

16 # 14-9



City of West Allis

Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
R-2003-0055	Resolution	In Committee
	Resolution Relative to Approving 2002 Transfers, Carryovers, Open Purchase Orders and Capital Accumulation Changes	
	Introduced: 2/4/2003	Controlling Body: Administration & Finance Committee

COMMITTEE RECOMMENDATION

Approval to Adopt

MOVER: Murphy AYES 3 NOES 1 Czaplewski

SECONDER: Reinke EXCUSED Lajsic

COMMITTEE ACTION DATE 2/24/03

SIGNATURES OF COMMITTEE MEMBERS

Chair

Vice-Chair

COMMON COUNCIL ACTION Adopted

FINAL ACTION DATE 3-4-03

MOVER:

Czaplewski

SECONDER:

Reinke

	AYE	NO
1. Barczak	<u>Ex</u>	<u>✓</u>
2. Czaplewski	<u>✓</u>	<u>✓</u>
3. Kopplin	<u>✓</u>	<u>✓</u>
4. Lajsic	<u>✓</u>	<u>✓</u>
5. Murphy	<u>✓</u>	<u>✓</u>
6. Narlock	<u>Ex</u>	<u>✓</u>
7. Reinke	<u>✓</u>	<u>✓</u>
8. Sengstock	<u>✓</u>	<u>✓</u>
9. Trudell	<u>✓</u>	<u>✓</u>
10. Vitale	<u>✓</u>	<u>✓</u>
TOTAL	<u>6</u>	<u>2</u>

CC: Frau Giebler
May Schmidt



City of West Allis

Resolution

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number: R-2003-0055

Final Action: 3/4/2003

Resolution Relative to Approving 2002 Transfers, Carryovers, Open Purchase Orders and Capital Accumulation Changes.

Whereas, the City of West Allis will be closing out the year 2002 and in doing so various transfers, carryovers, open purchase orders and capital accumulation changes are being requested for carry over and forwarding to 2003.

Now, therefore, be it resolved by the Common Council of the City of West Allis approve the attached list of carryovers, transfers, open purchase orders and capital accumulation changes.

ADOPTED 03/04/2003

Dorothy E. Steinke
Dorothy E. Steinke, Deputy City Clerk/Treasurer

APPROVED

March 6, 2003
Jeannette Bell
Jeannette Bell, Mayor

CITY OF WEST ALLIS
2002 CARRY OVERS
GENERAL FUND

Dept./Div.	Account Numbers			Recommended			
	Program	Detail	Amount	Program	Detail	Amount	
Council	002	314	<u>\$0</u> \$0	002	314	<u>\$0</u> \$0	No requests received
Mayor	011	449	<u>\$685</u> \$685	011	449	<u>\$685</u> \$685	Balance of Youth Commission funds
City Attorney	021	0	<u>\$0</u> \$0	021	0	<u>\$0</u> \$0	No requests received
City Assessor	041	0	<u>\$0</u> \$0	041	0	<u>\$0</u> \$0	No requests received
Municipal Court	130	0	<u>\$0</u> \$0	130	0	<u>\$0</u> \$0	No requests received
City Clerk/Treasurer	061	334	\$5,000	061	334	\$5,000	Training - Legistar
	061	436	\$2,500	061	436	\$2,500	Faster Network Programming not comp. in 2002
	061	595	<u>\$14,000</u> \$21,500	061	595	<u>\$14,000</u> \$21,500	Voter Registration software \$10,000 & Licensing \$4,000
Dept. of Admin & Finance	181	0	<u>\$0</u> \$0	181	0	<u>\$0</u> \$0	No request
Information Services	121	334	\$7,000	121	334	\$7,000	City wide training - continue from 2002
	121	436	\$5,000	121	436	\$5,000	Access Programming not completed in 2002
	121	447	\$7,000	121	230	\$7,000	Parts inventory not acquired in 2002
	121	447	\$6,000	121	447	\$6,000	Routine maintance not completed in 2002
	121	595	\$1,800	121	595	\$1,800	Furniture not acquired for E Gov/Web Specialist in 2002
	121	598	\$17,250	121	598	\$17,250	Office 2000 Licenses not acquired in 2002
	121	599	\$10,000	121	599	\$10,000	Alderman laptops not acquired in 2002
	121	599	\$27,700	121	599	\$27,700	Mail Server and Net speed issues not addressed in 2002
	122	112	\$10,400	122	436	\$10,400	Ruekert-Mielke GIS contract not completed in 2002
	122	334	\$2,000	122	334	\$2,000	GIS training not completed in 2002
	122	435.01	\$11,000	122	435.01	\$11,000	GIS software not acquired in 2002 (county program)
	122	595	\$2,000	122	595	\$2,000	GIS software not acquired in 2002
	122	595.01	\$19,000	122	595.01	\$19,000	GIS equipment not acquired in 2002 (county program)
	122	598	\$2,000	122	598	\$2,000	Back-up tapes /supplies not acquired in 2002
	122	599	<u>\$9,000</u> \$137,150	122	599	<u>\$9,000</u> \$137,150	GIS equipment not acquired for other depts in 2002

CITY OF WEST ALLIS
2002 CARRY OVERS
GENERAL FUND

Dept./Div.	Account Numbers			Recommended			
	Program	Detail	Amount	Program	Detail	Amount	
Purchasing	153	436	\$3,000	153	436	\$3,000	Business software replacement consulting services Microfilm / Imaging system implementation Copier replacements City Hall not acquired in 2002
	153	445	\$40,000	153	445	\$40,000	
	153	594	\$20,000	153	594	\$20,000	
			<u>\$63,000</u>			<u>\$63,000</u>	
Personnel	174	334	\$15,000	174	334	\$15,000	Training Speakers not scheduled in 2002 Gas Monitor not acquired in 2002 Test scoring software not acquired in 2002 File Cabinet, shelving & blinds not acquired in 2002 Contract Printing not done in 2002
	175	598	\$650	175	598	\$650	
	177	598	\$2,000	177	598	\$2,000	
	171	598	\$375	171	598	\$375	
	173	313	\$500	173	313	\$500	
			<u>\$18,525</u>			<u>\$18,525</u>	
Finance	181	595	\$760	181	595	\$760	Shelving & Software not acquired in 2002 Payroll update not acquired in 2002 GASB 34 training not completed in 2002
	181	314	\$270	181	314	\$270	
	181	334	\$400	181	334	\$400	
			<u>\$1,430</u>			<u>\$1,430</u>	
Police & Fire Commission	210	0	\$0	210	0	\$0	No request
			<u>\$0</u>			<u>\$0</u>	
Police	221	354	\$8,113	221	354	\$8,113	Clothing - balance in 354 accounts (union up to \$3000). Business Cards not acquired in 2002 Lazer Shoot Law Enforcement not acquired in 2002 Digital Cameras not acquired in 2002 Replacement Canine not acquired in 2002 Replacement Canine not acquired in 2002 Replacement Canine not acquired in 2002
	229	313	\$1,167	221	313	\$1,167	
	221	334	\$5,077	221	334	\$5,077	
	226	356	\$5,309	226	356	\$5,309	
	221	449	\$2,400	221	598	\$2,400	
	221	598	\$2,800	221	598	\$2,800	
	221	596	\$5,800	221	598	\$5,800	
			<u>\$30,666</u>			<u>\$30,666</u>	
Fire	251	312	\$1,621	251	312	\$1,621	Office supplies not acquired in 2002 portable radio equipment not acquired in 2002
	251	597	\$4,000	251	597	\$4,000	
			<u>\$5,621</u>			<u>\$5,621</u>	
City Planning	271		\$0	271		\$0	No requests received
			<u>\$0</u>			<u>\$0</u>	

CITY OF WEST ALLIS
2002 CARRY OVERS
GENERAL FUND

Dept./Div.	Account Numbers			Recommended Account Numbers			
	Program	Detail	Amount	Program	Detail	Amount	
Building Inspection	291	436	\$15,000	291	436	\$15,000	Optical records retrieval system not acquired in 2002 microfilm project not completed in 2002
	291	445	\$2,000	291	445	\$2,000	
			\$17,000			\$17,000	
Health	301		\$0	301		\$0	No requests received
			\$0			\$0	
Senior Center	411	0	\$0	411	0	\$0	No requests received
			\$0			\$0	
Library	421	221	\$3,000	426	595	\$0	reorganization of AV area
	424	229	\$9,000	426	595	\$0	reorganization of AV area
	422	314	\$24,000	422	314	\$0	materials accounts over budget
	421	331	\$5,000	421	331	\$5,000	long term planning conference not able to attend in 2002
	421	447.06	\$3,700	426	595	\$0	reorganization of AV area
	421	595	\$14,600	421	595	\$14,600	reorganization of AV area
			\$59,300			\$19,600	
Public Works	510	436	\$7,500	510	436	\$7,500	traffic signals - energy alternatives - not completed in 2002
	520	594	\$21,000	520	594	\$21,000	Van not acquired in 2002
	525	373	\$3,500	525	373	\$3,500	materials for remodeling PW main office not completed
	525	372	\$5,000	525	372	\$5,000	concrete to repair old coal bin under drive not completed
	525	367	\$3,900	525	367	\$3,900	Changing out electrical equip. not completed in 2002
	525	377	\$5,000	525	377	\$5,000	catch basin in lower yard to Beloit Rd not completed
	535	367	\$16,000	535	367	\$16,000	Traffic Poles not acquired in 2002
	575	367	\$17,500	575	367	\$17,500	Street Poles not acquired /consider electrostatic painter
	590	594	\$40,000	590	594	\$40,000	articulated tractor not acquired in 2002
	650	314	\$200	650	314	\$0	various books
	650	317	\$400	650	317	\$0	membership for 2003
	650	354	\$900	650	354	\$900	"chaps" not acquired in 2002
	650	364	\$700	650	364	\$700	Modified equipment for "chaps" not acquired in 2002
	662	379	\$10,000	662	379	\$10,000	Playground Equip -Rogers Park not acquired in 2002
	650	594	\$31,500	650	594	\$31,500	Truck and Chassis trailer not acquired in 2002
	663	375	\$550	663	375	\$550	Senior shrub beds not completed in 2002
	663	387	\$325	663	387	\$325	Parts for irrigation system not acquired in 2002
	664	375	\$375	664	375	\$375	Planting materials not taken care of in 2002
	676	594	\$12,000	676	594	\$12,000	Bar code reading system inv svcs not acquired in 2002
	680	594	\$4,000	680	594	\$4,000	2-7' plow blades not acquired in 2002
			\$180,350			\$179,750	

CITY OF WEST ALLIS
2002 CARRY OVERS
GENERAL FUND

Dept./Div.	Account Numbers			Recommended			
	Program	Detail	Amount	Program	Detail	Amount	
Engineering	490	312	\$925	490	312	\$0	Office supplies which maybe incurred
	490	314	\$730	490	314	\$0	Books for upgrading office Library
	490	331	\$1,000	490	331	\$1,000	UW Ext. Class org. scheduled in '02 moved to '03
	490	334	\$8,000	490	334	\$8,000	UW Ext. Class org. scheduled in '02 moved to '03
	490	436	\$5,000	490	436	\$5,000	Assist with Fire Stations not completed in '02
	490	595	\$38,600	490	595	\$38,600	GIS software upgrades/remodeling not done/acq in 2002
			<u>\$54,255</u>			<u>\$52,600</u>	
General items	832	379	\$7,800	832	379	\$7,800	Christmas decorations not acquired in 2002
	854	436	\$11,000	854	436	\$11,000	Weight Watchers program not completed in 2002
	848	449	\$3,000	848	449	\$3,000	Direct Deposit / Emjay fees not billed for 2002 yet
	833	833	\$1,500	833	833	\$1,500	Suggestion Awards Program not completed in 2002
	832	449	\$6,100	832	449	\$6,100	4th of July community fund raising balance from 2001
	832	various	\$6,400	832	357	\$6,400	2002 employee Picnic - postponed to 2003
	854	436	\$6,000	843	436	\$6,000	Smoking program not completed in 2002
			<u>\$41,800</u>			<u>\$41,800</u>	
total carry overs			<u>\$631,282</u>			<u>\$589,327</u>	

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
900087	4715	CHICAGO TITLE INS COMPANY	100	000	100-000-0-336.00	10/18/2002	00/00/00		\$ 206,000.00	\$ 206,000.00
18766	23770	ROZMAN TRUE VALUE HARDWAR	100	000	100-000-0-611.00	12/27/2002	00/00/00		\$ 198.53	\$ 198.53
18756	260	ACME MACHELL FLUID CONNEC	100	000	100-000-0-611.00	00/00/00	00/00/00		\$ 21.15	\$ 21.15
18657	10201	WINGFOOT COMMERCIAL TIRE	100	000	100-000-0-611.00	12/16/2002	00/00/00		\$ 178.05	\$ 178.05
18647	22900	XPEDX	100	000	100-000-0-611.00	12/13/2002	00/00/00		\$ 347.40	\$ 347.40
18642	32010	SEARS CONTRACT SALES	100	000	100-000-0-611.00	12/12/2002	00/00/00		\$ 12.33	\$ 12.33
18573	32918	GE SUPPLY	100	000	100-000-0-611.00	12/11/2002	00/00/00		\$ 115.44	\$ 115.44
18566	12660	JA-MAR ELECTRIC SUPPLY IN	100	000	100-000-0-611.00	12/5/2002	00/00/00		\$ 65.48	\$ 65.48
18502	34629	W A VORPAHL INC	100	000	100-000-0-611.00	12/3/2002	00/00/00		\$ 44.90	\$ 44.90
18483	17370	FORCE AMERICA, INC.	100	000	100-000-0-611.00	12/2/2002	00/00/00		\$ 136.00	\$ 136.00
18175	23770	ROZMAN TRUE VALUE HARDWAR	100	000	100-000-0-611.00	11/1/2002	12/6/2002	\$ 13.70	\$ 31.68	\$ 17.98
18010	10201	WINGFOOT COMMERCIAL TIRE	100	000	100-000-0-611.00	10/22/2002	00/00/00		\$ 564.88	\$ 564.88
17829	34629	W A VORPAHL INC	100	000	100-000-0-611.00	10/4/2002	00/00/00		\$ 155.55	\$ 155.55
17638	10201	WINGFOOT COMMERCIAL TIRE	100	000	100-000-0-611.00	10/24/2002	00/00/00		\$ 1,238.92	\$ 1,238.92
17505	6920	NORTH AMERICAN SALT CO	100	000	100-000-0-611.00	9/9/2002	00/00/00		\$ 54,980.00	\$ 54,980.00
General Fund Asset Accounts				000 Total				\$ 13.70	\$ 264,090.31	\$ 264,076.61
900103	10249	PYZYK, ROGER C,	100	022	100-022-5-321.00	8/14/2002	10/4/2002	\$ 470.00	\$ 2,000.00	\$ 1,530.00
900102	10249	PYZYK, ROGER C,	100	022	100-022-5-321.00	7/25/2002	00/00/00		\$ 2,000.00	\$ 2,000.00
900095	28649	VON BRIESEN PURTELL & ROP	100	022	100-022-5-321.00	6/4/2002	12/31/2002	\$ 1,750.00	\$ 1,750.00	\$ -
95820	34270	STS CONSULTANTS, LTD.	100	022	100-022-5-321.00	9/25/2001	3/22/2002	\$ 13,243.14	\$ 34,500.00	\$ 21,256.86
15332	10249	PYZYK, ROGER C,	100	022	100-022-5-321.00	2/28/2002	5/10/2002	\$ 150.00	\$ 2,000.00	\$ 1,850.00
Attorney's Office-Litigation				022 Total				\$ 15,613.14	\$ 42,250.00	\$ 26,636.86
18087	14298	PACER SERVICE CENTER	100	023	100-023-5-434.00	10/30/2002	00/00/00		\$ 1,000.00	\$ 1,000.00
Attorney's Office-Legal Library				023 Total				\$ -	\$ 1,000.00	\$ 1,000.00
14685	33765	JAMES OFFICE EQUIP INC	100	041	100-041-5-447.00	00/00/00	00/00/00		\$ 90.58	\$ 90.58
City Assessor				041 Total				\$ -	\$ 90.58	\$ 90.58
18673	34182	MEIER BUSINESS SYSTEMS, I	100	121	100-121-5-312.00	00/00/00	00/00/00		\$ 251.39	\$ 251.39
15469	34682	RUEKERT-MIELKE	100	121	100-121-5-436.00	12/18/2002	12/31/2002	\$ 7,353.00	\$ 7,353.00	\$ -
18428	33810	OMNI TECH CORPORATION	100	121	100-121-5-599.00	11/25/2002	00/00/00		\$ 28,142.00	\$ 28,142.00
Information Services				121 Total				\$ 7,353.00	\$ 35,746.39	\$ 28,393.39
16080	33884	EMMONS BUSINESS INTERIORS	100	151	100-151-5-595.00	5/9/2002	00/00/00		\$ 488.00	\$ 488.00
Purchasing				151 Total				\$ -	\$ 488.00	\$ 488.00
15945	33005	LANIER WORLDWIDE, INC.	100	153	100-153-5-447.00	10/14/2002	10/18/2002	\$ 188.25	\$ 240.00	\$ 51.75
15944	33005	LANIER WORLDWIDE, INC.	100	153	100-153-5-447.00	7/24/2002	10/18/2002	\$ 848.41	\$ 900.00	\$ 51.59
15943	33005	LANIER WORLDWIDE, INC.	100	153	100-153-5-447.00	7/23/2002	10/18/2002	\$ 361.72	\$ 468.00	\$ 106.28
14626	34710	SAVIN CORPORATION	100	153	100-153-5-447.00	12/23/2002	9/20/2002	\$ 5,880.00	\$ 5,880.00	\$ -
16080	33884	EMMONS BUSINESS INTERIORS	100	153	100-153-5-595.00	5/9/2002	00/00/00		\$ 122.00	\$ 122.00
Central Duplicating/Print Shop				153 Total				\$ 7,278.38	\$ 7,610.00	\$ 331.62
16466	33643	HASLER INC	100	221	100-221-5-434.00	6/12/2002	8/16/2002	\$ 395.00	\$ 725.00	\$ 330.00

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
14910	33643	HASLER INC	100	221	100-221-5-434.00	3/13/2002	3/15/2002	\$ 521.38	\$ 775.60	\$ 254.22
18667	32667	BOB FISH PONTIAC, CADILLA	100	221	100-221-5-596.00	00/00/00	00/00/00		\$ 58,020.00	\$ 58,020.00
18655	33163	EWALD	100	221	100-221-5-596.00	12/16/2002	00/00/00		\$ 90,000.00	\$ 90,000.00
15694	33612	MILWAUKEE 2-WAY, INC.	100	221	100-221-5-596.00	4/2/2002	5/17/2002	\$ 2,560.00	\$ 2,740.00	\$ 180.00
Police Department				221 Total				\$ 3,476.38	\$ 152,260.60	\$ 148,784.22
18713	33865	M&I MARSHALL & ILSLEY	100	251	100-251-5-359.00	00/00/00	00/00/00		\$ 16.40	\$ 16.40
14681	33765	JAMES OFFICE EQUIP INC	100	251	100-251-5-447.00	1/3/2002	2/1/2002	\$ 1,125.00	\$ 1,200.00	\$ 75.00
Fire Department				251 Total				\$ 1,125.00	\$ 1,216.40	\$ 91.40
18616	21723	PIERCE MANUFACTURING INC.	100	258	100-258-5-599.00	12/11/2002	00/00/00		\$ 533,209.00	\$ 533,209.00
Fire Department-Equipment				258 Total				\$ -	\$ 533,209.00	\$ 533,209.00
14738	10265	GORDON FLESCH CO.,INC.	100	291	100-291-5-447.00	7/31/2002	8/2/2002	\$ 321.51	\$ 339.00	\$ 17.49
Building Inspection				291 Total				\$ 321.51	\$ 339.00	\$ 17.49
18864	34977	JONES & BARTLETT PUBLISHE	100	301	100-301-5-314.00	12/31/2002	00/00/00		\$ 76.45	\$ 76.45
18783	33741	MARCH OF DIMES	100	301	100-301-5-314.00	12/30/2002	00/00/00		\$ 258.50	\$ 258.50
14683	33765	JAMES OFFICE EQUIP INC	100	301	100-301-5-447.00	6/2/2002	12/31/2002	\$ 1,577.21	\$ 1,668.79	\$ 91.58
Health Department				301 Total				\$ 1,577.21	\$ 2,003.74	\$ 426.53
18861	7656	HEARING SERVICES LTD.	100	321	100-321-5-334.00	12/31/2002	00/00/00		\$ 402.55	\$ 402.55
Health Department-Nursing				321 Total				\$ -	\$ 402.55	\$ 402.55
15942	33005	LANIER WORLDWIDE, INC.	100	411	100-411-5-447.00	7/23/2002	10/18/2002	\$ 675.00	\$ 900.00	\$ 225.00
18865	8130	ERFFMEYER & SON CO INC	100	411	100-411-5-449.00	12/31/2002	00/00/00		\$ 796.80	\$ 796.80
18862	479	ALBERTI'S TROPHIES & AWAR	100	411	100-411-5-449.00	12/31/2002	00/00/00		\$ 33.00	\$ 33.00
Senior Center				411 Total				\$ 675.00	\$ 1,729.80	\$ 1,054.80
5740	19742	RECORDED BOOKS, INC.	100	422	100-422-5-314.02	00/00/00	00/00/00		\$ 224.00	\$ 224.00
5731	13075	LIBRARY VIDEO NETWORK	100	422	100-422-5-314.02	00/00/00	00/00/00		\$ 130.00	\$ 130.00
5730	14789	NORTHSTAR AUDIO BOOKS	100	422	100-422-5-314.02	00/00/00	00/00/00		\$ 477.30	\$ 477.30
5729	10068	LIBRARY VIDEO COMPANY	100	422	100-422-5-314.02	00/00/00	00/00/00		\$ 317.55	\$ 317.55
5728	19742	RECORDED BOOKS, INC.	100	422	100-422-5-314.02	00/00/00	00/00/00		\$ 3,472.80	\$ 3,472.80
5689	19742	RECORDED BOOKS, INC.	100	422	100-422-5-314.02	00/00/00	00/00/00		\$ 217.70	\$ 217.70
5513	19742	RECORDED BOOKS, INC.	100	422	100-422-5-314.02	00/00/00	9/20/2002	\$ 198.10	\$ 210.00	\$ 11.90
5403	19742	RECORDED BOOKS, INC.	100	422	100-422-5-314.02	00/00/00	6/28/2002	\$ 208.10	\$ 217.00	\$ 8.90
5212	2599	BAKER & TAYLOR	100	422	100-422-5-314.02	00/00/00	00/00/00		\$ 66.00	\$ 66.00
5173	2599	BAKER & TAYLOR	100	422	100-422-5-314.02	00/00/00	12/21/2001	\$ 7.91	\$ 33.61	\$ 25.70
4929	19742	RECORDED BOOKS, INC.	100	422	100-422-5-314.02	00/00/00	00/00/00		\$ 195.30	\$ 195.30
4927	19742	RECORDED BOOKS, INC.	100	422	100-422-5-314.02	00/00/00	6/22/2001	\$ 165.60	\$ 205.10	\$ 39.50
4783	19742	RECORDED BOOKS, INC.	100	422	100-422-5-314.02	00/00/00	00/00/00		\$ 214.20	\$ 214.20
5707	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	00/00/00		\$ 1,439.20	\$ 1,439.20
5602	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	12/31/2002	\$ 1,156.16	\$ 1,193.24	\$ 37.08
5548	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	12/31/2002	\$ 1,490.38	\$ 1,562.99	\$ 72.61
5451	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	10/4/2002	\$ 2,006.51	\$ 2,111.31	\$ 104.80

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
5342	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	12/20/2002	\$ 2,582.17	\$ 2,624.07	\$ 41.90
5211	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	00/00/00		\$ 1,173.00	\$ 1,173.00
5174	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	3/29/2002	\$ 122.52	\$ 1,240.00	\$ 1,117.48
5096	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	11/30/2001	\$ 2,432.21	\$ 2,566.90	\$ 134.69
5037	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	11/30/2001	\$ 1,837.24	\$ 1,954.96	\$ 117.72
4850	2599	BAKER & TAYLOR	100	422	100-422-5-314.03	00/00/00	8/17/2001	\$ 2,658.40	\$ 2,842.74	\$ 184.34
5691	1263	THORNDIKE PRESS	100	422	100-422-5-314.07	00/00/00	00/00/00		\$ 607.96	\$ 607.96
5646	1263	THORNDIKE PRESS	100	422	100-422-5-314.07	00/00/00	00/00/00		\$ 431.62	\$ 431.62
5565	1263	THORNDIKE PRESS	100	422	100-422-5-314.07	00/00/00	00/00/00		\$ 699.00	\$ 699.00
5481	1263	THORNDIKE PRESS	100	422	100-422-5-314.07	00/00/00	12/31/2002	\$ 210.49	\$ 210.49	\$ -
5480	1263	THORNDIKE PRESS	100	422	100-422-5-314.07	00/00/00	12/31/2002	\$ 198.48	\$ 223.24	\$ 24.76
5478	1263	THORNDIKE PRESS	100	422	100-422-5-314.07	00/00/00	00/00/00		\$ 1,479.88	\$ 1,479.88
5029	27169	THORNDIKE PRESS	100	422	100-422-5-314.07	00/00/00	11/30/2001	\$ 599.00	\$ 669.28	\$ 70.28
5028	27169	THORNDIKE PRESS	100	422	100-422-5-314.07	00/00/00	11/2/2001	\$ 228.00	\$ 264.09	\$ 36.09
4907	28863	WHEELER PUBLISHING, INC.	100	422	100-422-5-314.07	00/00/00	00/00/00		\$ 54.61	\$ 54.61
5732	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	00/00/00		\$ 5,648.57	\$ 5,648.57
5706	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	00/00/00		\$ 6,004.61	\$ 6,004.61
5581	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	12/20/2002	\$ 4,237.24	\$ 4,405.65	\$ 168.41
5567	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	12/31/2002	\$ 4,070.91	\$ 4,789.96	\$ 719.05
5563	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	12/31/2002	\$ 5,386.76	\$ 5,892.00	\$ 505.24
5529	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	12/20/2002	\$ 2,949.04	\$ 7,359.37	\$ 4,410.33
5476	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	12/6/2002	\$ 7,202.97	\$ 7,817.50	\$ 614.53
5433	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	10/4/2002	\$ 6,791.24	\$ 7,182.93	\$ 391.69
5325	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	7/26/2002	\$ 7,054.27	\$ 8,102.23	\$ 1,047.96
5257	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	6/28/2002	\$ 3,944.80	\$ 9,270.00	\$ 5,325.20
5208	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	4/19/2002	\$ 6,276.50	\$ 7,218.45	\$ 941.95
5143	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	3/29/2002	\$ 1,542.31	\$ 5,710.00	\$ 4,167.69
5127	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	12/31/2001	\$ 3,377.12	\$ 3,971.12	\$ 594.00
5112	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	12/31/2001	\$ 4,918.20	\$ 5,648.43	\$ 730.23
5056	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	12/21/2001	\$ 8,591.73	\$ 10,049.51	\$ 1,457.78
5012	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	11/9/2001	\$ 8,297.65	\$ 9,251.63	\$ 953.98
4956	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	10/12/2001	\$ 8,622.67	\$ 9,985.89	\$ 1,363.22
4903	9713	INGRAM LIBRARY SERVICES	100	422	100-422-5-314.08	00/00/00	00/00/00		\$ 88.74	\$ 88.74
4902	2602	BAKER & TAYLOR - CONT.	100	422	100-422-5-314.08	00/00/00	00/00/00		\$ 394.31	\$ 394.31
4889	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	9/28/2001	\$ 2,488.84	\$ 7,973.22	\$ 5,484.38
4882	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	2/23/2001	\$ 3,526.22	\$ 5,000.00	\$ 1,473.78
4819	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	8/17/2001	\$ 2,243.77	\$ 8,823.28	\$ 6,579.51
4766	2600	BAKER & TAYLOR	100	422	100-422-5-314.08	00/00/00	6/1/2001	\$ 205.46	\$ 3,634.83	\$ 3,429.37
5726	2600	BAKER & TAYLOR	100	422	100-422-5-314.10	00/00/00	00/00/00		\$ 3,282.18	\$ 3,282.18
5485	1367	BOOKMEN, INC.	100	422	100-422-5-314.10	00/00/00	10/8/2002	\$ 578.30	\$ 654.88	\$ 76.58

Open Purchase Order Report
As of December 31, 2002

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
5356	1367	BOOKMEN, INC.	100	422	100-422-5-314.10	00/00/00	9/6/2002	\$ 698.04	\$ 712.06	\$ 14.02
5305	1367	BOOKMEN, INC.	100	422	100-422-5-314.10	00/00/00	5/31/2002	\$ 1,080.49	\$ 1,214.42	\$ 133.93
5193	1367	BOOKMEN, INC.	100	422	100-422-5-314.10	00/00/00	12/21/2001	\$ 510.44	\$ 547.84	\$ 37.40
5178	2600	BAKER & TAYLOR	100	422	100-422-5-314.10	00/00/00	12/31/2001	\$ 2,007.83	\$ 2,064.00	\$ 56.17
5065	1367	BOOKMEN, INC.	100	422	100-422-5-314.10	00/00/00	9/7/2001	\$ 471.29	\$ 534.56	\$ 63.27
4817	1367	BOOKMEN, INC.	100	422	100-422-5-314.10	00/00/00	00/00/00		\$ 2,120.29	\$ 2,120.29
4765	2600	BAKER & TAYLOR	100	422	100-422-5-314.10	00/00/00	4/20/2001	\$ 882.85	\$ 985.60	\$ 102.75
4921	4271	CATHOLIC HERALD	100	422	100-422-5-314.11	00/00/00	00/00/00		\$ 36.00	\$ 36.00
4920	21052	PACKER REPORT	100	422	100-422-5-314.11	00/00/00	00/00/00		\$ 39.95	\$ 39.95
4917	7700	EDMUND PUBLICATIONS CORP	100	422	100-422-5-314.11	00/00/00	00/00/00		\$ 94.80	\$ 94.80
4916	15280	LIBRARY ADMINISTRATORS DI	100	422	100-422-5-314.11	00/00/00	00/00/00		\$ 39.00	\$ 39.00
4915	30570	WIS TAXPAYERS ALLIANCE	100	422	100-422-5-314.11	00/00/00	00/00/00		\$ 39.00	\$ 39.00
4914	22973	REVIEWS-ON-CARDS	100	422	100-422-5-314.11	00/00/00	00/00/00		\$ 360.00	\$ 360.00
4911	26470	DAILY REPORTER, THE	100	422	100-422-5-314.11	00/00/00	00/00/00		\$ 175.00	\$ 175.00
5746	19014	SCHOLASTIC LIBRARY PUBLIS	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 949.00	\$ 949.00
5745	13185	GREY HOUSE PUBLISHING	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 160.00	\$ 160.00
5744	13185	GREY HOUSE PUBLISHING	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 195.00	\$ 195.00
5743	9746	INFORMATION TODAY, INC	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 195.00	\$ 195.00
5742	4498	GALE GROUP, THE	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 9,254.20	\$ 9,254.20
5739	4460	ENCYCLOPEDIA BRITANNICA	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 1,095.00	\$ 1,095.00
5738	4460	ENCYCLOPEDIA BRITANNICA	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 1,034.00	\$ 1,034.00
5737	31036	WORLD BOOK, INC	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 849.00	\$ 849.00
5736	16140	MANUFACTURERS' NEWS INC	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 122.00	\$ 122.00
5735	23000	RAND MCNALLY	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 395.00	\$ 395.00
5734	10226	MARQUIS WHO'S WHO	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 475.00	\$ 475.00
5733	16056	NATIONAL REGISTER PUBLISH	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 299.00	\$ 299.00
5562	9187	GALE	100	422	100-422-5-314.13	00/00/00	12/31/2002	\$ 1,090.00	\$ 1,090.00	\$ -
5407	4498	GALE GROUP, THE	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 292.94	\$ 292.94
4912	9179	MORNINGSTAR MUTUAL FUNDS	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 495.00	\$ 495.00
4906	29845	WEST GROUP	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 140.19	\$ 140.19
4905	21894	OMNIGRAPHICS	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 131.87	\$ 131.87
4902	2602	BAKER & TAYLOR - CONT.	100	422	100-422-5-314.13	00/00/00	00/00/00		\$ 1,158.40	\$ 1,158.40
5710	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	00/00/00		\$ 236.25	\$ 236.25
5709	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	00/00/00		\$ 130.28	\$ 130.28
5604	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	12/6/2002	\$ 456.80	\$ 489.71	\$ 32.91
5603	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	12/6/2002	\$ 113.70	\$ 154.43	\$ 40.73
5546	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	10/4/2002	\$ 217.59	\$ 238.28	\$ 20.69
5545	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	10/4/2002	\$ 629.68	\$ 639.94	\$ 10.26
5448	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	12/6/2002	\$ 1,123.26	\$ 1,154.23	\$ 30.97
5339	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	6/28/2002	\$ 900.34	\$ 927.59	\$ 27.25

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
5210	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	4/5/2002	\$ 18.59	\$ 342.73	\$ 324.14
5209	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	4/5/2002	\$ 51.56	\$ 540.10	\$ 488.54
5176	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	12/21/2001	\$ 355.43	\$ 924.00	\$ 568.57
5175	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	12/31/2001	\$ 332.88	\$ 384.00	\$ 51.12
5098	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	11/30/2001	\$ 446.59	\$ 483.65	\$ 37.06
5038	2599	BAKER & TAYLOR	100	422	100-422-5-314.14	00/00/00	12/21/2001	\$ 535.08	\$ 550.62	\$ 15.54
4773	2820	MIDWEST TAPE	100	422	100-422-5-314.14	00/00/00	2/9/2001	\$ 623.66	\$ 882.51	\$ 258.85
5172	10068	LIBRARY VIDEO COMPANY	100	422	100-422-5-314.15	00/00/00	12/21/2001	\$ 981.44	\$ 1,210.25	\$ 228.81
4913	12023	NEWSBANK, INC	100	422	100-422-5-314.15	00/00/00	00/00/00		\$ 2,552.00	\$ 2,552.00
5605	2599	BAKER & TAYLOR	100	422	100-422-5-314.18	00/00/00	12/20/2002	\$ 1,330.45	\$ 1,602.00	\$ 271.55
5547	2599	BAKER & TAYLOR	100	422	100-422-5-314.18	00/00/00	11/1/2002	\$ 852.89	\$ 854.40	\$ 1.51
5450	2599	BAKER & TAYLOR	100	422	100-422-5-314.18	00/00/00	10/4/2002	\$ 1,235.04	\$ 1,251.11	\$ 16.07
5341	2599	BAKER & TAYLOR	100	422	100-422-5-314.18	00/00/00	6/28/2002	\$ 1,414.26	\$ 1,468.53	\$ 54.27
4949	17253	SBD SPANISH BOOK DISTRIBUTU	100	422	100-422-5-314.22	00/00/00	8/9/2002	\$ 2,090.40	\$ 2,100.77	\$ 10.37
4872	9713	INGRAM LIBRARY SERVICES	100	422	100-422-5-314.22	00/00/00	9/28/2001	\$ 252.67	\$ 504.97	\$ 252.30
5727	3462	CRIMSON MULTIMEDIA DISTRI	100	422	100-422-5-314.27	00/00/00	00/00/00		\$ 1,004.00	\$ 1,004.00
5457	3462	CRIMSON MULTIMEDIA DISTRI	100	422	100-422-5-314.27	00/00/00	9/20/2002	\$ 486.17	\$ 575.00	\$ 88.83
5727	3462	CRIMSON MULTIMEDIA DISTRI	100	422	100-422-5-314.29	00/00/00	00/00/00		\$ 118.00	\$ 118.00
5723	2599	BAKER & TAYLOR	100	422	100-422-5-314.31	00/00/00	00/00/00		\$ 1,151.18	\$ 1,151.18
5266	2599	BAKER & TAYLOR	100	422	100-422-5-314.31	00/00/00	6/28/2002	\$ 488.36	\$ 513.77	\$ 25.41
5197	2599	BAKER & TAYLOR	100	422	100-422-5-314.31	00/00/00	12/31/2001	\$ 63.80	\$ 91.91	\$ 28.11
5725	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	00/00/00		\$ 2,343.69	\$ 2,343.69
5694	3330	BOUND TO STAY BOUND BOOKS	100	422	100-422-5-314.34	00/00/00	00/00/00		\$ 1,646.77	\$ 1,646.77
5615	3330	BOUND TO STAY BOUND BOOKS	100	422	100-422-5-314.34	00/00/00	12/31/2002	\$ 328.63	\$ 359.40	\$ 30.77
5609	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	12/31/2002	\$ 669.22	\$ 688.83	\$ 19.61
5608	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	12/6/2002	\$ 467.06	\$ 476.42	\$ 9.36
5584	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	12/31/2002	\$ 1,178.59	\$ 1,801.02	\$ 622.43
5583	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	12/31/2002	\$ 1,461.31	\$ 2,318.96	\$ 857.65
5582	2599	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	00/00/00		\$ 364.26	\$ 364.26
5541	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	11/1/2002	\$ 511.62	\$ 713.21	\$ 201.59
5522	3300		100	422	100-422-5-314.34	00/00/00	00/00/00		\$ 2,157.46	\$ 2,157.46
5477	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	11/1/2002	\$ 3,559.01	\$ 3,729.42	\$ 170.41
5198	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	3/29/2002	\$ 488.12	\$ 591.31	\$ 103.19
5126	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	12/31/2001	\$ 2,403.09	\$ 2,422.81	\$ 19.72
4930	28531	TOTLINE PUBLICATIONS	100	422	100-422-5-314.34	00/00/00	7/6/2001	\$ 94.76	\$ 120.00	\$ 25.24
4904	356	BWI-BOOK WHOLESALERS	100	422	100-422-5-314.34	00/00/00	00/00/00		\$ 11.12	\$ 11.12
4859	16954	MARIS ASSOCIATES	100	422	100-422-5-314.34	00/00/00	4/20/2001	\$ 1,496.60	\$ 2,012.58	\$ 515.98
4837	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	7/20/2001	\$ 449.22	\$ 1,702.47	\$ 1,253.25
4828	2600	BAKER & TAYLOR	100	422	100-422-5-314.34	00/00/00	4/20/2001	\$ 89.65	\$ 1,296.75	\$ 1,207.10
4764	3330	BOUND TO STAY BOUND BOOKS	100	422	100-422-5-314.34	00/00/00	12/31/2000	\$ 1,795.73	\$ 2,209.94	\$ 414.21

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
			100	422	100-422-5-314.36	00/00/00	00/00/00		\$ 506.43	\$ 506.43
5693	2600	BAKER & TAYLOR	100	422	100-422-5-314.36	00/00/00	12/6/2002	\$ 59.52	\$ 66.50	\$ 6.98
5607	2600	BAKER & TAYLOR	100	422	100-422-5-314.36	00/00/00	12/31/2002	\$ 217.19	\$ 368.66	\$ 151.47
5585	2600	BAKER & TAYLOR	100	422	100-422-5-314.36	00/00/00	3/29/2002	\$ 531.05	\$ 846.00	\$ 314.95
5149	2600	BAKER & TAYLOR	100	422	100-422-5-314.36	00/00/00	00/00/00		\$ 182.79	\$ 182.79
4904	356	BWI-BOOK WHOLESALERS	100	422	100-422-5-314.36	00/00/00	6/1/2001	\$ 9.57	\$ 564.31	\$ 554.74
4832	2600	BAKER & TAYLOR	100	422	100-422-5-314.36	00/00/00	2/23/2001	\$ 62.62	\$ 1,186.39	\$ 1,123.77
4767	2600	BAKER & TAYLOR	100	422	100-422-5-314.37	00/00/00	00/00/00		\$ 285.00	\$ 285.00
4914	22973	REVIEWS-ON-CARDS	100	422	100-422-5-314.40	00/00/00	00/00/00		\$ 1,662.75	\$ 1,662.75
5692	2599	BAKER & TAYLOR	100	422	100-422-5-314.40	00/00/00	00/00/00		\$ 187.30	\$ 187.30
5616	2599	BAKER & TAYLOR	100	422	100-422-5-314.40	00/00/00	3/29/2002	\$ 196.96	\$ 212.95	\$ 15.99
5270	2599	BAKER & TAYLOR	100	422	100-422-5-314.40	00/00/00	12/31/2001	\$ 10.32	\$ 711.28	\$ 700.96
5144	2609	BAKER & TAYLOR ENTERTAINM	100	422	100-422-5-314.40	00/00/00	6/1/2001	\$ 2,165.42	\$ 2,468.20	\$ 302.78
4821	2599	BAKER & TAYLOR	100	422	100-422-5-314.40	00/00/00	7/26/2002	\$ 83.51	\$ 150.69	\$ 67.18
5455	2599	BAKER & TAYLOR	100	422	100-422-5-314.41	00/00/00	3/29/2002	\$ 69.00	\$ 148.10	\$ 79.10
5196	2599	BAKER & TAYLOR	100	422	100-422-5-314.41	00/00/00	00/00/00		\$ 1,039.10	\$ 1,039.10
5724	2599	BAKER & TAYLOR	100	422	100-422-5-314.43	00/00/00	00/00/00		\$ 119.96	\$ 119.96
5617	2599	BAKER & TAYLOR	100	422	100-422-5-314.43	00/00/00	00/00/00		\$ 559.75	\$ 559.75
5614	2599	BAKER & TAYLOR	100	422	100-422-5-314.43	00/00/00	11/1/2002	\$ 127.39	\$ 501.34	\$ 373.95
5543	2599	BAKER & TAYLOR	100	422	100-422-5-314.43	00/00/00	10/4/2002	\$ 48.69	\$ 343.97	\$ 295.28
5512	2599	BAKER & TAYLOR	100	422	100-422-5-314.43	00/00/00	6/28/2002	\$ 657.11	\$ 657.24	\$ 0.13
5454	2599	BAKER & TAYLOR	100	422	100-422-5-314.43	00/00/00		\$	\$ 149,379.81	\$ 267,592.89
Library-Materials			422 Total						\$	\$ 118,213.08
18720	9630	GAYLORD BROS INC	100	424	100-424-5-312.00	00/00/00	00/00/00		\$ 177.00	\$ 177.00
Library-ACQ, Cataloging			424 Total					\$ -	\$ 177.00	\$ 177.00
5741	33907	JANWAY COMPANY	100	426	100-426-5-379.00	00/00/00	00/00/00		\$ 1,100.00	\$ 1,100.00
5718	27790	UPSTART	100	426	100-426-5-379.00	00/00/00	00/00/00		\$ 73.74	\$ 73.74
5688	27790	UPSTART	100	426	100-426-5-379.00	00/00/00	00/00/00		\$ 289.17	\$ 289.17
Library-Public Relations			426 Total					\$ -	\$ 1,462.91	\$ 1,462.91
18852	34590	PEWAUKEE VACUUM	100	427	100-427-5-595.00	12/31/2002	00/00/00		\$ 399.00	\$ 399.00
Library-Facilities Maintenance			427 Total					\$ -	\$ 399.00	\$ 399.00
18666	28920	WEST ALLIS BLUEPRINT	100	490	100-490-5-312.00	00/00/00	00/00/00		\$ 18.00	\$ 18.00
18020	16315	MARQUETTE UNIVERSITY	100	490	100-490-5-334.00	10/23/2002	00/00/00		\$ 210.00	\$ 210.00
15295	30051	WIS CONCRETE PVMT ASSOC	100	490	100-490-5-334.00	2/25/2002	00/00/00		\$ 50.00	\$ 50.00
18642	32010	SEARS CONTRACT SALES	100	490	100-490-5-379.00	12/12/2002	00/00/00		\$ 238.50	\$ 238.50
18508	33810	OMNI TECH CORPORATION	100	490	100-490-5-598.00	12/4/2002	00/00/00		\$ 7,256.00	\$ 7,256.00
Engineering			490 Total					\$ -	\$ 7,772.50	\$ 7,772.50
15941	33005	LANIER WORLDWIDE, INC.	100	510	100-510-5-447.00	7/22/2002	10/18/2002	\$ 491.40	\$ 570.00	\$ 78.60
Yard Office Administration			510 Total					\$ 491.40	\$ 570.00	\$ 78.60
18773	34823	BALESTRIERI ENVIRONMENTAL	100	524	100-524-5-230.00	12/30/2002	00/00/00		\$ 2,275.00	\$ 2,275.00

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
18772	34823	BALESTRIERI ENVIRONMENTAL	100	524	100-524-5-230.00	12/30/2002	00/00/00		\$ 2,910.00	\$ 2,910.00
14623	32869	OTIS ELEVATOR COPMANY	100	524	100-524-5-232.00	4/17/2002	9/27/2002	\$ 840.00	\$ 980.00	\$ 140.00
18759	34731	VALUE CHEMICAL AND SUPPLY	100	524	100-524-5-359.00	00/00/00	00/00/00		\$ 50.00	\$ 50.00
City Hall-Maintenance			524 Total					\$ 840.00	\$ 6,215.00	\$ 5,375.00
16792	33468	SPELLMAN TRAILERS	100	590	100-590-5-594.00	7/8/2002	00/00/00		\$ 20,750.00	\$ 20,750.00
Sanitation-Administration			590 Total					\$ -	\$ 20,750.00	\$ 20,750.00
18170	34285	STERICYCLE	100	595	100-595-5-423.00	11/1/2002	11/22/2002	\$ 210.02	\$ 630.06	\$ 420.04
Sanitation-Sharps Disposal			595 Total					\$ 210.02	\$ 630.06	\$ 420.04
16792	33468	SPELLMAN TRAILERS	100	650	100-650-5-594.00	7/8/2002	12/31/2002	\$ 38,300.00	\$ 41,500.00	\$ 3,200.00
Forestry-Administration			650 Total					\$ 38,300.00	\$ 41,500.00	\$ 3,200.00
18578	33953	PROLAWN INC	100	662	100-662-5-368.00	12/6/2002	00/00/00		\$ 56.86	\$ 56.86
Forestry-Parks/Playgrounds			662 Total					\$ -	\$ 56.86	\$ 56.86
18246	3155	MINORS GARDEN CENTER INC	100	664	100-664-5-375.00	11/8/2002	00/00/00		\$ 640.00	\$ 640.00
18245	4942	CITY OF MILWAUKEE	100	664	100-664-5-375.00	11/8/2002	00/00/00		\$ 1,915.94	\$ 1,915.94
18244	34725	FLOWERWOOD INC	100	664	100-664-5-375.00	11/8/2002	00/00/00		\$ 1,360.00	\$ 1,360.00
18243	34529	ANTON'S GREENHOUSES &	100	664	100-664-5-375.00	11/8/2002	00/00/00		\$ 2,785.50	\$ 2,785.50
Forestry-Blvd Maintenance			664 Total					\$ -	\$ 6,701.44	\$ 6,701.44
14679	33765	JAMES OFFICE EQUIP INC	100	676	100-676-5-447.00	1/3/2002	2/1/2002	\$ 115.00	\$ 127.30	\$ 12.30
Inventory Services			676 Total					\$ 115.00	\$ 127.30	\$ 12.30
18776	14700	L F GEORGE INC	100	680	100-680-5-594.00	12/30/2002	00/00/00		\$ 3,770.00	\$ 3,770.00
Equipment Repair			680 Total					\$ -	\$ 3,770.00	\$ 3,770.00
900045	6704	GRAEF, ANHALT, SCHLOEMER	100	811	100-811-5-811.00	1/29/2001	3/23/2001	\$ 176,884.84	\$ 181,050.00	\$ 4,165.16
Purchase/Sale of Land			811 Total					\$ 176,884.84	\$ 181,050.00	\$ 4,165.16
18746	8130	ERFFMEYER & SON CO INC	100	832	100-832-5-379.00	00/00/00	00/00/00		\$ 2,519.00	\$ 2,519.00
18711	11370	HOMAN JEWELERS	100	832	100-832-5-379.00	00/00/00	00/00/00		\$ 506.00	\$ 506.00
General Fund-Celebrations			832 Total					\$ -	\$ 3,025.00	\$ 3,025.00
15807	8064	FLEXBEN CORPORATION	100	848	100-848-5-449.00	2/1/2002	00/00/00		\$ 5,500.00	\$ 5,500.00
Gen Fund-Section 125 Program			848 Total					\$ -	\$ 5,500.00	\$ 5,500.00
200204	3991	JAMES CAPE & SONS CO	201	201	201-795-5-443.00	10/3/2002	10/4/2002	\$ 586,307.36	\$ 1,072,804.95	\$ 486,497.59
900101	11369	HNTB CORPORATION	201	201	201-796-5-449.00	11/20/2002	11/22/2002	\$ 118,917.69	\$ 118,917.70	\$ 0.01
17779	3155	MINORS GARDEN CENTER INC	201	201	201-796-5-449.00	10/3/2002	00/00/00		\$ 1,029.50	\$ 1,029.50
17229	34884	LANDSCAPE ARCHITECTS INC	201	201	201-796-5-449.00	8/16/2002	11/22/2002	\$ 8,645.48	\$ 9,600.00	\$ 954.52
TIF District #1			201 Total					\$ 713,870.53	\$ 1,202,352.15	\$ 488,481.62
900047	25835	STS CONSULTANTS, LTD	202	202	202-797-5-436.00	5/21/2002	12/31/2002	\$ 62,928.23	\$ 66,620.00	\$ 3,691.77
TIF District #1			202 Total					\$ 62,928.23	\$ 66,620.00	\$ 3,691.77
900099	34639	TEMCO	206	206	206-799-5-449.00	9/24/2002	12/31/2002	\$ 71,723.12	\$ 72,697.00	\$ 973.88
900098	34639	TEMCO	206	206	206-799-5-449.00	9/24/2002	12/31/2002	\$ 41,020.16	\$ 62,011.87	\$ 20,991.71
900089	34790	OWEN AYRES & ASSOCIATES	206	206	206-799-5-449.00	1/25/2002	12/31/2002	\$ 26,200.00	\$ 28,000.00	\$ 1,800.00
900080	15090	LAWYERS TITLE INS CORP	206	206	206-799-5-449.00	8/23/2002	10/25/2002	\$ 1,075.00	\$ 2,875.00	\$ 1,800.00

gone

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
900077	34639	TEMCO	206	206	206-799-5-449.00	9/24/2002	12/31/2002	\$ 82,438.04	\$ 115,200.14	\$ 32,762.10
900076	14523	CARL KOPPS & ASSOCIATES	206	206	206-799-5-449.00	5/23/2001	12/31/2002	\$ 49,495.00	\$ 76,150.00	\$ 26,655.00
900075	34638	REAL ESTATE APPRAISERS, I	206	206	206-799-5-449.00	3/18/2002	11/22/2002	\$ 29,218.75	\$ 31,250.00	\$ 2,031.25
900069	34506	HURTADO CONSULTING, LLC	206	206	206-799-5-449.00	6/19/2001	12/31/2002	\$ 32,795.45	\$ 40,000.00	\$ 7,204.55
TIF #5-Six Points			206 Total					\$ 333,965.52	\$ 428,184.01	\$ 94,218.49
900107	11369	HNTB CORPORATION	220	220	220-731-5-436.00	10/21/2002	12/31/2002	\$ 21,022.11	\$ 44,000.00	\$ 22,977.89
900106	11369	HNTB CORPORATION	220	220	220-731-5-436.00	12/20/2002	12/31/2002	\$ 12,302.01	\$ 34,000.00	\$ 21,697.99
900097	34639	TEMCO	220	220	220-731-5-436.00	7/16/2002	00/00/00		\$ 0.72	\$ 0.72
900096	11368	HNTB CORPORATION	220	220	220-731-5-436.00	10/16/2002	10/18/2002	\$ 20,620.92	\$ 20,620.93	\$ 0.01
900053	352	ADVENT ENVIRONMENTAL SERV	220	220	220-731-5-436.00	10/14/1999	7/14/2000	\$ 8,198.98	\$ 19,650.00	\$ 11,451.02
90722	23609	QUARLES & BRADY	220	220	220-731-5-437.00	2/2/1999	12/17/1999	\$ 4,745.60	\$ 10,000.00	\$ 5,254.40
17727	34682	RUEKERT-MIELKE	220	220	220-731-5-449.00	9/27/2002	00/00/00		\$ 14,450.00	\$ 14,450.00
17146	6703	GRAEF, ANHALT, SCHLOEMER	220	220	220-731-5-449.00	8/8/2002	00/00/00		\$ 5,000.00	\$ 5,000.00
16216	34682	RUEKERT-MIELKE	220	220	220-731-5-449.00	5/22/2002	7/26/2002	\$ 658.75	\$ 1,500.00	\$ 841.25
200220	12328	HENRY R MAROHL, INC.	220	220	220-731-5-499.00	10/23/2002	11/22/2002	\$ 6,311.80	\$ 6,789.00	\$ 477.20
18775	34974	CASIO/INTERSTATE MUSIC	220	220	220-731-5-499.00	12/30/2002	00/00/00		\$ 2,692.00	\$ 2,692.00
18663	32466	ASSOCIATED TECHNICAL SERV	220	220	220-731-5-499.00	00/00/00	00/00/00		\$ 1,062.51	\$ 1,062.51
18025	10480	GRAYBAR ELECT CO INC	220	220	220-731-5-499.00	12/3/2002	00/00/00		\$ 321,450.00	\$ 321,450.00
5641	27641	THOMAS T BEELER, PUBLISHE	220	220	220-731-5-499.00	00/00/00	00/00/00		\$ 590.97	\$ 590.97
5640	27641	THOMAS T BEELER, PUBLISHE	220	220	220-731-5-499.00	00/00/00	00/00/00		\$ 893.18	\$ 893.18
5625	2304	BOOKS ON TAPE, INC.	220	220	220-731-5-499.00	00/00/00	00/00/00		\$ 5,000.00	\$ 5,000.00
5611	1263	THORNDIKE PRESS	220	220	220-731-5-499.00	00/00/00	12/31/2002	\$ 98.43	\$ 151.58	\$ 53.15
5610	1263	THORNDIKE PRESS	220	220	220-731-5-499.00	00/00/00	00/00/00		\$ 721.20	\$ 721.20
5550	99045	WAWM SCHOOL DISTRICT	220	220	220-731-5-499.00	00/00/00	12/20/2002	\$ 1,062.00	\$ 3,000.00	\$ 1,938.00
5230	1263	THORNDIKE PRESS	220	220	220-731-5-499.00	00/00/00	10/4/2002	\$ 601.44	\$ 1,230.88	\$ 629.44
5130	99045	WAWM SCHOOL DISTRICT	220	220	220-731-5-499.00	00/00/00	6/14/2002	\$ 2,664.23	\$ 4,000.00	\$ 1,335.77
4815	2438	BARNES & NOBLE BOOKSTORE	220	220	220-731-5-499.00	00/00/00	3/9/2001	\$ 81.96	\$ 205.00	\$ 123.04
18710	33884	EMMONS BUSINESS INTERIORS	220	220	220-731-5-595.00	00/00/00	00/00/00		\$ 4,427.28	\$ 4,427.28
18496	34659	US CELLULAR	220	220	220-731-5-595.00	12/3/2002	00/00/00		\$ 119.90	\$ 119.90
900097	34639	TEMCO	220	220	220-733-5-436.00	7/17/2002	7/26/2002	\$ 2,744.80	\$ 2,750.00	\$ 5.20
900110	23611	QUARLES & BRADY	220	220	220-737-5-436.00	10/30/2002	11/8/2002	\$ 1,403.10	\$ 25,000.00	\$ 23,596.90
900087	4715	CHICAGO TITLE INS COMPANY	220	220	220-737-5-436.00	10/18/2002	12/13/2002	\$ 36,013.60	\$ 44,421.50	\$ 8,407.90
900100	6704	GRAEF, ANHALT, SCHLOEMER	220	220	220-737-5-499.00	7/24/2002	00/00/00		\$ 2,500.00	\$ 2,500.00
CDBG Program			220 Total					\$ 118,529.73	\$ 576,226.65	\$ 457,696.92
18778	34975	HEALTH CONNECTION	240	240	240-724-5-379.00	12/30/2002	00/00/00		\$ 249.26	\$ 249.26
16224	34835	NIMCO, INC.	240	240	240-724-5-379.00	7/23/2002	7/26/2002	\$ 579.23	\$ 1,002.73	\$ 423.50
18779	34835	NIMCO, INC.	240	240	240-726-5-379.00	12/30/2002	00/00/00		\$ 3,113.24	\$ 3,113.24
14654	29053	WEST ALLIS MEMORIAL HOSP	240	240	240-727-5-436.00	1/3/2002	12/31/2002	\$ 58,684.82	\$ 120,000.00	\$ 61,315.18
14684	33765	JAMES OFFICE EQUIP INC	240	240	240-727-5-449.00	1/3/2002	1/18/2002	\$ 207.00	\$ 285.00	\$ 78.00
Health Grants			240 Total					\$ 59,471.05	\$ 124,650.23	\$ 65,179.18

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
13574	34549	DELL MARKETING LP	250	250	250-931-5-595.38	10/3/2001	00/00/00	\$	398.00	\$ 398.00
18482	34657	PRESSING ON, INC.	250	250	250-932-5-312.34	11/27/2002	00/00/00	\$	116.20	\$ 116.20
17769	33865	M&I MARSHALL & ILSLEY	250	250	250-932-5-312.34	10/2/2002	00/00/00	\$	37.53	\$ 37.53
18684	33865	M&I MARSHALL & ILSLEY	250	250	250-932-5-312.35	00/00/00	00/00/00	\$	135.62	\$ 135.62
18857	34733	SOLUTIONS 4 SURE.COM	250	250	250-932-5-312.49	12/31/2002	00/00/00	\$	229.96	\$ 229.96
18741	34885	ACCOUNTTEMPS	250	250	250-932-5-449.38	12/23/2002	12/31/2002	\$ 5,435.10	\$ 5,435.10	\$ -
18738	15696	JOHN E REID & ASSOCIATES	250	250	250-932-5-449.48	00/00/00	00/00/00	\$	16,350.00	\$ 16,350.00
14835	34782	COMPUTER EDUCATION SERV C	250	250	250-932-5-449.48	2/6/2002	2/1/2002	\$ 2,240.00	\$ 5,840.00	\$ 3,600.00
8719	34481	CAPITAL MEETING PLANNING,	250	250	250-932-5-449.48	12/23/2002	00/00/00		\$	\$ -
18765	34539	PC MALL	250	250	250-932-5-449.49	12/26/2002	00/00/00	\$	984.99	\$ 984.99
18321	34650	R.A. SMITH & ASSOCIATES,	250	250	250-932-5-449.49	11/18/2002	12/31/2002	\$ 1,350.00	\$ 1,800.00	\$ 450.00
17512	34650	R.A. SMITH & ASSOCIATES,	250	250	250-932-5-449.49	9/9/2002	12/20/2002	\$ 6,187.50	\$ 8,250.00	\$ 2,062.50
14669	34517	INSTITUTE FOR INTERGOVERN	250	250	250-932-5-449.49	1/7/2002	12/31/2002	\$ 13,317.31	\$ 14,400.00	\$ 1,082.69
18652	34673	SBC DATACOMM	250	250	250-932-5-595.49	12/13/2002	00/00/00	\$	669.70	\$ 669.70
18326	34953	V-ONE CORPORATION	250	250	250-932-5-595.49	11/18/2002	00/00/00	\$	21,036.50	\$ 21,036.50
18682	34667	TDS METROCOM	250	250	250-932-5-787.49	00/00/00	00/00/00	\$	3,054.37	\$ 3,054.37
18675	34351	ENTERPRISE FLEET SERVICES	250	250	250-933-5-434.33	00/00/00	00/00/00	\$	3,710.64	\$ 3,710.64
HIDTA			250 Total					\$ 28,529.91	\$ 82,448.61	\$ 53,918.70
16194	34832	SIKICH GARDNER & CO LLP	260	260	260-701-5-436.00	5/17/2002	00/00/00	\$	4,471.85	\$ 4,471.85
18681	33948	ALPHA VIDEO	260	260	260-701-5-598.00	00/00/00	00/00/00	\$	54,031.00	\$ 54,031.00
Cable Communications			260 Total					\$ -	\$ 58,502.85	\$ 58,502.85
900104	2635	AURORA HEALTH CARE	280	280	280-778-5-598.00	8/26/2002	00/00/00	\$	56,294.80	\$ 56,294.80
18283	12320	INTERSTATE OF MILWAUKEE I	280	280	280-780-5-597.00	11/13/2002	00/00/00	\$	42,975.00	\$ 42,975.00
Fire Grants			280 Total					\$ -	\$ 99,269.80	\$ 99,269.80
900061	34270	STS CONSULTANTS, LTD.	290	290	290-924-5-436.00	12/6/2002	12/31/2002	\$ 130,681.47	\$ 244,804.00	\$ 114,122.53
900091	34639	TEMCO	290	290	290-974-5-436.00	8/16/2002	12/31/2002	\$ 6,360.30	\$ 29,900.00	\$ 23,539.70
USEPA Brownfield Grant			290 Total					\$ 137,041.77	\$ 274,704.00	\$ 137,662.23
900074	6704	GRAEF, ANHALT, SCHLOEMER	400	400	400-702-5-436.00	1/14/2002	12/31/2002	\$ 13,558.65	\$ 25,900.00	\$ 12,341.35
900063	31639	ZIMMERMAN DESIGN GROUP	400	400	400-702-5-443.00	3/14/2000	10/13/2000	\$ 182,532.09	\$ 200,000.00	\$ 17,467.91
200214	34905	WB CORP	400	400	400-702-5-443.00	8/28/2002	12/31/2002	\$ 409,341.02	\$ 1,482,088.00	\$ 1,072,746.98
200205	18211	MILW GENRL CONST CO INC	400	400	400-702-5-443.00	5/28/2002	12/13/2002	\$ 18,567.09	\$ 18,567.09	\$ -
17770	34930	FREUDENBERG BUILDING SYST	400	400	400-702-5-443.00	11/6/2002	11/8/2002	\$ 4,964.87	\$ 4,964.88	\$ 0.01
17551	34915	KGA, LLP	400	400	400-702-5-443.00	9/13/2002	12/31/2002	\$ 16,135.24	\$ 25,000.00	\$ 8,864.76
17550	33493	KAWNEER CO., INC.	400	400	400-702-5-443.00	9/13/2002	00/00/00	\$	19,000.00	\$ 19,000.00
17266	34901	SHEBOYGAN GLASS CO INC	400	400	400-702-5-443.00	8/20/2002	12/13/2002	\$ 4,105.00	\$ 24,843.00	\$ 20,738.00
17265	34900	SAI WHOLESALE DISTRIBUTIN	400	400	400-702-5-443.00	8/20/2002	00/00/00	\$	11,056.00	\$ 11,056.00
17262	34897	MALY TILE INC	400	400	400-702-5-443.00	8/20/2002	00/00/00	\$	9,515.00	\$ 9,515.00
17261	34896	MICOR CO INC	400	400	400-702-5-443.00	8/20/2002	00/00/00	\$	3,654.00	\$ 3,654.00
17260	34895	WISCONSIN BRICK & BLOCK,	400	400	400-702-5-443.00	8/20/2002	12/31/2002	\$ 17,270.08	\$ 35,775.00	\$ 18,504.92

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
17257	32437	AUER STEEL & HEATING SUPP	400	400	400-702-5-443.00	8/20/2002	00/00/00		\$ 4,375.00	\$ 4,375.00
17256	16514	HVA PRODUCTS, INC.	400	400	400-702-5-443.00	9/12/2002	00/00/00		\$ 9,300.00	\$ 9,300.00
17255	34893	AURORA SUPPLY	400	400	400-702-5-443.00	8/20/2002	00/00/00		\$ 3,016.00	\$ 3,016.00
17140	34872	QUARRA STONE	400	400	400-702-5-443.00	8/8/2002	12/31/2002	\$ 29,833.00	\$ 44,500.00	\$ 14,667.00
17139	34873	SPACE-METRICS	400	400	400-702-5-443.00	8/8/2002	00/00/00		\$ 21,479.00	\$ 21,479.00
17138	34874	VANDE HEY-RALEIGH MFG INC	400	400	400-702-5-443.00	8/7/2002	00/00/00		\$ 10,714.78	\$ 10,714.78
17137	34875	OLYMPIC BUILDING COMPONENTS	400	400	400-702-5-443.00	8/7/2002	00/00/00		\$ 5,075.00	\$ 5,075.00
17136	34876	B & H LUMBER	400	400	400-702-5-443.00	8/7/2002	12/20/2002	\$ 445.29	\$ 6,800.00	\$ 6,354.71
17135	34877	MCINTIRE BRASS WORKS INC	400	400	400-702-5-443.00	8/7/2002	00/00/00		\$ 12,850.00	\$ 12,850.00
17134	34878	MID-MINNESOTA WIRE	400	400	400-702-5-443.00	8/7/2002	00/00/00		\$ 7,384.00	\$ 7,384.00
17133	1652	COLUMBIA PIPE & SUPPLY CO	400	400	400-702-5-443.00	8/7/2002	12/6/2002	\$ 7,917.33	\$ 21,475.15	\$ 13,557.82
17132	34879	TOTAL ENERGY SYSTEMS	400	400	400-702-5-443.00	8/7/2002	00/00/00		\$ 2,930.00	\$ 2,930.00
17131	34880	FIRE DETECTION GROUP	400	400	400-702-5-443.00	8/7/2002	00/00/00		\$ 4,825.00	\$ 4,825.00
17130	34881	STORAGE CONCEPTS INC	400	400	400-702-5-443.00	8/7/2002	00/00/00		\$ 6,806.00	\$ 6,806.00
17129	29330	WESCO DISTRIBUTION, INC.	400	400	400-702-5-443.00	8/7/2002	12/20/2002	\$ 2,504.84	\$ 5,205.00	\$ 2,700.16
17128	13220	SCHMITZ READY MIX, INC.	400	400	400-702-5-443.00	8/7/2002	12/20/2002	\$ 17,400.78	\$ 24,804.00	\$ 7,403.22
17127	3240	BOGGIS-JOHNSON ELECTRIC CO	400	400	400-702-5-443.00	8/7/2002	00/00/00		\$ 7,819.48	\$ 7,819.48
17126	10480	GRAYBAR ELECT CO INC	400	400	400-702-5-443.00	8/7/2002	00/00/00		\$ 15,947.05	\$ 15,947.05
17125	32285	ERSCO CORPORATION	400	400	400-702-5-443.00	10/22/2002	10/25/2002	\$ 4,630.00	\$ 4,630.01	\$ 0.01
900093	34828	PARAGON DESIGN GROUP, LLC	400	400	400-702-5-449.00	5/9/2002	11/1/2002	\$ 1,657.50	\$ 2,000.00	\$ 342.50
900091	34639	TEMCO	400	400	400-702-5-449.00	8/16/2002	00/00/00		\$ 16,100.00	\$ 16,100.00
900090	21850	PLUNKETT RAYSICH ARCHITECT	400	400	400-702-5-449.00	2/28/2002	12/31/2002	\$ 213,722.95	\$ 675,000.00	\$ 461,277.05
200219	34941	SEAL-TECH LLC	400	400	400-702-5-449.00	10/22/2002	10/25/2002	\$ 14,364.41	\$ 15,960.45	\$ 1,596.04
200216	33480	SNOREK CONSTRUCTION, INC.	400	400	400-745-5-443.00	8/6/2002	10/4/2002	\$ 237,457.06	\$ 274,090.00	\$ 36,632.94
984852	30224	WIS DEPT OF TRANS	400	400	400-752-5-443.00	6/21/1999	4/19/2002	\$ 39,707.96	\$ 73,461.44	\$ 33,753.48
961152	30224	WIS DEPT OF TRANS	400	400	400-752-5-443.00	4/18/2002	4/19/2002	\$ 341,555.91	\$ 475,005.54	\$ 133,449.63
200217	34871	BLACK DIAMOND GROUP INC	400	400	400-752-5-443.00	8/6/2002	9/6/2002	\$ 210,403.47	\$ 247,993.30	\$ 37,589.83
16927	34650	R.A. SMITH & ASSOCIATES,	400	400	400-752-5-449.00	7/25/2002	12/31/2002	\$ 19,905.86	\$ 35,000.00	\$ 15,094.14
200205	18211	MILW GENRL CONST CO INC	400	400	400-771-5-443.00	5/28/2002	12/13/2002	\$ 483,374.14	\$ 559,310.12	\$ 75,935.98
986892	30224	WIS DEPT OF TRANS	400	400	400-792-5-443.00	12/20/2000	3/2/2001	\$ 2,795.03	\$ 3,081.77	\$ 286.74
Capital Projects Fund			400 Total					\$ 2,294,149.57	\$ 4,457,301.06	\$ 2,163,151.49
13558	34714	MERIDIAN RESOURCE CO	501	501	501-854-5-436.00	10/1/2001	3/15/2002	\$ 8,598.00	\$ 8,700.00	\$ 102.00
Health Insurance Fund			501 Total					\$ 8,598.00	\$ 8,700.00	\$ 102.00
961152	30224	WIS DEPT OF TRANS	600	600	600-000-0-371.51	4/17/2002	4/19/2002	\$ 8,267.46	\$ 28,460.80	\$ 20,193.34
200218	22700	RAWSON CONTRACTORS INC	600	600	600-000-0-371.51	12/18/2002	12/31/2002	\$ 40,978.83	\$ 40,978.83	\$ -
200217	34871	BLACK DIAMOND GROUP INC	600	600	600-000-0-371.51	8/6/2002	9/6/2002	\$ 2,850.00	\$ 4,100.00	\$ 1,250.00
200215	34870	CAPITOL PAVERS INC	600	600	600-000-0-371.51	8/6/2002	11/8/2002	\$ 5,371.30	\$ 11,210.00	\$ 5,838.70
200205	18211	MILW GENRL CONST CO INC	600	600	600-000-0-371.51	5/28/2002	9/6/2002	\$ 270.00	\$ 300.00	\$ 30.00
18571	34685	POWERSEAL	600	600	600-000-0-610.00	12/6/2002	00/00/00		\$ 86.46	\$ 86.46
18359	32862	FIRST SUPPLY MILWAUKEE	600	600	600-000-0-610.00	11/21/2002	00/00/00		\$ 738.00	\$ 738.00

**Open Purchase Order Report
As of December 31, 2002**

P/O#	Vendor #	Vendor Name	Fund	Dept	G/L#	P/O Date	Liquidation Date	Liquidation Amt	Encumbered Amt	"Open" Amt
900054	30224	WIS DEPT OF TRANS	600	600	600-100-5-236.07	1/20/1999	00/00/00		\$ 1,552.50	\$ 1,552.50
15469	34682	RUEKERT-MIELKE	600	600	600-100-5-436.00	8/20/2002	12/20/2002	\$ 49,880.00	\$ 49,880.00	\$ -
12981	34682	RUEKERT-MIELKE	600	600	600-100-5-436.00	3/29/2002	3/1/2002	\$ 768.00	\$ 2,973.85	\$ 2,205.85
14649	34129	BILLSPLUS INC.	600	600	600-100-5-449.09	7/10/2002	10/11/2002	\$ 284.00	\$ 456.00	\$ 172.00
Water Utility			600 Total					\$ 108,669.59	\$ 140,736.44	\$ 32,066.85
961152	30224	WIS DEPT OF TRANS	610	610	610-000-0-810.00	4/18/2002	4/19/2002	\$ 11,154.88	\$ 16,013.80	\$ 4,858.92
200218	22700	RAWSON CONTRACTORS INC	610	610	610-000-0-810.00	12/18/2002	12/20/2002	\$ 26,630.00	\$ 26,630.00	\$ -
200217	34871	BLACK DIAMOND GROUP INC	610	610	610-000-0-810.00	8/6/2002	9/6/2002	\$ 10,212.50	\$ 27,620.00	\$ 17,407.50
200215	34870	CAPITOL PAVERS INC	610	610	610-000-0-810.00	8/6/2002	11/8/2002	\$ 16,914.75	\$ 25,770.00	\$ 8,855.25
200208	15571	MJ CONSTRUCTION INC	610	610	610-000-0-810.00	4/29/2002	11/22/2002	\$ 235,010.00	\$ 247,460.00	\$ 12,450.00
993337	22758	EARTH TECH/RUST	610	610	610-602-5-436.00	9/2/1999	8/25/2000	\$ 70,675.00	\$ 93,725.00	\$ 23,050.00
17150	6703	GRAEF, ANHALT, SCHLOEMER	610	610	610-602-5-436.00	8/9/2002	10/18/2002	\$ 4,779.50	\$ 5,000.00	\$ 220.50
900054	30224	WIS DEPT OF TRANS	610	610	610-602-5-443.00	1/20/1999	00/00/00		\$ 12,523.50	\$ 12,523.50
15469	34682	RUEKERT-MIELKE	610	610	610-751-5-449.00	8/20/2002	12/20/2002	\$ 49,880.00	\$ 49,880.00	\$ -
Sanitary Sewer Utility			610 Total					\$ 425,256.63	\$ 504,622.30	\$ 79,365.67
15473	22758	EARTH TECH/RUST	640	640	640-635-5-436.00	3/13/2002	8/23/2002	\$ 1,004.25	\$ 4,500.00	\$ 3,495.75
961152	30224	WIS DEPT OF TRANS	640	640	640-635-5-499.00	4/17/2002	4/19/2002	\$ 11,411.68	\$ 199,840.67	\$ 188,428.99
200222	22700	RAWSON CONTRACTORS INC	640	640	640-635-5-499.00	10/23/2002	12/31/2002	\$ 104,773.50	\$ 383,944.00	\$ 279,170.50
200217	34871	BLACK DIAMOND GROUP INC	640	640	640-635-5-499.00	8/6/2002	00/00/00		\$ 3,120.00	\$ 3,120.00
200216	33480	SNOREK CONSTRUCTION, INC.	640	640	640-635-5-499.00	8/6/2002	10/4/2002	\$ 513.00	\$ 540.00	\$ 27.00
200215	34870	CAPITOL PAVERS INC	640	640	640-635-5-499.00	8/6/2002	11/8/2002	\$ 186,976.75	\$ 212,970.75	\$ 25,994.00
200205	18211	MILW GENRL CONST CO INC	640	640	640-635-5-499.00	5/28/2002	12/13/2002	\$ 203,078.39	\$ 221,496.60	\$ 18,418.21
Storm Water Fund			640 Total					\$ 507,757.57	\$ 1,026,412.02	\$ 518,654.45
18726	23770	ROZMAN TRUE VALUE HARDWAR	800	800	800-000-1-538.10	00/00/00	00/00/00		\$ 285.00	\$ 285.00
15198	21794	PLASTIC CANVAS CRAFTS	800	800	800-000-1-538.24	2/14/2002	00/00/00		\$ 12.97	\$ 12.97
4903	9713	INGRAM LIBRARY SERVICES	800	800	800-000-1-750.00	00/00/00	00/00/00		\$ 88.74	\$ 88.74
15553	32954	ASAP SOFTWARE EXPRESS INC	800	800	800-000-1-768.00	3/21/2002	00/00/00		\$ 464.98	\$ 464.98
5035	2600	BAKER & TAYLOR	800	800	800-000-1-769.00	00/00/00	9/28/2001	\$ 120.56	\$ 1,271.42	\$ 1,150.86
Trust & Agency Fund			800 Total					\$ 120.56	\$ 2,123.11	\$ 2,002.55
Grand Total								\$ 5,202,543.05	\$ 10,642,589.56	\$ 5,440,046.51

CITY OF WEST ALLIS
2002 OVERDRAFTS/TRANSFERS
CLOSED TO GENERAL FUND

DIVISION / DEPARTMENT	AMOUNT	REMARKS
Municipal Court	\$9,008	
Public Acqu, Bldg & Protect	\$41,260	Boarding Prisoner costs exceeded budget by \$16,420
TOTAL OVER DRAFTS	\$50,268	Exp. Relative to 112 Rogers & 72nd National

BALANCES FORWARDED

Reserve/Designated Accounts	Balance in accounts.
Special Revenue Funds	Balance in accounts.
Enterprise Funds	Balance in accounts.
Trust/Agency Accounts	Balance in accounts.
TIF Accounts	Balance in accounts.
Asset Accounts	Balance in accounts.
Liability Accounts	Balance in accounts.
Fund Equity Accounts	Balance in accounts.
Other Accounts As Required	Balance in accounts.

DEPARTMENT OR ACTIVITY	2002 budgeted Expenditures	Carry-overs Transfers	2002 Adjusted Expenditures	2002 Estimated Expenditure	Open PO's	carry	Other	total	Net
POLICY MAKING									
Common Council	\$100,390	\$2,590	\$102,980	\$99,321	\$0	\$0	\$0	\$99,321	\$3,659
Mayor	\$71,635	\$2,927	74,562	72,258	\$0	\$685	\$0	\$72,943	\$1,619
	\$172,025	\$5,517	\$177,542	\$171,579	\$0	\$685	\$0	\$172,264	\$5,278
LEGAL, JUDICIAL, ADMIN (ELECTED)									
City Attorney	\$450,040	\$75,840	\$525,880	\$435,676	\$27,637	\$0	\$0	\$463,313	\$62,567
Municipal Court	\$201,024	4,302	205,326	214,333	\$0	\$0	\$0	\$214,333	(\$9,007)
City Assessor	\$308,993	14,746	323,739	305,686	\$91	\$0	\$0	\$305,777	\$17,962
City Clerk	\$441,598	72,090	513,688	356,897	\$0	\$21,500	\$10,000	\$388,397	\$125,291
City Treasurer	0	0	0	0				\$0	\$0
	\$1,401,655	\$166,978	\$1,568,633	\$1,312,592	\$27,728	\$21,500	\$10,000	\$1,371,820	\$196,813
ADMINISTRATION & FINANCE									
City Administrative Office	\$133,249	\$5,452	\$138,701	\$138,655	\$0	\$0	\$0	\$138,655	\$46
Info. Serv./Data Processing	\$633,722	107,578	741,300	525,287	\$28,393	\$137,150	\$10,000	\$700,830	\$40,470
Purchasing/Central Services	\$607,499	44,721	652,220	435,427	\$820	\$63,000	\$105,000	\$604,247	\$47,973
Personnel	\$269,677	23,939	293,616	261,505	\$0	\$18,525	\$0	\$280,030	\$13,586
Finance	\$285,201	11,679	296,880	275,877	\$0	\$1,430	\$0	\$277,307	\$19,573
	\$1,929,348	\$193,369	\$2,122,717	\$1,636,751	\$29,213	\$220,105	\$115,000	\$2,001,069	\$121,648
HEALTH, SAFETY, CULTURE									
Police & Fire Commission	\$17,350	\$3,700	\$21,050	\$6,470	\$0	\$0	\$0	\$6,470	\$14,580
Police Department	\$9,230,075	270,003	9,500,078	8,961,659	\$148,784	\$30,666	\$20,000	\$9,161,109	\$338,969
Fire Department	\$7,416,854	604,103	8,020,957	7,406,540	\$533,300	\$5,621	\$32,500	\$7,977,961	\$42,996
Planning	\$128,095	2,699	130,794	117,504	\$0	\$0	\$1,250	\$118,754	\$12,040
Bldg Inspection & Zoning	\$671,529	33,676	705,205	674,971	\$17	\$17,000	\$0	\$691,988	\$13,217
Health Department	\$1,269,609	44,542	1,314,151	1,302,522	\$829	\$0	\$0	\$1,303,351	\$10,800
Senior Center	\$151,443	4,543	155,986	149,622	\$1,055	\$0	\$0	\$150,677	\$5,309
Public Library	\$1,677,459	180,642	1,858,101	1,613,905	\$120,252	\$19,600	\$0	\$1,753,757	\$104,344
	\$20,562,414	\$1,143,908	\$21,706,322	\$20,233,193	\$804,237	\$72,887	\$53,750	\$21,164,067	\$542,255

1::

DEPARTMENT OR ACTIVITY	2002 bugeted Expenditures	Carry-overs Transfers	2002 Adjusted Expenditures	2002 Estimated Expenditure	Open PO's	carry	Other	total	Net
PUBLIC WORKS, ENGINEERING									
pw administration	\$257,155	\$7,580	\$264,735	\$253,172	\$79	\$7,500	\$0	\$260,751	\$3,984
bldg & electrical	\$2,244,429	56,153	2,300,582	2,235,823	\$5,375	\$71,900	\$0	\$2,313,098	(\$12,516)
sanitation operations	\$3,251,534	10,837	3,262,371	2,904,807	\$21,170	\$40,000	\$0	\$2,965,977	\$296,394
forestry operations	\$1,165,991	3,477	1,169,468	1,051,707	\$9,958	\$44,350	\$0	\$1,106,015	\$63,453
repair shop	\$641,767	2,223	643,990	626,542	\$3,770	\$4,000	\$0	\$634,312	\$9,678
inventory services	\$211,401	13,994	225,395	205,522	\$12	\$12,000	\$0	\$217,534	\$7,861
recycling	\$601,329	840	602,169	503,815	\$0	\$0	\$0	\$503,815	\$98,354
Public Works	\$8,373,606	\$95,104	\$8,468,710	\$7,781,388	\$40,364	\$179,750	\$0	\$8,001,502	\$467,208
Storm Sewer Program	\$0	0	0	0	\$0	\$0	\$0	\$0	\$0
Recycling Program	\$0	0	0	0	\$0	\$0	\$0	\$0	\$0
Engineering	\$1,048,931	80,472	1,129,403	856,708	\$7,842	\$52,600	\$2,000	\$919,150	\$210,253
	\$9,422,537	\$175,576	\$9,598,113	\$8,638,096	\$48,206	\$232,350	\$2,000	\$8,920,652	\$677,461
GENERAL EXPENSE									
Public Acqs, Bldgs, & Prot	\$60,000	\$4,165	\$64,165	\$101,260	\$4,165	\$0	\$0	\$105,425	(\$41,260)
Taxes, Refunds & Adjtmnts	\$49,730	0	49,730	39,732	\$0	\$0	\$0	\$39,732	\$9,998
Promos,Celebrations,Awards	\$122,825	12,439	135,264	87,359	\$3,025	\$21,800	\$0	\$112,184	\$23,080
General	\$349,000	0	349,000	328,628	\$0	\$0	\$0	\$328,628	\$20,372
Fringe Benefits	\$12,903,011	0	12,903,011	12,782,912	\$5,500	\$20,000	\$75,000	\$12,883,412	\$19,599
Debt Issuance Costs	\$27,300	0	27,300	37,482	\$0	\$0	-\$10,182	\$27,300	\$0
Contingency	\$950,000	0	950,000	950,000	\$0	\$0	\$0	\$950,000	\$0
	\$14,461,866	\$16,604	\$14,478,470	\$14,327,373	\$12,690	\$41,800	\$64,818	\$14,446,681	\$31,789
TOTAL GENERAL FUND EXPENDITURE	\$47,949,845	\$1,701,952	\$49,651,797	\$46,319,584	\$922,074	\$589,327	\$245,568	\$48,076,553	\$1,575,244

Designated for Cap. Accum -General

	1/1/2002	Increases 2002	Decreases 2002	12/31/2002
Information Services Division:				
Computer & Networking (599.00)	\$6,659	\$0	\$0	\$6,659
AS400 (599.00)	\$14,268	\$10,000	\$0	\$24,268
Purchasing Division:				
Radio Communications (599.00)	320,055	70,000	0	390,055
Phone System (599.00)	143,823	35,000	0	178,823
911 System (599.00)	156,190	0	0	156,190
Optical/CD-Rom Imaging Equip. (599.00)	15,000	0	0	15,000
Police Department				
Police Computer (599.00)	13,994	20,000	0	33,994
Fire Department:				
Fire Vehicles (599.00)	388,823	0	-347,000	41,823
Compressor (598.00)	28,514	0	-28,514	0
Floor Hoist (598.00)	15,000	0	-15,000	0
Assessor				
CAMA Replacement (599.00)	15,000	0	0	15,000
Building & Zoning Department				
Optical Archive Project	70,000	0	0	70,000
City Clerk/Treasurer				
Voting Machine (599.00)	30,000	10,000	0	40,000
City Planning				
GIS upgrade (595.00)	0	1,250	0	1,250
Library				
Vehicle (596.01)	18,000	0	-18,000	0
Engineering Department				
Vehicle (596.01)	12,000	2,000	0	14,000
	<u>\$1,247,326</u>	<u>\$148,250</u>	<u>-\$408,514</u>	<u>\$987,062</u>

CITY OF WEST ALLIS
Summary of Fund Balances
Estimated 12/31/2002

	Balance 1/1/2002	2002 est. Revenues (Expenses)	Transfers		Balance 1/1/2003	Resvrs To Be Used As Rev. In 02 budget	Resvrs Re- tained for Apprtd./Re- strctd.purp.	Unapprtd./ Unrestr. Balance 1/1/2003
			In	Out				
GENERAL FUND								
General Fund	\$3,458,395	\$47,824,949 (\$48,811,024)	\$418,177 534,089 246,977	6 7 3	\$150,000 275,000 246,977 250,000	1 2 3 4		\$2,749,586
Contingency Fund	2,500,000	0	246,977	3	246,977	3		2,500,000
Designated for Liability Insurance	1,200,000	0	0		0		1,200,000	
Designated for Land & Bldg. Acquisition	3,500,000	0	0		0		3,500,000	
Designated for Gen'l Fund to be Applied to Reduce Tax Levy	250,000	0	275,000	2	250,000	5	275,000	
Designated for Carry-overs	418,177	0	0		418,177	6	0	0
Designated for Post Retirement Benefits	2,000,000	0	0		0		2,000,000	
Reserved for Encumbrances	534,089	0	0		534,089	7	0	0
Reserved for 27th Payroll	940,003	0	150,000	1	0		1,090,003	
Reserved for Receivables	601,571	0	0		0		601,571	
Reserved for Inventory/Prepaid Items	636,129	0	0		0		636,129	
Designated for Workers' Comp. Ins.	1,000,000	0	0		0		1,000,000	
Designated for Cap. Accum -General	1,247,326	0	139,650	8	396,514	9	990,462	
Designated for Computer/Technical Improvements	750,000	0	250,000	4	0		1,000,000	
Designated for Productivity/Oper. Improvements	100,000	0	0		0		100,000	
Designated for Health Insurance	0	0	0		0		0	
Designated for Dental Insurance	50,000	0	0		0		50,000	
Designated for Tax Refund	100,000	0	0		0		100,000	
Total for General Fund	\$19,285,680	(\$986,075)	\$2,260,870		\$2,767,734		\$17,792,751	\$5,249,586

CITY OF WEST ALLIS
Summary of Fund Balances
Estimated 12/31/2002

	Balance 1/1/2002	2002 est. Revenues (Expenses)	Transfers		Balance 1/1/2003	Resvrs To Be Used As Rev. In 02 budget	Resvrs Re- tained for Apprtd./Re- strctd.purp.	Unapprtd./ Unrestr. Balance 1/1/2003
			In	Out				
SPECIAL REVENUE FUND								
WA Business Improvement District	\$14,285	(\$1,000)	\$0	\$0	\$13,285		\$13,285	
Certificate & Voucher Programs. Fnd Bal. (CDA)	339,303	0	0	0	339,303		339,303	
Component Units	\$353,588	(\$1,000)	\$0	\$0	\$352,588	\$0	\$352,588	\$0
Rental Rehab Fund Balance	\$264,646	\$15,600	\$0	\$0	\$280,246		\$280,246	
First Home Buyer	152,453	0	0	0	152,453		152,453	
Rental Energy Fund Balance	20,162	1,400	0	0	21,562		21,562	
Cable TV Fund Balance	565,909	37,671	0	0	603,580		603,580	
WI Act 102 - EMS Grant Fund Balance	26,583	5,000	0	0	31,583		31,583	
Storm Water Program	2,259,531	(466,737)	0	0	1,792,794		1,792,794	
Special Revenue Non-Component Units	\$3,289,284	(\$407,066)	\$0	\$0	\$2,882,218	\$0	\$2,882,218	\$0
Total for Special Revenue Fund	\$3,642,872	(\$408,066)	\$0	\$0	\$3,234,806	\$0	\$3,234,806	\$0
DEBT SERVICE FUND								
Debt Service Reserve Fund	\$587,716	(\$35,237)	0	\$0	\$552,479		\$552,479	
Total for Debt Service Fund	\$587,716	(\$35,237)	0	\$0	\$552,479	\$0	\$552,479	\$0
ENTERPRISE FUND - Retained Earnings								
Water Utility	\$1,908,104	\$87,807	0	\$0	\$1,995,911		\$1,995,911	
Parking Utility	\$21,155	4,907	0	0	\$26,062		\$26,062	
Sanitary Sewer	\$2,659,963	(34,345)	0	0	\$2,625,618		\$2,625,618	
Beliot Rd. Public Housing	(\$64,082)	29,182	0	0	(\$34,900)		(\$34,900)	
Total for Enterprise Fund	\$4,525,140	\$87,551	0	\$0	\$4,612,691	\$0	\$0	\$4,612,691
CAPITAL PROJECTS FUND								
Project Fund - TIF's	(\$708,571)	\$1,687,160	\$0	\$0	\$978,589		\$978,589	
Project Fund - General	1,122,648	2,754,747	0	0	3,877,395		3,877,395	
Total for Capital Projects Fund	\$414,077	\$4,441,907	\$0	\$0	\$4,855,984	\$0	\$4,855,984	\$0
INTERNAL SERVICE FUND								
Health Insurance	\$0	\$567,591	\$0	\$0	\$567,591		\$567,591	
Internal Service Reserve	1,492,699	232,580	0	0	1,725,279		1,725,279	
Total for Internal Service Fund	\$1,492,699	\$800,171	\$0	\$0	\$2,292,870	\$0	\$2,292,870	\$0
TOTAL OF ALL FUNDS	\$28,948,194	\$3,900,251	\$2,260,870	\$2,767,734	\$33,341,581	\$275,000	\$23,204,304	\$9,862,277

KEY TO 2002 FUND BALANCE NOTATIONS

- 1 Transfer to Reserved for 27th Payroll
- 2 Transfer to 2002 Tax Levy Reduction
- 3 Transfer to/from Contingency Fund
- 4 Transfer to Designated for Computer/Technical Improvements
- 5 Transfer out for reduction in Tax Levy - (Revenue Account)
- 6 Transfer from Designated for Carry-overs
- 7 Transfer from Reserve for Encumbrances
- 8 Transfers in from expenses to Capital Accumulation (see related transaction page)
- 9 Transfer to expenses from Designated for Cap. Accum Account (see related transaction page)