



Monica Schultz
City Clerk
City Clerk's Office
414.302.8220
mschultz@westalliswi.gov

June 19, 2019

Ms. Allisa Olstad
2161 S. 96th St.
West Allis, WI 53227

Dear Ms. Olstad:

Your appointments as a member of the West Allis Block Grant Committee and Board of Appeals has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk within ten days of receipt of the notice.

Enclosed is the City's Code of Ethics and the Ordinance Relating to Requiring Attendance of the Board, Commission and Committee Members. Please read the booklet, and return the completed Acknowledgement form to the City Clerk's Office.

Yours very truly,

Monica Schultz
City Clerk

ljr
Enclosure

NOTICE OF APPOINTMENT

Office of the Clerk, City of West Allis

TO: Ms. Allisa Olstad:

You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 6th day of June, 2017, you were duly appointed to the offices of:

**West Allis Block Grant Committee
And
Board of Appeals**

Dated this 19th day of June, 2017.

Monica Schultz 

**Monica Schultz
City Clerk**



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August 24, 2017

Ms. Jamie Vallejo
1952 S. 95th St.
West Allis, WI 53227

Dear Ms. Vallejo:

On June 6, 2017, Ms. Allisa Olstad was appointed as a member of the West Allis Block Grant Committee and West Allis Board of Appeals. Her term expires September 1, 2019 for Block Grant and May 1, 2020 for Board of Appeals.

On August 24, 2017, Ms. Allisa Olstad filed her Oath of Office with the City Clerk's Office, and on June 30, 2017 submitted her Code of Ethics Acknowledgement, and is eligible to serve as a member of the above said Committees.

Very truly yours,

Monica Schultz
City Clerk

ljr

cc:
Mayor Dan Devine

STATE OF WISCONSIN }
MILWAUKEE COUNTY }

ss. I, the undersigned, who have been appointed _____
(elected or appointed)

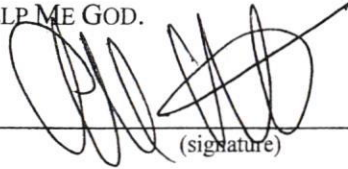
to the office of West Allis Block Grant Committee & Board of Appeals in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this
24th day of August, 2017

Laura J. Ramsak

Notary Public
My commission expires 3-12-19



(signature)

Allisa Olstad

(print name)

(Section 19.01 Wisconsin Statutes)

OATH OF

Allisa Olstad

as Member of the West Allis
Block Grant Committee and
Board of Appeals

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

Filed this 24th day of August, 20 17

MS/ljr

CITY CLERK/TREASURER

Handwritten signature