

**CITY OF WEST ALLIS
RESOLUTION R-2026-2565**

**RESOLUTION TO CREATE TIERED FEE STRUCTURE FOR MATTERS
BEFORE THE ADMINISTRATIVE APPEAL REVIEW BOARD**

WHEREAS, the amount of city resources necessary to conduct appeals to administrative determinations varies by topic; and

WHEREAS, the City's intent is to more equitably recapture the actual cost to conduct hearings, subject to the limitations in Wis. Stat. 66.0628;

NOW THEREFORE, be it resolved by the Common Council of the City of West Allis, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** “Clerk Fees” of the City Of West Allis Fee Schedule is hereby *amended* as follows:

AMENDMENT

Clerk Fees

1. Administrative. The city clerk shall collect the following administrative fees as applicable.

Service	Fee Amount	Authority
Administrative Appeal Review Board Appeal Fee <u>- Section 6.027(9)</u> <u>Decision</u> <u>- Dangerous Dog Order</u> <u>- DPW Solid Waste Fee</u> <u>- Other</u>	<u>\$150.00 per appeal</u> <u>\$100.00 per appeal</u> <u>\$15.00 per appeal</u> \$55.00 per appeal	
Amendment to License (reducing premises, amending plan of operation, amending floor plan, etc.	\$50.00 per request	
Late Fees for Business License Renewal	\$100.00 if filed 31-45 days prior to expiration \$150.00 if 16-30 days prior to expiration	

(except Operator's License)	\$250.00 if filed 0-15 days prior to expiration (except late fee may not exceed Renewal Fee)	
Late Fee for Operator's License Renewal	\$35.00 if filed less than 45 days prior to expiration	
Record Check Fee for License/Permit Applicants	\$16.00 per inquiry	
Special Council Meeting	\$1,000.00 per meeting	

2. Reserved.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COMMON COUNCIL
MARCH 10, 2026.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Ray Turner	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Kimberlee Grob	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Chad Halvorsen	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Marissa Nowling	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Suzzette Grisham	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Danna Kuehn	<u> </u>	<u> </u>	<u>X</u>	<u> </u>
Ald. Dan Roadt	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Patty Novak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Kevin Haass	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Marty Weigel	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

Attest

Presiding Officer

Tracey Uttke

Tracey Uttke, City Clerk, City Of
West Allis

Dan Devine

Dan Devine, Mayor, City Of West
Allis

