



City of West Allis

Meeting Minutes

Library Board

Wednesday, October 26, 2022

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Ms. Suelzer called the meeting to order at 7:00 p.m.

B. Roll Call

Present: Gloria Dohearty, Barbara Hart, Jody Rymaszewski, Ray Turner, Elizabeth Suelzer, and Michelle Wadewitz

Excused: Adam Hengel and Angelito Tenorio

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

Others present: Rebecca Grill, City Administrator

C. Approval of Minutes

1. Library Board Meeting Minutes September 28, 2022

Attachments: [Library Board Meeting Minutes September 28, 2022](#)

Ms. Hart moved to approve the September 28, 2022 Library Board meeting minutes as written. Second by Mr. Turner. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

Greater Milwaukee Foundation September 2022 Communication

Attachments: [Greater Milwaukee Foundation September 2022 Communication](#)

F. Claims and Finance Report

2. October 2022 Claims and Finance Report

Attachments: [October 2022 Claims and Finance Report](#)

Ms. Wadewitz moved to approve the October 2022 Claims and Finance Report. Second by Ms. Hart. Motion approved.

G. Unfinished Business

3. 2023 Library Operating Budget

Attachments: [2023 Budget Memo](#)
[2023 proposed budget](#)

There is no update on this item.

4. Terchak Fund Request-Repair/Replacement of Elevator

Attachments: [Terchak trust fund report October 2022](#)

Quotes for elevator repair or replacement will be presented to the Library Board at the December meeting.

5. Request by Banned Patron for Reinstatement of Library Privileges

Attachments: [Mr. Mark Duzik Communications](#)
[Mr. Mark Duzik October 2022 Communication](#)

Mr. Koszalka, Library Director, sent a letter to Mr. Duzik. No response has been received.

H. New Business

6. MCFLS Update

MCFLS will soon be deploying dual authentication for it's staff email system.

On November 9th, the online catalog will be down system wide for an upgrade. Patrons will still be able to checkout items. Visitor passes will be needed to access Internet computers.

7. West Allis Public Library Board Bylaws-Citizen Participation-Revision

Attachments: [West Allis Public Library Board Bylaws-Citizen Participation-Revision](#)

Ms. Hart moved to approve the West Allis Public Library Bylaws change as written. Second by Mr. Turner. Motion approved.

8. West Allis Public Library Public Records Notice

Attachments: [West Allis Public Library Public Records Notice](#)

Ms. Hart moved to approve the West Allis Public Library Records Notice. Second by Ms. Rymaszewski. Motion approved.

9. 2023 Library Holidays and Closings

Attachments: [Holidays and Closings 2023](#)

Ms. Hart moved to approve the 2023 Library Holidays and Closings. Second by Mr. Turner. Motion approved.

10. November and December Meeting Dates

The next Library Board meeting will take place Tuesday, December 6th at 7:00 p.m.

11. Trustee Essentials-Chapter 16- Ethics and Conflict of Interest Laws Applying to Trustees

Attachments: [Trustee Essentials-Chapter 16-Ethics and Conflict of Interest Laws Applying to Trustees](#)

I. Library Director's Report

- Kari Southern has resigned from the Library Board.
- Mary Ruelle, former West Allis Public Library Director, has recently passed away. She worked at the Library from 1953-1991 and was director from 1981-1991. She was instrumental in getting the current building constructed.
- Bridget Lee started as a part-time Library Assistant on October 10th. She is in the Library Science program at UW-Milwaukee and has extensive customer service experience.
- On November 5th the Friends of the Library have scheduled a general meeting at 10:00 a.m. in the Constitution Room.
- Andi Cloud, Ho-Chunk storyteller, will speak at the Library and present a mini-canoe craft at 1:00 p.m. on Saturday, November 12th.
- Alderson Angelito Tenorio has resigned from the Library Board. He is moving to Connecticut. The City is accepting applications to fill the vacant Common Council seat.

J. Adjournment

There being no further business, Ms. Hart moved to adjourn. Second by Mr. Turner. Motion approved. The meeting was adjourned at 7:41 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.