



Appropriation 11

414.302.8501

City of West Allis

414.302.8503

414.302.8500

414.302.8502

CLAIMS AND FINANCE REPORT-AUGUST 2019

Appropriation January 2019	\$1,877,227.00
Expenditures to date	<u>876,806.23</u>
Balance	\$1, 000,420.77
Deposits to date	<u>17,239.93</u>
Balance	\$1, 017,660.70
Deposits, July 2019	<u>712.21</u>
Balance	\$1,018,372.91

The staff recommends the allowance of
Claim Numbers 5996 to 6018 amounting to \$ 107,521.72
Less Drake-Breskvar Fund - 43.50
Less Friends Bag Sales (May/June) - 93.56

BALANCE \$910,988.25

BOARD AUTHORIZATION

Motion: _____

Second: _____

August 28, 2019

Financial Report 8-27-19

	<u>Annual Appropriation</u>	<u>Spent/Encumbered</u>	<u>Balance</u>
Salaries (Regular)	\$1,098,836.00	\$577,887.00	\$495,930.00
Salaries (Other)	212,678.00	94,836.00	117,842.00
Shift Differential	0.00	-	0.00
Overtime	10,000.00	4,272.00	5,728.00
Out-of-Class	0.00	-	0.00
Labor Charges (Other Depts)	0.00	-	0.00
Office Equipment/Repair	1,000.00	-	1,000.00
Furniture Repair/Maint	200.00	-	200.00
Auto Repair/Maint	1,000.00	25.00	975.00
Shop Equipment Repair	250.00	-	250.00
Other Equipment Repair	2,700.00	1,556.00	1,144.00
Postage	3,500.00	725.00	2,775.00
Office Supplies	32,000.00	9,880.00	22,120.00
Printing	0.00	-	0.00
Materials Fund	292,890.00	140,138.00	152,752.00
Memberships	500.00	-	500.00
Travel Expense	1,500.00	59.00	1,441.00
Car Allowance	480.00	-	480.00
Training	1,000.00	-	1,000.00
Photographic Supplies	200.00	-	200.00
Custodial Supplies	7,500.00	3,357.00	4,143.00
Fuel (Gas-Auto)	650.00	174.00	476.00
Oils, Fluids, Lubs	28.00	-	28.00
Electrical Supplies	0.00	-	0.00
Landscape Materials	250.00	-	250.00
Other Materials/Supplies	4,800.00	7,595.00	-2,795.00
Cleaning/Laundry	3,800.00	-	3,800.00
Rentals	0.00	-	0.00
Maintenance Contracts	111,300.00	94,418.00	16,882.00
Other Services	14,815.00	5,855.00	8,960.00
Office Furniture/Equip	13,500.00	6,191.00	7,309.00
Gas	16,000.00	7,923.00	8,077.00
Electricity	52,000.00	22,216.00	29,784.00
Water	9,300.00	-	9,300.00
Safety Glasses	350.00	-	350.00
Telephone	100.00	1.00	99.00
TOTAL	1,893,127.00	\$977,108.00	\$891,000.00

Unaudited--does not include adjustments, transfers, close-outs.
Includes carry-overs.

Materials Fund includes gifts, lost and paid, damages, carry-overs.

CITY OF WEST ALLIS

August 28, 2019 _ SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue -- West Allis, Wisconsin 53214

Date Filed August 28, 2019 _ SCHEDULE OF VOUCHERS
Date Paid _____ Library Board

Vendor ID #	Name	Library Claim #	Purchase Order #	Purpose	Amount	Voucher
	Amazon	5996	P-Card Purchases	Library & Program Supplies	\$49.21	
	Baker & Taylor	5997	P-Card Purchases	Books, DVD's, CD's, etc.	\$1,821.95	
	Brodart	5998	P-Card Purchase	Cataloging Supplies	\$34.15	
	Cavendish Square	5999	FPO #F39868	Children's Books	\$195.54	
	Cengage Learning	6000	FPO #'s F39696, FF39807	Large-Type Books	\$291.10	
	Center Point Large Print	6001	FPO #F39867	Large-Type Books	\$44.34	
	Demco	6002	P-Card Purchases	Cataloging Supplies	\$1146.84	
	Friends of WAPL	6003	FPO #F39639	Bag Sales May/June 2019	\$93.56	
	HF Group, LLC	6004	FPO #F39864	Book Bindery	\$777.70	
	Kagen, Lanette	6005	FPO #F39619	Leisure Learners Presentation	\$40.00	
	Koszalka, Michael	6006	FPO #F39543	Postage	\$150.00	
	Manufacturer's News, Inc.	6007	FPO #F39865	Adult Reference Books	\$167.90	
	Midwest Tape	6008	FPO #F39805	Audiobooks, DVD's, CD's	\$1083.34	
	Midwest Outdoors	6009	P-Card Purchase	Subscription	\$14.95	
	NADA Guides	6010	FPO #F39870	Subscription Renewal	\$265.00	
	Office Depot	6011	P-Card Purchases	Library Supplies	\$592.87	
	Pick 'N Save	6012	P-Card Purchases	Program Supplies, Board Meeting Refreshments	\$57.49	
	Stoltz, Jane	6013	FPO #F39618	Leisure Learners Presentation	\$40.00	
	Thomson Reuters	6014	FPO #F39866	Adult Reference Books	\$570.00	
	Tooley, Mary	6015	FPO's #F39375, #F39389	Summer Reading Program	\$135.00	
	Wholesale Phone Accessories	6016	P-Card Purchase	Outreach Supplies	\$120.73	
	WE Energies	6017		Gas/Electric Services	\$83.66	
	Payroll	6018			\$99,746.39	
				Total	\$107,521.72	


President

LIBRARY BOARD

Secretary

Date Filed August 28, 2019 _ SCHEDULE OF VOUCHERS

Library Board

[illegible]

M. Tucker Wadsworth
President

LIBRARY BOARD

Secretary