



Meeting Minutes

Administration & Finance Committee

*Aldersperson Vincent Vitale, Chair*

*Aldersperson Kevin Haass, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst*

Tuesday, December 1, 2015

7:59 PM

City Hall Common Council Chambers

RECESS MEETING (draft minutes)

A. CALL TO ORDER

*Chair Vitale called the meeting to order at 7:59 p.m.*

B. ROLL CALL

**Present** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**Others Attending**

*City Attorney Scott Post; John Stibal, Director of Development; Mike Lewis, City Engineer/Director of Pubic Works; Ed Lisinski, Director of BINS; Jim Jandovitz, Director of ITC; Dave Wepking, Assistant Director of Public Works; Mason Pooler, Fire Deputy Chief; Rebecca N. Grill, City Administrator; Mark Wyss, Finance Director/Comptroller/City Treasurer; Other Staff; Guests and Media.*

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 4. [R-2015-0243](#) Resolution relative to accepting the sole source proposal of Bentley Systems, Inc. for providing CAD Software Maintenance for a total net sum of \$13,341.00.

Sponsors: Administration & Finance Committee

**A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

- 5. [2015-0819](#) Communication from Director of Information Technology and Communications requesting approval of new On-Call Policy.

*During discussion on this matter, a correction was made to Policy 1424, Section 5.4.10 (Center for Excellence On-Call Premium), deleting the second sentence in this paragraph pertaining to the \$45/day paid for each paid holiday occurring during an on-call week. Additionally, with continued discussion on holiday pay, Alds. Lajsic and Vitale asked that staff look into all the holiday premium pays to ensure consistency and fairness for employees. Staff concurred.*

**A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

6. [2015-0807](#) Finance Director/Comptroller submitting report for the October 2015 indicating City of West Allis checks issued in the amounts of \$3,875,358.58.

**A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

7. [2015-0820](#) City Administrator report on IT Steering Committee meetings.

**A motion was made by Ald. Probst, seconded by Ald. Haass, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

8. [2015-0817](#) Fire Chief communication relative to 2016 approved Advanced Life Support (ALS) Billing Rates.

**A motion was made by Ald. Probst, seconded by Ald. Haass, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

9. [2015-0818](#) Communication from City Administrator announcing City of West Allis selection as a 2015 CVMIC Significant Program Award winner.

**A motion was made by Ald. May, seconded by Ald. Haass, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

### City Attorney Claim Report

10. [2008-0339](#) Housing Discrimination Complaint in the matter of JaQuetta Gray v. West Allis Department of Community Development.

**This matter was Recommended to be Placed on File on a Block Vote**

11. [2009-0738](#) Neomi L. Curry communication regarding vehicle damage allegedly sustained at Hawley Road and Walker Street.

**This matter was Recommended to be Placed on File on a Block Vote**

12. [2009-0751](#) Alice Howard communication regarding vehicle damage allegedly sustained on October 23-29, 2009.

**This matter was Recommended to be Placed on File on a Block Vote**

13. [2009-0766](#) American Family Insurance Group communication submitted on behalf of Chasity E. & Yohan Quiles regarding damages allegedly sustained on October 28, 2009.

**This matter was Recommended to be Placed on File on a Block Vote**

14. [2012-0623](#) MSPRC communication regarding repayment to the Medicare program for the year 2012.

**This matter was Recommended to be Placed on File on a Block Vote**

15. [2012-0625](#) Notice of Injury submitted on behalf of Wayne Walton regarding injuries allegedly sustained at 8830 W. National Ave. on October 12, 2012.

**This matter was Recommended to be Placed on File on a Block Vote**

16. [2014-0691](#) Summons and Complaint in the matter of PNC Bank, National Association, successor by merger to National City Mortgage, a division of National City Bank vs. Christopher L. Allen, et al, regarding foreclosure of mortgage. Case No. 14CV008768.

**This matter was Recommended to be Placed on File on a Block Vote**

17. [2015-0294](#) Summons and Complaint in the matter of Deutsche Bank National Trust Company, c/o Ocwen Loan Servicing, LLC vs. Arlene A. Manske, et al. regarding foreclosure of mortgage, Case No. 15CV003281.

**This matter was Recommended to be Placed on File on a Block Vote**

18. [2015-0698](#) Michael Julius communication relative to property damages allegedly sustained at 6754 W. Beloit Rd.

**This matter was Recommended for Denial on a Block Vote**

**Passed The Block Vote**

**A motion was made by Ald. Probst, seconded by Ald. Lajsic, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

**No:** 0

**D. ADJOURNMENT**

*A motion was made by Ald. Lajsic, seconded by Ald. Probst, that the meeting be adjourned at 8:07 p.m. The motion carried unanimously.*