



Meeting Minutes

Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Martin J. Weigel, Vice-Chair*

*Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

Tuesday, July 11, 2017

8:00 PM

City Hall Room 128

RECESS MEETING

A. CALL TO ORDER

*Chair Haass called the meeting to order at 8:00 p.m.*

B. ROLL CALL

**Present** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**Excused** 1 - Ald. Czaplewski

Others Attending

*Scott Post, City Attorney; Sally Nusslock, Health Commissioner; Ed Lisinski, BINS Director; Jim Jandovitz, IT Director; Mason Pooler, Fire Chief; Jason Williams, Interim City Assessor; Steve Schaer, Planning Manager; Rebecca Grill, City Administrator; Other Staff; Guests and Media.*

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 7. [R-2017-0187](#) Resolution relative to accepting the contract proposal of CableCom LLC for the installation of fiber optic cabling at Reservoir Park for a total sum of \$26,288.16.

**Sponsors:** Administration & Finance Committee

*Mr. Jandovitz, IT Director, noted that installation will occur outside planned activities at the park.*

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

- 8. [O-2017-0026](#) An Ordinance to amend Salary Ordinance No. O-2017-0011 and establishing the pay of certain Miscellaneous Employees of the City of West Allis (Police Background Investigators and College Co-ops/Interns).

**Sponsors:** Administration & Finance Committee

*Police Chief Mitchell spoke on the reasoning behind request for pay increase for Police Background Investigators.*

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended for Passage. The motion carried by the following vote:

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

9. [R-2017-0181](#) Resolution approving the 2016-2017 State Fair Park Crowd and Traffic Control Services Agreement.

**Sponsors:** Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

10. [R-2017-0183](#) Resolution to amend the City's Policies & Procedures Manual No. 1318 relating to On-Call Policy.

**Sponsors:** Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

11. [R-2017-0185](#) Resolution requesting approval to join WiscNet, a non-profit association, in order to obtain Internet Services for the City of West Allis for a total sum of \$8,700.00.

**Sponsors:** Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

12. [R-2017-0192](#) Resolution approving Subgrantee Agreements and Interdepartmental Agreements by and between the City of West Allis and various Community Development Block Grant recipients and City Departments for support of administrative, public service, housing rehabilitation, economic development, and public facilities activities and projects funded by 2017 Community Development Block Grant funds.

**Sponsors:** Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

13. [R-2017-0193](#) Resolution approving a West Allis Neighborhood Association Small Grant Program Focus Grant to Rainbow Gardens Neighborhood Association in the amount of \$1,114.

**Sponsors:** Ald. Barczak and Ald. May

**A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

14. [R-2017-0194](#) Resolution to approve a Commercial Facade Improvement Project Grant Contract by and between the City of West Allis and MCH Properties, LLC, property owners for the property located at 6125-6129 W. Greenfield Ave. in an amount not to exceed \$2,090.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

15. [R-2017-0195](#) Resolution authorizing a “Hybrid Approach” for the City Assessor Office and engagement with Tyler Technologies, Inc. to perform annual assessment services and a commercial revaluation starting August 1, 2017 and ending July 31, 2019, for a total sum not to exceed \$430,000.

**Sponsors:** Administration & Finance Committee

*During discussion on this topic, City Administrator Grill informed the Committee that as a result of Assessor Office changes, four positions are being eliminated effective July 31, 2017.*

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

16. [2017-0422](#) Communication from the City Administrator recommending the appointment of Mr. Jason Williams to the position of City Assessor.

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

17. [R-2017-0182](#) Resolution relative to the approval of the Employment Contract for the position of City Assessor with Jason Williams.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

### City Attorney Claim Report

18. [2016-0647](#) Summons and Complaint in the matter of Federal National Mortgage Association (“Fannie Mae”) vs Deann M. Curtis, et al, regarding foreclosure of mortgage, Case No. 2016CV007679.

**This matter was Recommended to be Placed on File on a Block Vote**

19. [2017-0262](#) Sandra L. Glander Notice of Claim regarding vehicle damages allegedly sustained on March 13, 2017 at 2459 S. 99 St.

**This matter was Recommended to be Placed on File on a Block Vote**

20. [2017-0352](#) Kay M. Roy claim regarding vehicle damages allegedly sustained on January 16, 2017 at S. 111 St and W. Becher St.

**This matter was Recommended to be Placed on File on a Block Vote**

21. [2017-0364](#) Benjamin Rulli Notice of Claim regarding vehicle damages allegedly sustained at 2113 S. 70 Street on June 5, 2017.

**This matter was Recommended for Denial on a Block Vote**

22. [2017-0366](#) Emily Hangartner Notice of Claim regarding vehicle damages allegedly sustained at 1933 S. 60 Street on May 13, 2017.

**This matter was Recommended for Denial on a Block Vote**

23. [2017-0367](#) Ramon Robinson II Notice of Claim regarding vehicle damages allegedly sustained at 1933 S. 60 Street on May 13, 2017.

**This matter was Recommended for Denial on a Block Vote**

### Passed The Block Vote

**A motion was made by Ald. May, seconded by Ald. Roadt, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. May, and Ald. Roadt

**No:** 0

### D. ADJOURNMENT

*A motion was made to adjourn the meeting at 8:32 p.m. The motion carried.*