



City of West Allis

Meeting Minutes

Administration and Finance Committee

Aldersperson Kevin Haass, Chair
Aldersperson Danna Kuehn, Vice-Chair
Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel

Tuesday, November 17, 2020

7:28 PM

City Hall, Common Council Chambers
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 7:28 p.m.

B. ROLL CALL

Present 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

Others present: Rebecca Grill, City Administrator; Kris Moen, Interim Finance Manager; and Dawn Gunderson Schiel, Representative for Ehlers Public Finance Advisors.

C. NEW AND PREVIOUS MATTERS

ADMINISTRATION & FINANCE AND PUBLIC WORKS COMMITTEES

New Matters for Introduction

10. [R-2020-0681](#) Resolution to authorize the Director of Public Works to amend an existing Professional Services Contract with Baxter & Woodman Consulting Engineers to provide Engineering and Legal Services for the City of West Allis Department of Public Works for an amount not to exceed \$35,000

Sponsors: Administration and Finance Committee and Public Works Committee

Attachments: [Res R-2020-0681](#)

[Amendment No 1 Intervention Assistance](#)

[BW Invoice-Final](#)

[Res R-2020-0681 signed](#)

[Signed Contract](#)

A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

11. [R-2020-0684](#) Resolution to accept the proposal of Compass Minerals for furnishing and delivering 4,500 tons of deicing road salt for a total sum of \$329,940

Sponsors: Administration and Finance Committee and Public Works Committee

Attachments: [Res R-2020-0684](#)
[salt fiscal note 2020](#)
[Res R-2020-0684 signed](#)

A motion was made by Kuehn, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel
No: 0

ADMINISTRATION & FINANCE COMMITTEE

New Matters for Introduction

12. [O-2020-0053](#) Ordinance appropriating the necessary funds for the operation and administration of the City of West Allis for Calendar Year 2021

Sponsors: Administration and Finance Committee

Attachments: [Ord O-2020-0053 \(1\)](#)
[2021 Budget Ordinance Attachments](#)
[Ord O-2020-0053 signed](#)
[AFFIDAVIT OF PUBLICATION - O-2020-0053 11937463](#)

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel
No: 0

13. [R-2020-0679](#) Resolution approving the 2021 Capital Improvement Program

Sponsors: Administration and Finance Committee

Attachments: [Res R-2020-0679](#)
[2021 Capital Improvement](#)
[Res R-2020-0679 signed](#)

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel
No: 0

14. [R-2020-0683](#) Resolution awarding the sale of \$9,665,000 General Obligation Corporate Purpose Bonds, Series 2020A

Sponsors: Administration and Finance Committee

Attachments: [Res R-2020-0683 \(1\)](#)
[Res R-2020-0683 \(signed\) with Exhibits.](#)

Amending the sale of \$9,725,000 to \$9,665,000.

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

15. [R-2020-0672](#) Resolution to authorize a transfer of \$15,250 from the Information Technology Salary and Wages account to the Information Technology - Professional Services account to conduct a GIS Architecture and Application assessment by GISinc

Sponsors: Alderperson Lajsic

Attachments: [Res R-2020-0672](#)

[GISinc Contract](#)

[Res R-2020-0672 signed](#)

A motion was made by Kuehn, seconded by Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

16. [R-2020-0675](#) Resolution to authorize a transfer of \$7,500 from the Information Technology Salary and Wages account to the Information Technology - Professional Services account to engage Symbiont Technology Inc. to deliver ESRI based solutions that will enable DPW to edit GIS information

Sponsors: Alderperson Lajsic

Attachments: [Res R-2020-0675](#)

[Symbiont change order](#)

[Res_R-2020-0675 signed](#)

A motion was made by Kuehn, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

17. [2020-0781](#) Communication from Director of Public Works to approve an exception to the hiring freeze and grant permission to fill an upcoming vacancy for Equipment Operator Specialist in the Water Division

Attachments: [a&f approval to fill position 2020-11-17 mtg \(equipment operator specialist\)](#)

A motion was made by Kuehn, seconded by Tenorio, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

18. [2020-0782](#) Communication from the Health Commissioner regarding request to fill the WIC Support position

Attachments: [JDQ WIC Support Staff \(WIC Clerk\)](#)
[MEMORANDUM - WIC Support](#)
[Request to fill-WIC Support](#)

A motion was made by Lajsic, seconded by Kuehn, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

19. [2020-0768](#) Finance Director/Comptroller submitting report for October 2020 indicating City of West Allis checks issued in the amount of \$4,682,024.08

Attachments: [October 2020 Monthly Claims Report to CC](#)

A motion was made by Weigel, seconded by Tenorio, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

Public Hearing Items

20. [R-2020-0680](#) Resolution to approve amending certain activities of the FY2019 Annual Plan of the Community Development Block Grant (CDBG) Program to add CDBG-CV third round of funding in the amount of \$303,902

Sponsors: Administration and Finance Committee

Attachments: [Res R-2020-0680](#)
[HUD Allocation Letter](#)
[Grant Overview](#)
[Res R-2020-0680 signed](#)

A motion was made by Weigel, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

D. ADJOURNMENT

A motion was made to adjourn the meeting at 7:38 p.m. The motion carried.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.