



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, September 5, 2017

7:00 PM

City Hall Room 128

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

D. NEW AND PREVIOUS MATTERS

New Matters for Introduction

33. [R-2017-0230](#) Resolution relative to accepting the proposal of Gerber Leisure Products for furnishing and delivering Landscape Structures, Inc. playground equipment for Roosevelt Park for a total sum of \$86,978.25.

Sponsors: Public Works Committee and Administration & Finance Committee

Attachments: [Roosevelt Park - TCPN Proposal](#)
[Roosevelt Park - Component List](#)
[Roosevelt Park - Playground Depiction](#)

34. [R-2017-0231](#) Resolution relative to accepting the proposal of Gerber Leisure Products for furnishing and delivering Landscape Structures, Inc. playground equipment for Klentz Park for a total sum of \$9,773.69.

Sponsors: Public Works Committee and Administration & Finance Committee

Attachments: [Klentz Park - TCPN Proposal](#)
[Klentz Park - Plinko Ball Component List](#)
[Klentz Park - Swings Component List](#)

35. [O-2017-0036](#) A Charter Ordinance Relating to the Selection and Tenure of the City Clerk, City Treasurer, and City Assessor of the West Allis

Sponsors: Ald. Lajsic

36. [R-2017-0226](#) Resolution authorizing an Economic Development Loan settlement in the amount of \$7,500 for Reclaimers LLC.

Sponsors: Administration & Finance Committee

Attachments: [Communication - Atty P. Galganski](#)

37. [R-2017-0228](#) Resolution relative to selecting The Horton Group to provide Employee Benefit Consulting Services for a two-year period at a cost of \$48,000 per year.
- Sponsors:* Administration & Finance Committee
- Attachments:* [HORTON - RFP Response](#)
[HORTON - Scope of Work](#)
[Benefit Consulting RFP - Pricing for Proposals](#)
38. [R-2017-0229](#) Resolution amending the City of West Allis Policies & Procedures No. 1112, Advance Notification of Resignation from City Service by Appointed Department Heads and City Officers, to include the Fire Chief and Police Chief.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Marked Copy of Policy No. 1112](#)
39. [R-2017-0232](#) Resolution authorizing the Director of Development to enter into an amended landscape design/architectural services contract for construction oversight with Ayres Associates, for Roosevelt Park and Klentz Park in an amount not to exceed \$17,988 per park (totaling \$35,976).
- Sponsors:* Administration & Finance Committee
- Attachments:* [Ayres - Amended Scope of Services](#)
40. [R-2017-0235](#) Resolution relative to purchasing a Marked 2017 AWD Ford Utility Interceptor SUV from Ewald Automotive Group, and associated upfitted items, such as light bars, sirens, decals, etc. from various vendors, for a sum not to exceed \$38,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Communication re replacement of damaged squad car](#)
41. [R-2017-0236](#) Resolution relative to authorizing the purchase of various Police investigative equipment in a sum not to exceed \$33,950.00.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Communication re purchase of Police investigative equipment](#)
42. [R-2017-0239](#) A Resolution to authorize the expenditure of funds to refurbish two currently in service Firefighting Apparatus for the total sum of \$150,000.00
- Sponsors:* Administration & Finance Committee
- Attachments:* [ADM Fiscal Note - Fire Apparatus Refurbishment 8-2017](#)
[Single Source Request for Engine 61 63 Refurb Project](#)
[Supporting Docs for CC Refurb Resolution 8-29-17](#)
43. [2017-0562](#) Communication from HR Director regarding the opening of contract negotiations with the West Allis Professional Firefighters Association, Local #1004.
- Attachments:* [opening of contract negotiations with WA Professional Firefighters Assoc.](#)
44. [2017-0569](#) Communication from Ms. Peggy Steeno, Finance Director, requesting an exception to

the City's Moving/Relocation Policy.

Attachments: [Finance Director request for exception to City's Moving/Relocation Policy](#)

45. [2017-0514](#) Finance Director/Comptroller submitting report for July 2017 indicating City of West Allis checks issued in the amount of \$4,495,417.84.

Attachments: [July 2017 Monthly Claims Report to CC](#)

46. [2017-0532](#) City Administrator report on IT Steering Committee meetings.

Attachments: [IT Steering Committee Meeting Minutes 07/26/2017](#)

47. [2017-0561](#) Communication from City Administrator transmitting Report on Assessment of the City's current Information Technology operations.

Attachments: [IT-CFE Assessment Report](#)

48. [2017-0563](#) Communication from City Administrator requesting approval to fill the vacant position of Maintenance Repairer in the Department of Public Works, Water Division.

Attachments: [Communication re request to fill vacant Maintenance Repairer position.](#)

City Attorney Claim Report

49. [2016-0252](#) Summons and Complaint in the matter of Deutsche Bank National Trust Company vs Barbara Kibble, et al. regarding foreclosure of mortgage, Case No. 16CV002592.

Attachments: [S&C foreclosure](#)

50. [2017-0365](#) Maria E. Carreon Notice of Claim regarding personal injury allegedly sustained at the West Allis Farmer's Market, 6501 W. National Avenue, on June 4, 2017.

Attachments: [Claim-Maria E. Carreon](#)

51. [2017-0447](#) Dennis Rebek Notice of Claim regarding vehicle damages allegedly sustained at 8750 W. National Ave. on April 30, 2017.

Attachments: [Claim - Rebeck, Dennis](#)

E. MATTERS FOR DISCUSSION/ACTION

1. [2017-0571](#) Discussion of benefit offerings for recall/rehire employees.
2. [2017-0572](#) Discussion and consideration/approval of Station Alerting Project Terms and Conditions (Fire).

F. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.