



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, December 6, 2016

7:00 PM

City Hall Room 128

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

8. [R-2016-0283](#) Resolution approving the terms & conditions for an Economic Development Loan to ME-N-TE, LLC, d/b/a Big Ebe's Pizza under the Department of Housing and Urban Development Community Development Block Grant Program in the amount up to \$14,000.

Sponsors: Administration & Finance Committee

9. [R-2016-0286](#) Resolution approving the terms & conditions for an Economic Development Loan to Gravity Group, Inc., d/b/a Peanut Butter and Jelly Deli under the Department of Housing and Urban Development Community Development Block Grant Program in the amount up to \$50,000.

Sponsors: Administration & Finance Committee

10. [R-2016-0287](#) Resolution approving the terms & conditions for an Economic Development Loan to Lula Mae Aesthetic Boutique, LLC under the Department of Housing and Urban Development Community Development Block Grant Program in the amount up to \$40,000.

Sponsors: Administration & Finance Committee

11. [R-2016-0292](#) Resolution approving the terms & conditions for an Economic Development Loan to Kater 2 Kids Salon and Spa Boutique, LLC under the Department of Housing and Urban Development Community Development Block Grant Program in an amount up to \$18,500.

Sponsors: Administration & Finance Committee

12. [R-2016-0295](#) Resolution relative to renewal of the agreement with Wisconsin Community Services, Inc. for West Allis Mediation Center for 2017.

Sponsors: Administration & Finance Committee

Attachments: [2017 Mediation Center Agreement](#)

13. [R-2016-0289](#) Resolution relative to transferring up to \$34,658 from the Reserve for Buildings and Facilities Improvements to the Capital Projects Fund for the installation of new carpet on the first floor of the Police Department headquarters.

Sponsors: Administration & Finance Committee

14. [R-2016-0290](#) Resolution relative to transferring \$172,420.00 from the Contingency Fund to the Police Department Automotive Capital Account for purchasing five (5) Marked 2017 AWD Ford Utility Interceptor SUV's, and one (1) K9 equipped 2017 AWD Ford Utility Interceptor SUV from Ewald Automotive Group.

Sponsors: Administration & Finance Committee

Attachments: [Communication re 2017 WAPD Vehicles Purchase](#)
[POLICE.K9 Utility Vehicle](#)
[POLICE.Marked Utility Vehicles](#)

15. [R-2016-0291](#) Resolution relative to transferring \$46,100 from the Fire Department Salary & Wages Account to the Repair & Maintenance-Other Account for the repair and upgrade of the Plymovent System in each Fire Station.

Sponsors: Administration & Finance Committee

Attachments: [Communication re Plymovent System](#)

16. [2016-0702](#) Communication from Fire Chief providing notification of 2017 approved Advanced Life Support (ALS) billing rates.

Attachments: [Communication regarding 2017 ALS Billing Rates](#)

17. [2016-0703](#) Communication from City Administrator regarding the Classification and Compensation Study Results (including Pay Plan, Reclassification Requests, and Implementation Options).

Attachments: [Communication re Classification and Compensation Study Results](#)

18. [2016-0704](#) Communication from City Administrator announcing receipt of CVMIC 2016 Significant Award Program awards for the City of West Allis.

Attachments: [Communication re CVMIC Significant Program Awards](#)

19. [2016-0697](#) Finance Director/Comptroller submitting report for October 2016 indicating City of West Allis checks issued in the amount of \$3,711,069.63.

Attachments: [October Monthly Claims Report to CC](#)

Previous Matters for Consideration

20. [2016-0677](#) Communication from City Administrator requesting approval to fill the vacant position of Engineering Technician IV in the Engineering Department.

Attachments: [Request to fill Engineering Tech IV Position](#)

City Attorney Claim Report

21. [2010-0646](#) Hupy & Abraham, S.C. communication on behalf of Donald D. Marshall regarding injuries and/or property damages allegedly sustained at S. 98 St. and W. Schlinger Ave. on October 15, 2010.
22. [2010-0696](#) Notice of Injury submitted by Diane M. Shtaida regarding injuries allegedly sustained at 11301 W. Lincoln Ave. on October 18, 2010.
23. [2012-0653](#) Michael S. Albrecht Notice of Circumstances Giving Rise to Claim for Damages regarding injuries allegedly sustained on August 12, 2012.
24. [2012-0654](#) Michael L. Albrecht Notice of Circumstances Giving Rise to Claim for Damages regarding injuries allegedly sustained on August 12, 2012.
25. [2015-0466](#) Summons and Complaint, in the matter of Michael S. Albrecht and Michael L. Albrecht vs. City of West Allis, et al, Case No. 15CV004648.
Attachments: [S&C Albrecht](#)
26. [2015-0324](#) Summons and Complaint, Restraining Order, Affidavit, Notice of Hearing, in the matter of Gerald Demshar vs. Veritas Properties, et al. Case No. 15CV003568.
Attachments: [G. Demshar claim](#)
27. [2016-0556](#) Notice of Claim submitted on behalf of Hopkins Mechanical & Design.
Attachments: [Hopkins Mechanical & Design](#)
28. [2016-0606](#) American Family Insurance communication on behalf of Eleanor L. Nass regarding vehicle damages allegedly sustained on September 6, 2016. Claim #00-445-187536.
Attachments: [E. Nass Claim](#)
29. [2016-0611](#) Pastor John Perry communication regarding vehicle damages allegedly sustained at 2354 S. 107 St. on September 7, 2016.
Attachments: [J. Perry veh dmg](#)
30. [2016-0646](#) Milwaukee County-DOT-Highway communication regarding damages allegedly sustained around W. Oklahoma Ave. and S. Wollmer Rd. on August 3, 2015.
Attachments: [Milw Cnty-DOT-Highway claim](#)
31. [2016-0692](#) Leo and Karen Gilpin Notice of Claim regarding reimbursement of overpayment of property taxes at 2859 S. 95 St.
Attachments: [Gilpin claim](#)
32. [2016-0686](#) Gina Masters communication relative to vehicle damages allegedly sustained at the intersection of S. 76 Street and W. Oklahoma Avenue on November 3, 2016.
Attachments: [G. Masters claim](#)

D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.