



# City of West Allis

## Meeting Agenda

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Martin J. Weigel, Vice-Chair*

*Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

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Tuesday, July 17, 2018

7:00 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### RECESS MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

11. [R-2018-0494](#) Resolution relative to accepting the proposal of AssetWorks for furnishing hardware, software, maintenance, and implementation of AssetWorks Enterprise Asset Management (EAM) for a six-year total sum not to exceed \$750,000.00.

*Sponsors:* Administration & Finance Committee and Public Works Committee

*Attachments:* [AssetWorks Statement of Work](#)

[Milestone Billing Schedule](#)

[AssetWorks Software License Agreement with Hardware](#)

[AssetWorks Hosting Services Agreement](#)

[#18-005 Fiscal Note and Letter](#)

[#18-005 6-Year Cost Estimate](#)

[RFP # 18-005 Determination Summary](#)

12. [R-2018-0479](#) Resolution relative to accepting the proposal of CDW-G for furnishing and delivering 56 Microsoft Windows Server 2016 Datacenter Licenses, and 610 Microsoft Windows Server 2016 Client Access Licenses (CAL), for a total sum of \$42,840.24.

*Sponsors:* Administration & Finance Committee

*Attachments:* [CDWG Quote re Microsoft Licenses](#)

13. [R-2018-0484](#) Resolution Authorizing the Retention of Outside Legal Counsel.

*Sponsors:* Administration & Finance Committee

14. [R-2018-0495](#) Resolution approving Rescission/Refund of Property Taxes.

*Sponsors:* Administration & Finance Committee

*Attachments:* [PPT Rescission-Refund Documentation](#)

15. [2018-0584](#) Communication from City Assessor providing 2018 Assessor's Office Report.

*Attachments:* [City Assessor Communication re 2018 Office Report](#)  
[2017 Assessment-to-Sale Ratios](#)  
[2018 Assessment-to-Sale Ratios](#)

16. [2018-0612](#) Communication from Mayor Devine regarding appointment of Sheryl Kuhary as the Interim City Attorney effective immediately and until such time as the Common Council makes a determination as to the method of filling the position, and there is a recruitment process and/or election to fill the position on a long-term basis.

*Attachments:* [Appointment Sheryl Kuhary](#)

17. [2018-0596](#) Communication from City Administrator requesting approval to fill the vacant position of Accountant/Accounting Specialist in the Finance Department.

*Attachments:* [Request to fill Accountant/Accounting Specialist position](#)

18. [2018-0598](#) Communication from City Administrator requesting approval to fill the vacant position of Public Health Nurse at the Health Department.

*Attachments:* [Request to fill Public Health Nurse position](#)

19. [2018-0581](#) Finance Director/Comptroller submitting report for June 2018 indicating City of West Allis checks issued in the amount of \$2,819,174.05.

*Attachments:* [June 2018 Monthly Claims Report to CC](#)

### City Attorney Claim Report

20. [2018-0208](#) Sergey Amelyan Notice of Claim relative to property damages allegedly sustained at 6301 W. National Ave., on or about February 27, 2018.

*Attachments:* [S. Amelyan](#)

### D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### **NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### **AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### **LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.