



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, July 11, 2017

7:00 PM

City Hall Room 128

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

7. [R-2017-0187](#) Resolution relative to accepting the contract proposal of CableCom LLC for the installation of fiber optic cabling at Reservoir Park for a total sum of \$26,288.16.
Sponsors: Administration & Finance Committee
Attachments: [IT Director communication re fiber optic cabling at Reservoir Park](#)
[CableCom LLC proposal for fiber optic cabling at Reservoir Park](#)
8. [O-2017-0026](#) An Ordinance to amend Salary Ordinance No. O-2017-0011 and establishing the pay of certain Miscellaneous Employees of the City of West Allis (Police Background Investigators and College Co-ops/Interns).
Sponsors: Administration & Finance Committee
9. [R-2017-0181](#) Resolution approving the 2016-2017 State Fair Park Crowd and Traffic Control Services Agreement.
Sponsors: Administration & Finance Committee
Attachments: [State Fair Park Grant Agreement 2016 2017](#)
10. [R-2017-0183](#) Resolution to amend the City's Policies & Procedures Manual No. 1318 relating to On-Call Policy.
Sponsors: Administration & Finance Committee
Attachments: [Policy 1318](#)

11. [R-2017-0185](#) Resolution requesting approval to join WiscNet, a non-profit association, in order to obtain Internet Services for the City of West Allis for a total sum of \$8,700.00.
- Sponsors:* Administration & Finance Committee
- Attachments:* [IT Director communication re WiscNet](#)
[WiscNet Memorandum of Understanding](#)
12. [R-2017-0192](#) Resolution approving Subgrantee Agreements and Interdepartmental Agreements by and between the City of West Allis and various Community Development Block Grant recipients and City Departments for support of administrative, public service, housing rehabilitation, economic development, and public facilities activities and projects funded by 2017 Community Development Block Grant funds.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Exhibit A](#)
[Exhibit B](#)
13. [R-2017-0193](#) Resolution approving a West Allis Neighborhood Association Small Grant Program Focus Grant to Rainbow Gardens Neighborhood Association in the amount of \$1,114.
- Sponsors:* Ald. Barczak and Ald. May
- Attachments:* [Focus Grant Agreement - Rainbow Gardens](#)
[Exhibit A to Focus Grant Application - Mural \(7-5-17\)](#)
14. [R-2017-0194](#) Resolution to approve a Commercial Facade Improvement Project Grant Contract by and between the City of West Allis and MCH Properties, LLC, property owners for the property located at 6125-6129 W. Greenfield Ave. in an amount not to exceed \$2,090.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Commercial Facade Contract \(7-7-17\)](#)
15. [R-2017-0195](#) Resolution authorizing a “Hybrid Approach” for the City Assessor Office and engagement with Tyler Technologies, Inc. to perform annual assessment services and a commercial revaluation starting August 1, 2017 and ending July 31, 2019, for a total sum not to exceed \$430,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Contract Assessment Service and Cost Break Down](#)
[West Allis Assessment and Revaluation Service RFP DRAFT](#)
[Hybrid Approach Fiscal Note 7-7-17 \(2\)](#)
16. [2017-0422](#) Communication from the City Administrator recommending the appointment of Mr. Jason Williams to the position of City Assessor.
- Attachments:* [J. Williams appt letter](#)
[Resume Jason Williams_Redacted](#)

17. [R-2017-0182](#) Resolution relative to the approval of the Employment Contract for the position of City Assessor with Jason Williams.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Employment Contract for City Assessor](#)

City Attorney Claim Report

18. [2016-0647](#) Summons and Complaint in the matter of Federal National Mortgage Association (“Fannie Mae”) vs Deann M. Curtis, et al, regarding foreclosure of mortgage, Case No. 2016CV007679.
- Attachments:* [Curtis.foreclosure](#)
19. [2017-0262](#) Sandra L. Glander Notice of Claim regarding vehicle damages allegedly sustained on March 13, 2017 at 2459 S. 99 St.
- Attachments:* [Glander - Claim 4-27-17](#)
20. [2017-0352](#) Kay M. Roy claim regarding vehicle damages allegedly sustained on January 16, 2017 at S. 111 St and W. Becher St.
- Attachments:* [K. Roy claim](#)
21. [2017-0364](#) Benjamin Rulli Notice of Claim regarding vehicle damages allegedly sustained at 2113 S. 70 Street on June 5, 2017.
- Attachments:* [Claim-Benjamin Rulli](#)
22. [2017-0366](#) Emily Hangartner Notice of Claim regarding vehicle damages allegedly sustained at 1933 S. 60 Street on May 13, 2017.
- Attachments:* [Claim-Emily Hangartner](#)
23. [2017-0367](#) Ramon Robinson II Notice of Claim regarding vehicle damages allegedly sustained at 1933 S. 60 Street on May 13, 2017.
- Attachments:* [Claim-Ramon Robinson II](#)

D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.