0	\$0	\$2,217,000	\$0	\$0	

2018 CIP - AS OF 9/8/17

	Department	Project Total	Assessments	Other Funding	CITY COST - Potential Funding Sources						Exhibit Reference
					Operating Budget	Reserves/Capital Accumulation Funds*	Ordinance Authorized Streets	Other Bonding	Utility Funds/Utility Bonding***	No Funding Source Identified	
Public Property Improvements - Non-Utility											
Roof - Municipal Yard Building	Public Works	\$100,000	\$0	\$0		****				\$100,000	A-5
Tree Replacements (Throughout the City)	Public Works	\$29,500	\$0	\$22,000	****	\$7,500					A-7
Street Lighting Conversion - Ally Lights	Public Works	\$84,000	\$0	\$0	****	****		\$84,000			A-8
Beloit Road Housing - Roof Replacement (Year 1 of 5)	Comm. Dev.	\$40,000	\$0	\$40,000							A-9
Burnham Pointe Revitalization Study	Comm. Dev.	\$25,000	\$0	\$0		\$25,000					A-10
Public Art	Comm. Dev.	\$20,000	\$0	\$20,000							A-11
Cistern Repair - Fire Station #2	Fire	TBD	\$0	\$0		****		\$0		\$0	A-15
HVAC Retrofit	Library	\$300,000	\$0	\$0		****				\$300,000	A-20
Library Elevator Cylinder	Library	\$5,000	\$0	\$0		****				\$5,000	A-21
LED Retrofit Lighting Improvements - City Buildings	Public Works	\$216,707	\$0	\$0		\$216,707					A-24
Farmer's Market Painting/Tuck Pointing	General	\$30,000	\$0	\$0		****				\$30,000	A-25
Additional Street Light Upgrades	Public Works	\$200,000	\$0	\$0	****			\$200,000			A-28
Section Total-Property Improvement		\$1,050,207	\$0	\$82,000	\$0	\$249,207	\$0	\$284,000	\$0	\$435,000	
Public Property Improvements - Utility											
Reservoir Pumping Station and Underground Storage	Water	TBD							\$0		A-28A
Sanitary Sewer Replacements	Sewer	\$85,000	\$0	\$0					\$85,000		A-29
Storm Sewer Replacements	Storm Water	\$139,000	\$0	\$0					\$139,000		A-30
Section Total - Property Improvements-Utility		\$224,000	\$0	\$0	\$0	\$0	\$0	\$0	\$224,000	\$0	

2018 CIP - AS OF 9/8/17

	Department	Project Total	Assessments	Other Funding	CITY COST - Potential Funding Sources					Exhibit Reference	
					Operating Budget	Reserves/Capital Accumulation Funds*	Ordinance Authorized Streets	Other Bonding	Utility Funds/Utility Bonding***		No Funding Source Identified
Major Equipment/Vehicles - Non-Utility											
Engineering Equipment (Survey Truck)	Public Works	\$3,000	\$0	\$0	\$3,000						A-31
2001 Tradesman Truck - #209	Public Works	\$67,000.00	\$0	\$0	\$67,000						A-32
2002 Tandem Plow Truck - #1006	Public Works	\$247,000.00	\$0	\$0	\$247,000						A-32
2004 Hook Truck - #863	Public Works	\$231,750.00	\$0	\$0	\$231,750						A-32
Police Vehicle (Marked Squads)	Police	\$240,000	\$0	\$0	\$240,000						A-33
Police Vehicles (Investigative Squads/Specialty Vehicles)	Police	\$37,500	\$0	\$0		****			\$37,500		A-34
Police Technology - Audio Recording System	Police	\$39,557	\$0	\$0		****			\$39,557		A-36
Telephone - IT TOTAL - \$200,000	IT	TBD	\$0	\$0		\$50,000					A-37
Radio - IT TOTAL - \$200,000	IT	TBD	\$0	\$0		\$50,000					A-38
Print Shop Equipment	Communications	\$35,000	\$0	\$0		\$35,000					A-40
Business Management Systems Software and Training - IT TOTAL - \$200,000	IT	TBD	\$0	\$0		\$25,000					A-41
Microsoft Office Application Suite / Email System -Upgrade to Current Version - IT T	IT	TBD	\$0	\$0		\$25,000					A-42
Mainframe - IT TOTAL - \$200,000	IT	TBD	\$0	\$0		\$25,000					A-43
Servers and Storage - IT TOTAL - \$200,000	IT	TBD	\$0	\$0		\$25,000					A-44
Office Computers	IT	\$50,000	\$0	\$0	\$50,000						A-45
Networking, In Infrastructure and UPS	IT	\$35,000	\$0	\$0	\$35,000						A-46
GIS	IT	\$50,000	\$0	\$0	\$50,000						A-47
Server Room Relocation and Remodeling (2 Year Project 2018-2019)	IT	\$100,000	\$0	\$0		****			\$100,000		A-48
Fire Apparatus Purchases (Engines, Ladder Trucks, Ambulances)	Fire	\$450,000	\$0	\$0		****		\$450,000			A-49
Fire Small Vehicles (Autos, Trucks, Vans)	Fire	\$66,000	\$0	\$0	\$66,000						A-50
Fire - Self Contained Breathing Apparatus	Fire	\$40,000	\$0	\$0		\$40,000					A-51
Emergency Generator - Fire Station #3	Fire	\$140,000	\$0	\$0		****			\$140,000		A-54
Section Total-Equipment/Vehicles-Non-Utility		\$1,835,382	\$0	\$0	\$993,325	\$275,000	\$0	\$450,000	\$0	\$317,057	

2018 CIP - AS OF 9/8/17

	Department	Project Total	Assessments	Other Funding	CITY COST - Potential Funding Sources						Exhibit Reference
					Operating Budget	Reserves/Capital Accumulation Funds*	Ordinance Authorized Streets	Other Bonding	Utility Funds/Utility Bonding***	No Funding Source Identified	
Major Equipment/Vehicles - Utility											
2003 Dump Truck-16000 GVW - #211	Water	\$65,000	\$0	\$0					\$65,000		A-55
2007 Compressor Truck - #1542	Water	\$95,000	\$0	\$0					\$95,000		A-56
Water Meters	Water	\$244,600	\$0	\$0					\$244,600		A-57
Hydrants	Water	\$64,750	\$0	\$0					\$64,750		A-58
Water Modeling Software	Water	TBD	\$0	\$0					TBD		A-59
2009/2010 Sewer Jet Truck - #1498 - <i>Deposit for 2020 Purchase</i>	Sewer	\$75,000	\$0	\$0					\$75,000		A-60
2008 Sweeper/Vac - #2832 - <i>Deposit for 2020 Purchase</i>	Storm Water	\$50,000	\$0	\$0					\$50,000		A-61
2009 Catch Basin Truck - #2120 - <i>Deposit for 2022 Purchase</i>	Storm Water	\$100,000	\$0	\$0					\$100,000		A-62
2005 Recycling Truck - #854 - <i>Deposit for 2019 Purchase</i>	Solid Waste	\$50,000	\$0	\$0					\$50,000		A-63
1998 Roll-Off Containers (Quantity 6) - #Misc.	Solid Waste	\$45,000	\$0	\$0					\$45,000		A-64
Section Total-Equipment/Vehicles-Utility		\$789,350	\$0	\$0	\$0	\$0	\$0	\$0	\$789,350	\$0	
Tax Increment Financing (TIF) Districts Improvements											
TIF Improvements - TBD		\$0	\$0	\$0				\$0			
Section Total-TIF Improvements		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2018 CIP Total		\$19,981,939	\$855,500	\$3,826,500	\$1,078,325	\$524,207	\$2,876,000	\$1,798,000	\$8,471,350	\$752,057	

- No Project Request Sheet Received
- No Scoring Sheet Received
- No Attachments Received

- General Fund Reserve for Capital Replacements/Buildings
- General Fund Reserve for Community & Econ Dev Investment
- General Fund Reserve for Comp/Technology Improvements
- Capital Accumulation funds (Fund 351)

* Reserves/Capital Accumulation Funds - made up of annual budget allocations and carry over budget funds
 ** Ordinance Authorized Streets Borrowing = \$2,750,000
 *** Utility Funds/Utility Bonding - Needs to be evaluated further to determine budget, borrowing, and rate capacity
 **** Possibility of additional funding source

2018
CITY OF WEST ALLIS
ENGINEERING DEPARTMENT
CAPITAL IMPROVEMENT PROGRAM

EXHIBIT A-1

August 22, 2017

LOCATION	PAVEMENT TYPE	PAVEMENT LENGTH (FT.)	COST/FT.	PAVING COST	STREET LIGHTING	ASSESSMENTS	FEDERAL FUNDS	NET COST
STREETS								
S. 124 St.: W. Lincoln Ave. to W. Oklahoma Ave. (A)	Rural Resurface	5,190	290	1,505,000	182,000	1,004,000	0	683,000
W. Lapham St.: S. 56 St. to S. 60 St.	Reconstruct - Conc.	1,268	275	349,000	44,000	59,000	0	334,000
W. Schlinger Ave.: S. 92 St. to S. 98 St.	Major Resurface	2,007	175	351,000	10,000	213,000	0	148,000
WisDOT Let: W. Greenfield Ave.: S. 84 St. to S. 92 St. (Construction Only)	Major Resurface			0	0	0	0	0
WisDOT Let: W. Fairview Ave.: S. 116 St. to S. Curtis Rd.	Major Resurface	1,426	0	0	50,000	0	0	50,000
WisDOT Let: W. National Ave.: S. 92 St. to S. 95 St. (Engineering Only) (B)	Reconstruct - Conc.			160,000	0	0	89,000	71,000
WisDOT Let: W. National Ave.: S. 76 St. to S. 82 St. (Engineering Only) (C)	Reconstruct - Conc.			150,000	0	0	120,000	30,000
WisDOT Let: W. National Ave.: S. 70 St. to S. 76 St. (Construction Only) (D)	Reconstruct - Conc.	2,220	1,159	2,573,000	0	161,000	1,449,000	963,000
WisDOT Let: S. 100 St.: W. Schlinger Ave. to W. Walker St.	Reconstruct - Conc.	652	0	0	0	0	0	0
WisDOT Let: W. Schlinger Ave.: S. 98 St. to S. 100 St.	Reconstruct - Conc.	641	0	0	22,000	0	0	22,000
STREETS SUBTOTAL		13,404		5,088,000	308,000	1,437,000	1,658,000	2,301,000
ALLEYS								
ALLEYS SUBTOTAL				0	0	0	0	0
OTHER MAJOR PROJECTS								
10 Year Sidewalk Program	Sidewalk			0	0	0		0
Pavement Patching and Repair	Concrete Repair			250,000	0	0		250,000
Bridge Inspection	Bridges			10,000	0	0		10,000
Private Lead Service Line Replacement (E)	Lead Service Lines			471,000	0	171,000	300,000	0
LED Lighting Retrofit Year Two (F)	LED Lighting			200,000	0	200,000	0	0
Special Assessment Clerk Salary and Benefits				85,000		0		85,000
OTHER MAJOR PROJECTS SUBTOTAL				1,016,000	0	371,000	300,000	345,000
C.D.B.G.AND FIRE PROJECTS								
WisDOT Let: Cross Town Connector - Phase 3 (Engineering Only) (G)	Bike Trail			50,000		0	50,000	0
C.D.B.G.AND FIRE PROJECTS SUBTOTAL				50,000	0	0	50,000	0
TOTAL				6,154,000	308,000	1,808,000	2,008,000	2,646,000
ADDITIONAL BONDING NEEDED								
WisDOT Let: Cross Town Connector Bridge over STH 100 - Phase 2 (Construction Only) (H)	Bike Bridge			1,299,000	0	0	984,000	315,000
WisDOT Let: W. National Ave.: S. 70 St. to S. 76 St. (Streetscaping Only)(I)	Streetscaping			712,000	327,000	0	0	1,039,000
Kopperud Park (J)	Park Improvements			0	0	0	0	0
Fire Station #3 Generator (K)	Generator			0	0	0	0	0
ADDITIONAL BONDING NEEDED SUBTOTAL				2,011,000	327,000	0	984,000	1,354,000
TOTAL 2018		13,404		8,165,000	635,000	1,808,000	2,992,000	4,000,000
2017 CARRY OVER PROJECTS								
WisDOT Let: W. Orchard St.: S. 100 St. to S. 101 St.	Reconstruct - Conc.	264	275	73,000	0	0	73,000	0
10 Year Sidewalk Program	Sidewalk	0	0	168,000	0	50,000	0	118,000
Lincoln Avenue Culvert Repair	Bridge Repair	0	0	228,672	0	0	0	228,672
Pavement Patching and Repair	Concrete Repair			250,000	0	0		250,000
S. 85th St.: W. Arthur Ave. to W. Hayes Pl.	Conc. Repair	528	75	40,000	0	12,000	0	28,000
W. Hayes Pl.: S. 85 St. to S. 87 Pl.	Conc. Repair	739	75	55,000	0	17,000	0	38,000
W. Arthur Pl.: S. 85 St. to S. 87 Pl.	Conc. Repair	739	75	55,000	0	17,000	0	38,000
S. 87 Pl.: W. Hayes Pl. to W. Arthur Pl.	Conc. Repair	158	75	12,000	0	4,000	0	8,000
S. 88 St.: W. Arthur Pl. to W. Cleveland Ave.	Conc. Repair	1,539	75	115,000	0	36,000	0	79,000
Police West Parking Lot - Crack Repair	Parking Lot			15,000	0	0	0	15,000
Roosevelt School Park (L)	Park Improvements			250,300	0	0	250,300	0
Arnold Klentz Park (M)	Park Improvements			165,000	0	165,000	0	0
LED Lighting Retrofit Year One (N)	LED Lighting			178,000	0	178,000	0	0
Fire Station #1 Generator (O)	Generator			102,000	0	102,000	0	0
92nd Street Park Plaza (P)	Park Improvements			170,000	0	170,000	0	0
TOTAL 2017 CARRY OVER		3,967	650	1,876,972	0	751,000	323,300	802,672
GRAND TOTAL 2017 & 2018		17,371		10,041,972	635,000	2,559,000	3,315,300	4,802,672

3.29 Miles

- A - City of New Berlin Funds (50% of total cost)
- B - WisDOT Surface Transportation Program (STP) Funds (80% of total cost)
- C - WisDOT Surface Transportation Program (STP) Funds (80% of total cost)
- D - WisDOT Surface Transportation Program (STP) Funds (80% of total cost)
- E - Safe Drinking Water Loan Program (SDWLP)
- F - Wisconsin Focus on Energy Incentive, Reserve for Green Initiatives Fund
- G - WisDOT CMAQ Funds (80% of total cost), CDBG Funds
- H - WisDOT CMAQ Funds (80% of total cost)
- I - WisDOT Surface Transportation Program (STP) Funds (80% of total cost)
- J - Park Funds
- K - Reserve for Capital Replacement (Capital Infrastructure - City Buildings)
- L - CDBG
- M - Park Funds
- N - Wisconsin Focus on Energy Incentive, Reserve for Green Initiatives Fund
- O - Reserve for Capital Replacement (Capital Infrastructure - City Buildings)
- P - First Ring Industrial Redevelopment Enterprise, Inc. (FIRE) Funds

City of West Allis - Capital Improvement Plan 2016-2025

CAPITAL IMPROVEMENTS - CONSTRUCTION	
	2018
Local Streets	\$349,000
Proposed Additional Funding Required - Local Streets	\$0
Major Streets	\$4,894,000
<i>Streetscaping</i>	<i>\$1,101,000</i>
Pavement Repair	\$250,000
Alleys	\$0
Sidewalks	\$0
Bike Trails	\$1,119,000
Bridges	\$10,000
Storm Sewer	\$1,600,000
Proposed Additional Funding Required - Storm Sewer	\$433,000
Sanitary Sewer	\$2,750,000
Sanitary Sewer For Hwy 100 Reconstruct	\$0
Proposed Additional Funding Required - Sanitary Sewer	\$458,000
Water Mains	\$1,750,000
Water Mains for Hwy 100 Reconstruct	\$0
Proposed Additional Funding Required - Water Main	\$467,000
Street Lighting	<i>\$825,000</i>
Parking Lots*	\$0
Traffic Signals	\$0
Special Assessment Clerk Salary	\$85,000
Subtotal	\$16,091,000
Enterprise Funds	\$7,458,000
Special Assessments	\$684,500
Proposed Additional Special Assessments	\$0
Adjoining Municipality Funds	\$752,500
Federal Aid	3,059,600
Total Public Works (Bond Funding)	\$4,136,400

2017: Bike Share Station Construction (Federal Congestion Mitigation & Air Quality Funds = 80%), Private Donations

2018: Cross Town Connector Bike & Pedestrian Bridge (Federal Congestion Mitigation & Air Quality Funds = 80%)

2018: National Avenue: 70th to 76th (Federal Surface Transportation Program - Urban Funds = 80%)

2018: National Avenue: 92nd to 95th (Federal Surface Transportation Program - Urban Funds = 80%)

2019: Cross Town Connector Bike & Pedestrian Trail (Federal Congestion Mitigation & Air Quality Funds = 80%)

2022: STH 100 Reconstruction - Watermain and Sanitary Sewer



Capital Improvement Request Form

Date: 3/15/2017	Department: Development	Department Priority <u>1</u> of <u>15</u>
Project Name: Bike and Ped Infrastructure	Location: Citywide	Prepared by: <u>Bart Griepentrog</u>
Duration: <input type="checkbox"/> One Year <input type="checkbox"/> On-going <input checked="" type="checkbox"/> Multi-Year <u>5</u> # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Repair <input checked="" type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe:	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>2018</u> End Date: <u>2022</u>	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000

*** Uses of Funds**

Land/R-O-W Acquisition	
Design \$20,000	\$20,000
Bidding \$2,500	\$2,500
Construction Management \$12,500	\$12,500
Misc. (List details) materials and installation	\$90,000
Total Use of Funds \$125,000	\$125,000

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$ 125,000	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Bike and Ped Infrastructure

Project Name: _____ # 18- _____ CIP Priority: _____ of _____

Assumptions used in estimate and fund usage:

The City's adopted Bicycle and Pedestrian Master Plan recommends that \$12,000 - \$20,000 be annually budgeted to implement recommended improvements. This request aligns with that recommendation and adjusts for project inflation.

Project Description/Details: (attach additional sheet if necessary)

Funds from this budget allocation will be utilized to install recommended improvements detailed within the City's adopted Bicycle and Pedestrian Master Plan. Those improvements include bike lane and route markings, signs, and pedestrian infrastructure. A review of potential projects is recommended to take place in conjunction with street design time lines, so that shared design, bidding and construction resources may be achieved.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe:

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe: This project supports the Green Initiative's sustainable transportation goals.

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

This project impacts several Strategic Goals and Actions, including 1-6 Community streetscape; 1-11 Image elevation; 2-2 Healthy lifestyles; 2-4 Complete Streets; 2-5 Park utilization; 3-3 Volunteer engagement (Bike & Pedestrian Task Force); and, 4-7 Sustainable Capital Improvement Plan (maintenance).

Is the project related to another capital project? No Yes, describe: These projects could coincide with other street reconstruction projects.

How does the project relate to the City's Comprehensive Plan? No Yes, describe: The Bike and Pedestrian Master Plan was incorporated into recommendations within the Transportation chapter of the City's Comprehensive Plan.

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: March 15, 2017	Department: Community Development	Department Priority <u>3</u> of <u>10</u>
Project Name: Beloit Road Senior Housing	Location: 73rd and Beloit	Prepared by: <u>Patrick Schloss</u>
Duration: <input type="checkbox"/> One Year <input checked="" type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe: _____	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>2018</u> End Date: _____	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: Replace roof (s) of senior housing complex buildings

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported Funded by Beloit Road Operating Reserve

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund						
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other	\$40,000	\$40,000	\$40,000	\$40,000	\$20,000	\$180,000
Total	\$40,000	\$40,000	\$40,000	\$40,000	\$20,000	\$180,000

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	Two roofs a year, estimates based on bid tab from 2016
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$ 180,000	\$	roof replacement
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Project Description/Details: (attach additional sheet if necessary)

Two Roofs a year at \$20,000 each

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe: **reduces risk of leaks or deferred maintenance**

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe: **City made a Developer Fee on the renovation**

Support the City's Green Initiative? No Yes, describe:

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:
#4 Economic Vitality and Sustainability and Goal #2 Quality of Life

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe: **Preservation of affordable senior housing project**

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: March 15, 2017	Department: Community Development	Department Priority <u>5</u> of <u>10</u>
Project Name: Burnham Pointe	Location: 60th and Burnham	Prepared by: <u>Patrick Schloss</u>
Duration: <input type="checkbox"/> One Year <input checked="" type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years	Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired	
Type of Project: <input checked="" type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe:	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>2018</u> End Date: <u>2020</u>	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported Neighborhood Improvement (i.e. new amenities)

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund						
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF	\$50,000	\$150,000	\$0	\$0	\$0	\$150,000
Other						
Total	\$50,000	\$150,000	\$0	\$0	\$0	\$150,000

* Uses of Funds

Land/R-O-W Acquisition	
Design \$50,000	\$50,000
Bidding \$150,000	\$150,000
Construction Management	
Misc. (List details)	.
Total Use of Funds \$200,000	\$200,000

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$ 200,000	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Project Description/Details: (attach additional sheet if necessary)

*2018 Planning and Design
*2019 Installation of new amenities

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe:

Does the project require additional Staff or overtime? No Yes, describe: **Potential for evening meetings**

Does the project generate revenue? No Yes, describe: **Stabilization of the neighborhood will improve property values and possible rental rates**

Support the City's Green Initiative? No Yes, describe: **LED**

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:
#4 Economic Vitality and Sustainability and Goal #2 Quality of Life

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe: **Activate land mass, improve commercial corridor, grow tax base, aligns with comprehensive plan.**

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: 3/15/2017	Department: Development	Department Priority <u>4</u> of <u>15</u>
Project Name: Burnham Pointe Streetscape	Location: W. Burnham St. (approx S. 56 St. - S. 62 St.)	Prepared by: Bart Griepentrog
Duration: <input checked="" type="checkbox"/> One Year <input type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years	Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired	
Type of Project: <input checked="" type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe:	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>2018</u> End Date: <u>2018</u>	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund	\$150,000					\$150,000
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total	\$150,000					\$150,000

* Uses of Funds

Land/R-O-W Acquisition	
Design \$20,000	\$20,000
Bidding \$2,500	\$2,500
Construction Management \$12,500	\$12,500
Misc. (List details) materials and installation	\$115,000
Total Use of Funds \$150,000	\$150,000

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$ 150,000	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Cost estimates are based on previous streetscape projects and expected results.

Project Description/Details: (attach additional sheet if necessary)

This project will focus on business-attractive improvements to the Burnham Pointe commercial node. Terrace treatments, lighting, landscaping, signage and artwork would be under consideration for right-of-way maintenance or upgrades, with a goal to attract and retain specialty and destination commercial activity.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe:

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe:

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

This project would improve the city's commercial corridor image and boost economic activity within existing development. The project impacts several Strategic Goals and Actions, including 1-3 Community experience; 1-5 Commercial corridor streetscape; 1-7 Entertainment and specialty retail opportunities; 1-11 Image elevation; 2-1 Beautification improvements; 2-4 Complete Streets; 2-5 Open space and art; and, 4-6 Economic vitality.

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe: This project would preserve neighborhood, support economic investment and develop attractive public infrastructure.

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: 3/15/2017	Department: Development	Department Priority <u>2</u> of <u>15</u>
Project Name: Public Art	Location: Citywide	Prepared by: <u>Bart Griepentrog</u>
Duration: <input type="checkbox"/> One Year <input type="checkbox"/> On-going <input checked="" type="checkbox"/> Multi-Year <u>5</u> # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input checked="" type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe:	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>2018</u> End Date: <u>2022</u>	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
<i>General Fund</i>						
<i>Developer Contribution</i>						
<i>Debt Financing</i>						
<i>Special Assessments</i>						
<i>State DOT</i>						
<i>State Grant</i>						
<i>Federal Grant</i>						
<i>TIF</i>						
<i>Other</i>	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Total	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000

*** Uses of Funds**

Land/R-O-W Acquisition	
Design \$25,000	\$25,000
Bidding \$2,500	\$2,500
Construction Management \$2,500	\$2,500
Misc. (List details) materials and installation	\$70,000
Total Use of Funds \$100,000	\$100,000

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$ 100,000	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Cost estimates are based on previous streetscape projects and expected results. However, depending on the scope of desired projects, costs could vary and may require carry-over funding to accomplish ultimate goals.

*Community Improvement Foundation Fund is the recommended funding source

Project Description/Details: (attach additional sheet if necessary)

This project will focus on increasing Public Art within the community for residents, visitors and commuters who regularly travel through the City. Possible destinations for consideration include the Farmers Market, Library, Parks, City Buildings, Commercial Corridors and Neighborhoods. Projects could include murals, sculptures, lighting, landscaping and/or multi-media experiences. It would be recommended that an Arts Board (or existing committee) be placed in charge of the project funding.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe:

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe:

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

This project would increase the user experience of residents and visitors to the city through attractive public art installations. It would specifically support Strategic Actions 1-3 Community experience; 1-6 Community streetscape; 1-7 Commercial corridor connections and destinations; 1-9 Promote city-wide businesses and connections; 1-11 Image elevation; 2-1 City-wide beautification; 2-4 Complete streets; and, 2-5 Art.

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe: Recommendations within the Comprehensive Plan call for increased quality of commercial development, infrastructure and public space, which public art can address.

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: _____	Department: _____	Department Priority _____ of _____
Project Name: _____	Location: _____	Prepared by: _____
Duration: <input type="checkbox"/> One Year <input type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input type="checkbox"/> Essential <input type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input type="checkbox"/> No <input type="checkbox"/> Yes, describe: _____	
In Previous Plan: <input type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: _____ End Date: _____	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund						
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Project Description/Details: (attach additional sheet if necessary)

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe:

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe:

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe:

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: February 17, 2017	Department: Library	Department Priority _____ of _____
Project Name: Library Elevator Cylinder	Location: Library elevator	Prepared by: M. Koszalka
Duration: <input checked="" type="checkbox"/> One Year <input type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe:	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input checked="" type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: 2018 End Date: 2018	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: Elevator _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund	\$5,000					
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$ 5,000	\$	

Assumptions used in estimate and fund usage:

Approximate per DPW

Project Description/Details: (attach additional sheet if necessary)

The Library elevator is in need of a replacement cylinder that will resolve intermittent episodes of "lurching" and uneven stops while in operation.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe: **Access and Compliance with ADA laws**

Does the project reduce Liability? No Yes, describe: **Potentially**

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe:

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

Continued access to all citizens

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe:

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: February 8, 2017	Department: Engineering	Department Priority _____ of _____
Project Name: LED Retrofit Lighting Master Plan	Location: 10 City Buildings	Prepared by: Peter Daniels
Duration: <input type="checkbox"/> One Year <input type="checkbox"/> On-going <input checked="" type="checkbox"/> Multi-Year <u>2</u> # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, describe:	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>4/1/17</u> End Date: <u>12/31/17</u>	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	2017	2018	Year 3	Year 4	Year 5	Total
General Fund						
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other	\$195,219	\$216,707				
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design \$36,000	\$36,000
Bidding \$375,926	\$375,926
Construction Management	
Misc. (List details)	
Total Use of Funds \$411,926	\$411,926

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property 10 City Buildings	\$411,926	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Followed assumptions developed by Donohue and Associates for their estimate presented to Council on Nov. 15, 2016.

Project Description/Details: (attach additional sheet if necessary)

The City of West Allis (City) is seeking, through a Consultant Services Agreement, a consultant engineer with demonstrated experience and qualifications to coordinate an energy reduction initiative throughout the City's buildings by retrofitting of existing lighting systems with new LED components.

The City of West Allis is therefore soliciting proposals from qualified vendors to identify opportunities to replace existing lighting systems with LED technology, to quantify energy savings to be achieved, to calculate the cost to complete the project and to prepare plans and specifications for bidding the purchase and installation of the LED lighting equipment.

Required Consultant Services

For the above outlined project, the successful vendor will:

1. Identify Opportunities to replace existing lighting systems at various City buildings with LED technology. Finalize scope of work with Owner at each building.
2. Perform Assessment of the existing facilities with regard to lighting types, quantities and, electrical systems presently in use and record details of same for analysis and as a basis for design.
3. Develop Implementation Program. Prioritize the order of buildings to be addressed and prepare a retrofit program schedule. Prepare documents describing the processes to be used in compliance with applicable codes and ordinances of the City. Identify specific LED equipment model numbers and part numbers needed at each building.
4. Prepare an Energy Reduction Plan for each building that measures energy savings, in both energy units and cost.
5. Provide Implementation Costs, with breakdown of equipment/material costs and labor costs to assist Owner in reviewing proposals.
6. Implement Program. Produce drawings of each level within each facility for light removals and additions; as-built drawings of each facility will be provided by the City. Produce specifications that can be used for bidding the procurement and the installation of LED lighting equipment. Note that the procurement and installation will be one construction contract. Coordinate and attend a pre-bid on-site walk through with contractors and vendors. Answer bidding questions from contractors. Attend City pre-construction meeting. Review shop drawing submittals and coordinate with Focus on Energy for rebates. Coordinate work flow with Owner and perform weekly construction observations. Submit applications for payment during construction.
7. Provide Owner Training for operation and maintenance of new LED equipment.
8. Deliver warranties and closeout documents to Owner at completion of project.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe:

Does the project require additional Staff or overtime? No Yes, describe: Design consultant, contractor, construction management

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe: Reduces energy use which is in accordance with the Green Initiative (R-2015-0139)

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

LED lighting is approximately 90% more efficient than standard halogen light bulbs. In addition, LED bulbs last 25 times longer.

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe: 4-7 Develop a sustainable Capital Improvement Plan which includes equipment and facilities replacement cycles, and maintenance and repair plans

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments: Paid for out of Reserve for Green Initiatives account



Capital Improvement Request Form

Date: _____	Department: _____	Department Priority _____ of _____
Project Name: _____	Location: _____	Prepared by: _____
Duration: <input type="checkbox"/> One Year <input type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input type="checkbox"/> Essential <input type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input type="checkbox"/> No <input type="checkbox"/> Yes, describe: _____	
In Previous Plan: <input type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: _____ End Date: _____	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund						
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other Utility						
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Project Description/Details: (attach additional sheet if necessary)

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe:

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe:

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe:

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: 07/26/2017	Department: DPW-Sanitation & Street	Department Priority <u>2</u> of <u>2</u>
Project Name: storm sewer catch basin repair/replacement	Location: city wide	Prepared by: <u>Tim Last</u>
Duration: <input type="checkbox"/> One Year <input checked="" type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input checked="" type="checkbox"/> Essential <input type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement <input checked="" type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe:	
In Previous Plan: <input type="checkbox"/> No, New Request <input checked="" type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>2018</u> End Date: <u>2022</u>	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported on yearly average work being completed plus cost supply

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund						
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other Utility	\$139,000	\$143,200	\$147,500	\$152,000	\$157,000	\$738,700
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details) materials	precast tubs, risers, seals, couplings, PVC pipes, lids, rings, block, frames, grates, curb head, manhole frame and lid, mortar, dowels, rods, steps, concrete, asphalt
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	x
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Goal of 180 catch basins per year at \$741 per catch basin repair or replacement on average

Project Description/Details: (attach additional sheet if necessary)

Continued repair and replacement throughout the City.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe: **storm water guidelines**

Does the project reduce Liability? No Yes, describe: **flooding**

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe:

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

See above liability (citizens) # goal is to achieve 180 catch basins per year.

Is the project related to another capital project? No Yes, describe: **continued repair/replacement**

How does the project relate to the City's Comprehensive Plan? No Yes, describe: **Provide vitality/sustainability having a safe and healthy environment.**

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: 7-25-2017	Department: fleet service	Department Priority _____ of _____
Project Name: fleet capital	Location: DPW	Prepared by: jim leu
Duration: <input checked="" type="checkbox"/> One Year <input type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input checked="" type="checkbox"/> Essential <input type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe:	
In Previous Plan: <input type="checkbox"/> No, New Request <input checked="" type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: 1-2-2018 End Date: 12-31-2018	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) #³ _____

Briefly describe: **purchase compactor container truck, a 64,00 GVW plow/dump truck, a 16,000GVW maintainers utility truck**

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund	\$532,590					
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total	\$532,590					

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding bid process	bid process
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment hook container truck, plow/salter truck, maintainer utility truck	\$ 532,590	\$	

Assumptions used in estimate and fund usage:

equipment estimates based on vendor information and fleet research

Project Description/Details: (attach additional sheet if necessary)

Attached is the description for the proposed replacement and deferred DPW fleet equipment

- 1) 2001 Ford F450 4x4 maintainer utility plow truck.
- 2) 2002 58,000GVW compactor container hook truck.
- 3) 2001 64,000 GVW tandem plow, salt, dump truck.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe: **DNR/MMSD**

Does the project reduce Liability? No Yes, describe: **units would have increased operator and operation safety enhancements**

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe: **the transport of revenue generating recyclables**

Support the City's Green Initiative? No Yes, describe: **storm water control, transport recyclables in new fuel efficient equipment**

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

#4 economic vitality and sustainability. #4.7 Develop a sustainable capital improvement plan that includes equipment and facilities replacement cycles and maintenance and repair plans

Is the project related to another capital project? No Yes, describe: **aids in infrastructure repairs and support**

How does the project relate to the City's Comprehensive Plan? No Yes, describe: **chapter 8, equipment is direct support of storm water infrastructure and street maintenance in a safe and fuel efficient manner.**

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments: **0% increase**



Capital Improvement Request Form

Date: 07/28/2017	Department: Police	Department Priority <u>2</u> of <u>4</u>
Project Name: Marked Patrol Vehicles	Location: Police Department	Prepared by: <u>Chief Patrick Mitchell</u>
Duration: <input type="checkbox"/> One Year <input checked="" type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Repair <input checked="" type="checkbox"/> On-going	IT Component: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, describe: <small>New squads must be outfitted with IT related equipment</small>	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>01/01/18</u> End Date: <u>No end date</u>	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: Marked patrol vehicles are typically driven 24/7 in a variety of conditions. They often respond to emergency calls for service in emergency mode. Rotation of patrol cars are based on maintenance issues, mileage, and age of the vehicle.

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$1,200,000
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Marked patrol vehicles are typically driven 24/7 in a variety of conditions. They often respond to emergency calls for service in emergency mode. We have approximately 30 marked patrol vehicles. Rotation of patrol cars are based on maintenance issues, mileage, and age of the vehicle. To avoid costly repairs and down time of our squads, we typically rotate our squads every 4-5 years, with some being rotated later and some early based on the specific needs associated with each vehicle. We have a current replacement cycle of replacing approximately 6 cars per year, which allows us to completely rotate the marked fleet in 5 years. Each vehicle cost approximately \$28,000.00 and equipment and upfitting adds another \$12,000.00. This equates to \$40,000.00 per vehicle or \$240,000.00 year to maintain the rotation of our marked patrol fleet.

Project Description/Details: (attach additional sheet if necessary)

We have a fleet of about 70 vehicles, about 30 of them which are marked. This program allows us to rotate about 6 marked vehicles per year, thus rotating vehicles out of service after about 5 years. Given the age, the mileage, and the use of the vehicle (emergency vehicle), this allows us to get maximum use of the vehicle but avoid costly repairs that come with an aging vehicle. If approved, this plan will allow us to maintain the marked vehicle rotation we have had for several years.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe: **Older vehicles have higher maintenance costs and greater down time.**

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe: **Newer vehicles should operate in a more efficient manner than older vehicles.**

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

Image/Brand/Destination, Quality of Life, Economic Vitality and Sustainability - Replacement of older squads is necessary to ensure safe and effective fleet and avoids ongoing repairs of aging vehicles. Rotating out older squads also maintains a fresh look and a professional Image. Police vehicles are seen as a symbol

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe: Image/Brand/Destination, Quality of Life, Economic Vitality and Sustainability - Replacement of older squads is necessary to ensure safe and effective fleet and avoids ongoing repairs of aging vehicles. Rotating out older squads also maintains a fresh look and a professional Image. Police vehicles are seen as a symbol of police services for a community.

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: 07/28/2017	Department: Police	Department Priority <u>4</u> of <u>4</u>
Project Name: Specialty Vehicles	Location: Police Department	Prepared by: <u>Chief Patrick Mitchell</u>
Duration: <input type="checkbox"/> One Year <input checked="" type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Repair <input checked="" type="checkbox"/> On-going	IT Component: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, describe: <small>New squads must be outfitted with IT related equipment</small>	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>01/01/18</u> End Date: <u>No end date</u>	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: Specialty vehicles are not utilized 24/7 and generally can be driven for more years than marked cars. A specialty vehicle should last approximately 10 years.

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$165,000
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

A specialty vehicle is typically not driven in the same manner as a marked patrol car. As such, the vehicles will typically last for approximately 10 years. The WAPD currently has 15 specialty vehicles, which are between 7 to 10 years old. A replacement schedule should be established to rotate 1 of the specialty vehicles on an annual basis. A specialty vehicle will cost approximately \$27,000.00 to purchase, and approximately \$5,000.00 to install essential equipment. While this will take us 15 years to rotate the entire specialty fleet, this is a path to rotating these vehicles.

Project Description/Details: (attach additional sheet if necessary)

Specialty vehicles are utilized for specialized functions such as Crime Scene Processing, SWAT operations, Prisoner Transports, etc... These vehicles are essential equipment and need to be in reliable condition. The current fleet of specialty vehicles is between 7 to 10 years old. In the past, the city has not budgeted to replace specialty vehicles. We utilized alternate funding when a vehicle failed or was in need of replacement. Often times replacing a specialty vehicle meant we did not replace a marked squad. If approved, this plan will smooth costs over a multi year period and will result in a fairly consistent annual commitment to replace specialty vehicles.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe: **Older vehicles have higher maintenance costs and greater down time.**

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe: **Newer vehicles should operate in a more efficient manner than older vehicles.**

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

Image/Brand/Destination, Quality of Life, Economic Vitality and Sustainability - Replacement of older squads is necessary to ensure safe and effective fleet and avoids ongoing repairs of aging vehicles. Rotating out older squads also maintains a fresh look and a professional Image. Police vehicles are seen as a symbol

Is the project related to another capital project? No Yes, describe: |

How does the project relate to the City's Comprehensive Plan? No Yes, describe: Image/Brand/Destination, Quality of Life, Economic Vitality and Sustainability - Replacement of older squads is necessary to ensure safe and effective fleet and avoids ongoing repairs of aging vehicles. Rotating out older squads also maintains a fresh look and a professional Image. Police vehicles are seen as a symbol of police services for a community.

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: 07/28/2017	Department: Police	Department Priority <u>3</u> of <u>4</u>
Project Name: Investigative Vehicles	Location: Police Department	Prepared by: <u>Chief Patrick Mitchell</u>
Duration: <input type="checkbox"/> One Year <input checked="" type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Repair <input checked="" type="checkbox"/> On-going	IT Component: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, describe:	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>01/01/18</u> End Date: <u>No end date</u>	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: Investigative vehicles are unmarked and generally can be driven for more years than marked cars. An investigative squad should last 7 to 10 years.

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000	\$210,000
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

An investigative vehicle is typically not driven in the same manner as a marked patrol car. As such, the vehicles will typically last for 7 to 10 years. The WAPD currently has 10 investigative vehicles, which are between 7 to 10 years old. A replacement schedule should be established to rotate a portion of the investigative fleet on an annual basis. An investigative vehicle will cost approximately \$25,000.00 to purchase, and approximately \$5,000.00 to install essential equipment. The original submission of \$42,000 was meant to cover replacing two vehicles per year with alternate funding to make up the difference.

Project Description/Details: (attach additional sheet if necessary)

Non uniformed members and certain uniformed members of the WAPD typically operate unmarked "investigative" vehicles. These vehicles are essential equipment and need to be in reliable condition as investigative vehicles are periodically driven as an emergency vehicle with lights and sirens in use. The current fleet of investigative vehicles is between 7 to 10 years old. In the past, the city has not budgeted to replace investigative vehicles and has instead approved large one time capital expenditures to replace numerous vehicles in one budget cycle. If approved, this plan will smooth costs over a multi year period and will result in a fairly consistent annual commitment to replace investigative vehicles. A proper budgetary cycle would result in replacing approximately 1/10 th of the investigative fleet on an annual basis.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe: Investigative vehicles are often utilized as emergency vehicles and need to be functioning properly. In addition, older vehicles have higher maintenance costs and greater down time.

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe: **Newer vehicles should operate in a more efficient manner than older vehicles.**

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

Image/Brand/Destination, Quality of Life, Economic Vitality and Sustainability - Replacement of older squads is necessary to ensure safe and effective fleet and avoids ongoing repairs of aging vehicles. Rotating out older squads also maintains a fresh look and a professional Image. Police vehicles are seen as a symbol

Is the project related to another capital project? No Yes, describe: |

How does the project relate to the City's Comprehensive Plan? No Yes, describe: Image/Brand/Destination, Quality of Life, Economic Vitality and Sustainability - Replacement of older squads is necessary to ensure safe and effective fleet and avoids ongoing repairs of aging vehicles. Rotating out older squads also maintains a fresh look and a professional Image. Police vehicles are seen as a symbol of police services for a community.

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: <u>7/18/17</u>	Department: <u>Police</u>	Department Priority <u>1</u> of <u>1</u>
Project Name: <u>Audio Recording System</u>	Location: <u>Police Department</u>	Prepared by: <u>Capt. Steve Beyer</u>
Duration: <input type="checkbox"/> One Year <input type="checkbox"/> On-going <input checked="" type="checkbox"/> Multi-Year <u>5</u> # of Years	Need: <input checked="" type="checkbox"/> Essential <input type="checkbox"/> Important <input type="checkbox"/> Desired	
Type of Project: <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, describe: <small>Electronic device that records phones/radios</small>	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: <u>3/1/2018</u> End Date: <u>2/28/2023</u>	

Engineering/PW Improvements (Infrastructure)*

- Local Streets include taser & miles _____
- Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot
- Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

- Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____
- Briefly describe: Electronic device that records phones/radios

Buildings & Facilities*

- Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building
- Miscellaneous, describe: _____

Cost Estimate derived from:

- Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund	39557	3700	4315	4930	5545	58047
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total						

* Uses of Funds

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

WAPD determined what audio recording systems are being used by other agencies in our area. WAPD obtained info/quotes from 4 vendors including Komutel who is the vendor for our current system. Komutel quote was cheapest at \$39557 for the first year and a total 5 year cost of \$58047 (the 5-year cost includes maintenance). Annual maintenance and/or replacement possible after year 5.

Project Description/Details: (attach additional sheet if necessary)

The audio recording system records phone calls and radio transmissions. Recordings are used by dispatchers to clarify what was just said to provide the best service to citizens and the best support to officers. The recordings are also used as evidence in court, for training purposes, and for quality assurance analysis to enhance development of dispatchers as well as customer service. The recordings can also be used to help to quickly clarify what was said, as it relates to complaints/lawsuits, thereby reducing time investigating complaints/lawsuits.

Each year, dispatch receives/makes thousands of phone calls and dispatch/officers make radio transmissions 24/7.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe: **Recordings provide clear evidence of what was said.**

Does the project require additional Staff or overtime? No Yes, describe: **Staff time is needed to manage program and save recordings.**

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe: **Paperless, efficient system**

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

Benefits: Provide better service (dispatchers can verify what was said to provide best service), excellence (quality assurance of dispatcher performance), evidence (hold people accountable for actions, defend against lawsuits). Impacts: goal 2-quality of life and goal 5-excellence in government (see benefits).

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe: **3-Helps build positive image (system allows for service excellence and employee development/accountability as well as government transparency), 8-Supports environmental sustainability (system is efficient)**

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: 02/09/2017	Department: Center for Excellence/IT	Department Priority _____ of _____
Project Name: Conversion to Office 2016 and Exchange 2016	Location: _____	Prepared by: Jonathan Kuzma
Duration: <input checked="" type="checkbox"/> One Year <input type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input type="checkbox"/> Essential <input checked="" type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, describe: <small>Upgrade software on all staff workstations</small>	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: _____ End Date: _____	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: **Software installed on All Staff workstations and Software that maintains e-mail system.**

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund						
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Project Description/Details: (attach additional sheet if necessary)

Upgrade current E-mail System to latest supported version by software vendor:Microsoft
 Also upgrade Microsoft Office Application Suite on all Staff Workstations to latest support edition.
 Cannot Change Office Application Suite to newer version without upgrade of the E-mail System as newer versions are incompatible with our existing E-mail System.

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe:

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe:

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe:

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments:



Capital Improvement Request Form

Date: 02/09/2017	Department: Center for Excellence/IT	Department Priority _____ of _____
Project Name: Server Room Remodel	Location: City Hall IT	Prepared by: Jonathan Kuzma
Duration: <input type="checkbox"/> One Year <input type="checkbox"/> On-going <input type="checkbox"/> Multi-Year _____ # of Years		Need: <input checked="" type="checkbox"/> Essential <input type="checkbox"/> Important <input type="checkbox"/> Desired
Type of Project: <input type="checkbox"/> New <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Repair <input type="checkbox"/> On-going	IT Component: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, describe: Directly Involves IT Infrastructure	
In Previous Plan: <input checked="" type="checkbox"/> No, New Request <input type="checkbox"/> Yes, modified _____	If approved - Estimated Start Date: _____ End Date: _____	

Engineering/PW Improvements (Infrastructure)*

Local Streets include taser & miles _____

Major Streets Pavement Repair Storm Sewer Sanitary Sewer Water Main Parking Lot

Street Lighting Sidewalks & Bike Trails Alleys Bridge (Inspect. & Repair) Traffic Controls – Intersections

Equipment (attach replacement schedule, if applicable)

Vehicle(s) IT Systems/Equipment (if applicable) Equipment Number (if applicable) # _____

Briefly describe: _____

Buildings & Facilities*

Roof Windows HVAC Electrical Restroom Carpeting, Tiles, W&W Coverings ADA Office Remodeling New Building

Miscellaneous, describe: _____

Cost Estimate derived from:

Actual Estimate (attach) Limited Information Based on Similar Projects Not Supported

Estimated Total Project Amount:

Sources	Year 1	Year 2	Year 3	Year 4	Year 5	Total
General Fund						
Developer Contribution						
Debt Financing						
Special Assessments						
State DOT						
State Grant						
Federal Grant						
TIF						
Other						
Total						

*** Uses of Funds**

Land/R-O-W Acquisition	
Design	
Bidding	
Construction Management	
Misc. (List details)	
Total Use of Funds	

CIP Category

Specify Type/Use	Expenditure	Revenue	Ongoing
Infrastructure (Streets/Sidewalks)	\$	\$	
Utilities (W/S/S)	\$	\$	
Traffic	\$	\$	
Parks	\$	\$	
Property	\$	\$	
Equipment	\$	\$	

Assumptions used in estimate and fund usage:

Project Description/Details: (attach additional sheet if necessary)

of Citizens/Businesses Impacted Per Year: 1-49 50-249 250-499 500-999 1000-2499 2500-5000 5001-10,000 10,000 or more

Time Savings (in hours) Per Year: None 1-99 hours 100-259 260-519 520-1039 1040-2080 2081-4160 4160 or more

Employees impacted per year: None Less than 5 5-24 25-49 50-99 100-250 250-500 501 or more

Cost Savings Per Year: None \$1-\$1000 \$1001-5000 \$5001-10,000 \$10,001-25,000 \$25,001-50,000 \$50,000 or more

Does the project address a mandate? No Yes, describe:

Does the project reduce Liability? No Yes, describe:

Does the project require additional Staff or overtime? No Yes, describe:

Does the project generate revenue? No Yes, describe:

Support the City's Green Initiative? No Yes, describe:

What is the justification or benefit of this project? Which Strategic Goal or Action does the project impact? List goal and describe how:

Is the project related to another capital project? No Yes, describe:

How does the project relate to the City's Comprehensive Plan? No Yes, describe:

Finance Only: Does the funding level fit within the City's funding and debt policies? No Yes

Comments: