



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, May 16, 2017

7:55 PM

City Hall Room 128

RECESS MEETING

A. CALL TO ORDER

Chair Haass called the meeting to order at 7:55 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Attending

Mayor Devine; Mike Lewis, Director of Public Works/City Engineer; Monica Schultz, City Clerk; Patrick Mitchell, Police Chief; Mason Pooler, Interim Fire Chief; Kurt Zellmann, Assistant Fire Chief; Jon Matte, Director of Communications; Steve Schaer, Manager of Planning; Kristi Johnson, Community Development Supervisor; Rebecca Grill, City Administrator; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

4. [R-2017-0129](#) Resolution relative to accepting the proposal of Cintas for furnishing public bathroom cleaning services at Reservoir Park, Veterans Park and Klentz Park for an estimated annual cost of \$10,000 and authorizing up to \$40,000 for the purchase and installation of security cameras and automated/programmable bathroom locks at the Parks.

Sponsors: Ald. Lajsic

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

5. [R-2017-0121](#) A Resolution to create City of West Allis Policies and Procedures Manual Policy No. 1451 "Use of Polygraphs or Other Honesty Testing Devices".

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

6. [R-2017-0122](#) Resolution relative to accepting the single source proposal of NeoGov for providing performance management software services (NeoGov Perform) for an initial implementation fee of \$23,223.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

7. [R-2017-0123](#) Resolution accepting the proposal of Barrier Security Systems LLC to expand and upgrade the City's Keri Electronic Door Lock System for an amount not to exceed \$20,270.18

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

8. [R-2017-0125](#) Resolution approving the terms and conditions for an Economic Development Loan to DPN Enterprises LLC under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$40,000.

Sponsors: Administration & Finance Committee

Nowak's present. Kristi Johnson provided details regarding the grant.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

9. [R-2017-0127](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual Policy No. 1424, Overtime, Compensatory Time and Premium Pay.

Sponsors: Administration & Finance Committee

Discussion and decision to remove section 11.16 from the policy.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption, with amendment to attached policy. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

10. [2017-0312](#) Communication from City Administrator requesting approval to fill the expected vacant position of Clerk II in the City Clerk's Office.

A motion was made by Ald. Czaplewski, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

11. [2017-0301](#) Communication from City Administrator transmitting Traffic Violation & Accident Reports for the period January 1, 2017 through March 31, 2017.

A motion was made by Ald. Czaplewski, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

12. [2016-0373](#) Summons and Complaint in the matter of Wells Fargo Bank vs Thomas & Joanna Marks, et al. regarding foreclosure of mortgage, Case No. 16CV003976.

This matter was Recommended to be Placed on File

13. [2016-0598](#) Summons and Complaint in the matter of JPMorgan Chase Bank vs Pascual Montanez, et al, regarding foreclosure of mortgage, Case No. 16CV007133.

This matter was Recommended to be Placed on File on a Block Vote

14. [2017-0112](#) Mary Radspinner communication relative to property damage allegedly sustained at 10211 W. Greenfield Ave., Lot 52 on December 13, 2016.

This matter was Recommended for Denial on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Czaplewski, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

Public Hearing Items

15. [R-2017-0124](#) Resolution approving an Amendment to the FY 2013, 2014, 2015, 2016 and 2017 Community Development Block Grant Action Plans, B-13-MC-55-0011, B-14-MC-55-0011, B-15-MC-55-0011, B-16-MC-55-0011 and B-17-MC-55-0011 relative to closing various 2013, 2014, 2015 and 2016 activities and transferring a total of approximately \$169,406 of unused funds to the existing 2017 Roosevelt Park Improvements activity, and a new Slum & Blight Removal - 67th & Becher activity.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Czaplewski, that the meeting be adjourned at 8:42 p.m. The motion carried unanimously.