



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Resolution: R-2016-0263

File Number: R-2016-0263

Final Action: 11/15/2016

Sponsor(s): Administration & Finance Committee

Resolution to approve the reallocation of retired/underutilized vehicles from the Police, Fire and Public Works Departments to other city departments to use while conducting city business.

WHEREAS, the City of West Allis (“City”) has endeavored to provide cost effective municipal services and provide a positive and creative approach to the management and operation of the City; and

WHEREAS, in the summer of 2015, the Mayor and Common Council approved a trial program to repurpose former police squad cars as vehicles to be used by Building Inspection and Neighborhood Services (“BINS”) inspectors to use while conducting City business; and

WHEREAS, BINS was able to use one vehicle regularly from November 2015 to September 2016 and two others sporadically, due to mechanical issues, resulting in an overall savings of over \$1,599.24; and

WHEREAS, on May 17, 2016, the Administration and Finance Committee was provided an update regarding the trial program (Addendum 1), and staff was directed to review overall mileage reimbursement for all city staff; and

WHEREAS, on September 12, 2016, staff provided mileage data to the Administration and Finance Committee (Addendum 2), and the Committee directed staff to expand the program further.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of West Allis directs the expansion of the reallocation of retired squad cars to additional staff to efficiently conduct city business.

BE IT FURTHER RESOLVED that the Common Council of the City of West Allis directs the City Administrator to:

- Annually review and report to the Administration and Finance Committee the continued financial and operational viability of the program (repairs, parking, staff time).
- Implement usage based on Exhibit 1 which will be reviewed (after delivery of new vehicles to squad cars) and approved annually by the Administration and Finance Committee.
- Update Policy and Procedure Manual 1468 “Vehicle Operation and Driving Policy/Mileage Reimbursement” to include mandatory use of logs and other current best practices for employee vehicle usage.
- Work with the Department of Public Works to determine potential capacity to maintain and repair vehicles, if appropriate.

ADM/ORDRES/ADMR564

ADOPTED AS AMENDED 11/15/2016

APPROVED AS AMENDED 11/23/16



Monica Schultz, City Clerk



Dan Devine, Mayor