



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Danna Kuehn, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel*

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Tuesday, June 2, 2020

7:58 PM

West Allis YouTube Channel

<https://www.youtube.com/user/westalliscitychannel>

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#### RECESS MEETING (draft) NOTICE OF VIRTUAL MEETING

#### A. CALL TO ORDER

*The meeting was called to order by Chairperson Haass at 7:58 p.m.*

#### B. ROLL CALL

**Present** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

*Others Present: Rebecca Grill, City Administrator/Clerk; Dave Wepking, Director of Public Works; Kail Decker, City Attorney; and Other Staff; Guests and Media.*

#### C. APPROVAL OF MINUTES

[2020-0387](#)

Minutes (draft) as follows:

Special Meeting:

April 29, 2020

Regular Meeting:

January 13, 2020

Recess Meetings:

January 21, 2020

February 4, 2020

February 19, 2020

March 3, 2020

March 17, 2020

April 22, 2020

May 5, 2020

May 12, 2020

May 19, 2020

June 2, 2020

- Attachments: [AF Special 042920 draft](#)  
[AF Regular 011320 draft](#)  
[AF Recess 012120.draft](#)  
[AF Recess 020420.draft](#)  
[AF Recess 021920.draft](#)  
[AF Recess 030320.draft](#)  
[AF Recess 031720.draft](#)  
[AF Recess 042220.draft](#)  
[AF Recess 050520.draft](#)  
[AF Recess 051220.draft](#)  
[AF Recess 051920.draft](#)

*No action taken.*

#### D. NEW AND PREVIOUS MATTERS

##### ADMINISTRATION & FINANCE COMMITTEE

4. [R-2020-0297](#) Resolution to authorize the Director of Public Works to contract with Westrum Leak Detection for water system leak detection services in an amount not to exceed \$13,900 each year for the next five years

Sponsors: Public Works Committee

- Attachments: [water system leak detection agreement](#)  
[R-2020-0297](#)  
[Leak Detection 2020-2024-signed](#)

**A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

5. [R-2020-0298](#) Resolution to accept the sole source proposal of Rundle-Spence for providing two PRSMS-2-V4 2 module monitoring and testing stations

Sponsors: Administration & Finance Committee and Public Works Committee

- Attachments: [Rundle-Spence monitoring stations](#)  
[R-2020-0298](#)

*Dave Wepking present to discuss.*

**A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

6. [R-2020-0294](#) Resolution to consider an amendment to the 2020 Capital Improvement Program relative to the Burnham Point Streetscape Project

***Sponsors:*** Administration & Finance Committee

***Attachments:*** [CIP 2020-2024 Final Draft-Rev 6-2-20](#)  
[R-2020-0294](#)

*Patrick Schloss present to discuss.*

**A motion was made by Lajsic, seconded by Kuehn, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

7. [R-2020-0322](#) Resolution to provide relief to West Allis property owners during the SARS-CoV-2/COVID-19 Pandemic by waiving interest and penalties on May 31 real property tax installment payments made by October 1, 2020

***Sponsors:*** Alderperson Haass

***Attachments:*** [R-2020-0322](#)

**A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

8. [R-2020-0323](#) Resolution to consider funding \$65,000 in grants from the established CDBG-CV Small Business RESTART Program

***Sponsors:*** Administration & Finance Committee

***Attachments:*** [RESTART APPLICATION LIST \(5-28-20\)](#)  
[R-2020-0323](#)

**A motion was made by Lajsic, seconded by Kuehn, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

9. [2018-0977](#) Peter Troia Notice of Claim regarding vehicle damages allegedly sustained at Root River Pkwy and W. Oklahoma Ave. on April 6, 2017

Attachments: [Peter Troia](#)  
[Claim Report - Troia and AmFam](#)  
[S & C Peter J. Troia et al 5-15-19](#)  
[American Family Interrogatories](#)  
[Interrogatory cover letter](#)  
[Claims Report-June 2, 2020](#)  
[RE Confirming settlement of Troia v. West Allis](#)  
[Troia - signed release](#)

**This matter was Recommended to be Placed on File on a Block Vote.**

10. [2020-0213](#) Claim submitted on behalf of Renee Kretlow regarding injuries and damages at 1444 S. 70 St. on May 8, 2017

Attachments: [Claim Kretlow](#)  
[Claims Report-June 2, 2020](#)

**City Attorney recommended to be Placed on File.**

11. [2020-0243](#) Claim by Charlese Prather-Glenton regarding damage to property at 1548 S. 58 St. on March 5, 2020

Attachments: [Claim - Charlese Prather-Glenton](#)  
[Claims Report-June 2, 2020](#)

**This matter was Recommended for Denial on a Block Vote.**

12. [2020-0250](#) Claim by Diamond Bros. LLC regarding damage to property/injury at 9706 W. Greenfield Ave. on June 12, 2019

Attachments: [Claim - Diamond Bros LLC](#)  
[Claims Report-June 2, 2020](#)

**This matter was Recommended for Denial on a Block Vote.**

### **Passed The Block Vote**

**A motion was made by Tenorio, seconded by Weigel, to approve all the actions on item nos. 9-12 on a Block Vote. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

### **E. ADJOURNMENT**

**A motion was made by Lajsic, seconded by Weigel, to adjourn the meeting at 8:04. The motion carried unanimously.**



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.