



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Martin J. Weigel, Vice-Chair*

*Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

Tuesday, July 17, 2018

8:10 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

#### RECESS MEETING

#### A. CALL TO ORDER

*Chairperson Haass called the meeting to order at 8:10 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

#### Others Present:

*Rebecca Grill, City Administrator; Sheryl Kuhary, Assistant City Attorney; Peggy Steeno, Finance Director; Tony Warkoczewski, IT Director; Pat Walker, IT Dept.; Joe Clesceri, IT Dept.; Jason Williams, City Assessor; John Stibal, Director of Development; Mason Pooler, Fire Chief; Sally Nusslock, Health Commissioner; Pete Daniels, City Engineer; Chris Botsch, Deputy Police Chief; Ed Lisinski, BINS Director; Jon Matte, Director of Communications; Jim Leu, Fleet Services Superintendent; Karyn Rittenhouse, DPW-Water Div.; Dan Adamczyk, BINS Dept.; Other Staff; Guests and Media.*

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

- 11. [R-2018-0494](#) Resolution relative to accepting the proposal of AssetWorks for furnishing hardware, software, maintenance, and implementation of AssetWorks Enterprise Asset Management (EAM) for a six-year total sum not to exceed \$750,000.00.

**Sponsors:** Administration & Finance Committee and Public Works Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

12. [R-2018-0479](#) Resolution relative to accepting the proposal of CDW-G for furnishing and delivering 56 Microsoft Windows Server 2016 Datacenter Licenses, and 610 Microsoft Windows Server 2016 Client Access Licenses (CAL), for a total sum of \$42,840.24.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

13. [R-2018-0484](#) Resolution Authorizing the Retention of Outside Legal Counsel.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

14. [R-2018-0495](#) Resolution approving Rescission/Refund of Property Taxes.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

15. [2018-0584](#) Communication from City Assessor providing 2018 Assessor's Office Report.

*City Assessor Jason Williams was present to discuss.*

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

16. [2018-0612](#) Communication from Mayor Devine regarding appointment of Sheryl Kuhary as the Interim City Attorney effective immediately and until such time as the Common Council makes a determination as to the method of filling the position, and there is a recruitment process and/or election to fill the position on a long-term basis.

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

17. [2018-0596](#) Communication from City Administrator requesting approval to fill the vacant position of Accountant/Accounting Specialist in the Finance Department.

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

18. [2018-0598](#) Communication from City Administrator requesting approval to fill the vacant position of Public Health Nurse at the Health Department.

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

19. [2018-0581](#) Finance Director/Comptroller submitting report for June 2018 indicating City of West Allis checks issued in the amount of \$2,819,174.05.

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

10. [R-2018-0462](#) Resolution authorizing the Mayor to partner with Savage Solutions to implement and execute a Logo, Brand, and Marketing Strategy and Plan for the City of West Allis in the amount of \$180,000. (\$100,000 from a donation from FIRE (First-Ring Industrial Redevelopment Enterprise) and \$80,000 from funds designated for Tourism Promotion and Development based on a change to state law which requires room tax revenue allocation to Tourism Promotion and Development.)

**Sponsors:** Administration & Finance Committee

*Discussion ensued.*

**A motion was made by Ald. Weigel, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

### City Attorney Claim Report

20. [2018-0208](#) Sergey Amelyan Notice of Claim relative to property damages allegedly sustained at 6301 W. National Ave., on or about February 27, 2018.

**A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended for Denial. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

### D. ADJOURNMENT

*The meeting adjourned at 8:38 p.m.*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.