

COMMUNITY DEVELOPMENT AUTHORITY
CITY OF WEST ALLIS
RESOLUTION NO. 1306
DATE ADOPTED November 13, 2018

Resolution approving licensing and support renewal with Happy Software in the amount of \$16,424 for the Section 8 Housing Choice Voucher Program

WHEREAS, the Section 8 program selected Happy Software in 2006 for the operating and reporting system; and,

WHEREAS, Happy Software, Inc.'s licensing and support agreement expires December 31, 2018 and must be renewed to administer the Section 8 program.

NOW, THEREFORE BE IT RESOLVED, by the Authority as follows:

1. That Happy Software, Inc. provides an operating and reporting system for the City of West Allis Section 8 Housing Choice Voucher Program.
2. That the Executive Director of the Community Development Authority, its designee, be and is hereby authorized and directed to execute and deliver a contract with Happy Software, Inc., hereby attached and made a part hereof.
3. That the sum of \$16,424 be and hereby appropriated from the Section 8 Housing Choice Voucher operating reserve.
4. That the City Attorney be and is hereby authorized to make such substantive changes, modifications, additions and deletions to and from the various provisions of the Contract, including any and all attachments, exhibits, addendums and amendments, as may be necessary and proper to correct inconsistencies, eliminate ambiguity and otherwise clarify and supplement said provisions to preserve and maintain the general intent thereof, and to prepare and deliver such other and further documents as may be reasonably necessary to complete the transactions contemplated therein.

Approved: _____



John F. Stibal Executive Director/Secretary
Community Development Authority



28925 Fountain Pkwy
 Solon, OH 44139
 FEIN 27-1499609
 mrisoftware.com

RECEIVED

OCT 29 2018

CITY OF WEST ALLIS
 HOUSING DIVISION

Invoice To:
 City of West Allis Housing
 City of West Allis Housing
 7525 West Greenfield Avenue
 West Allis, WI 53214
 United States

INVOICE

Invoice Number: US-INV711894
 Client ID: X577999
 Invoice Date: 10/12/2018
 Due Date: 01/01/2019
 P.O. Number:

If you have questions about this invoice, please contact us by emailing MRIAR@mrisoftware.com. Please reference your Invoice Number & Client ID.

Period	Description	Memo	Qty	Price	Amount (USD)
01/01/19-12/31/19		Housing Pro Subscription Renewal	1	13,063.00	\$13,063.00
01/01/19-12/31/19		Housing Pro SaaS Renewal	1	2,810.00	\$2,810.00
01/01/19-12/31/19		Housing Pro Configuration Maintenance Agreement Renewal	1	551.00	\$551.00
				SUBTOTAL	\$16,424.00
				SALES TAX	\$0.00
				TOTAL	\$16,424.00

Please remit below portion with your check payment



Payment For:
 City of West Allis Housing
 City of West Allis Housing

Invoice Number: US-INV711894
 Client ID: X577999
 Invoice Date: 10/12/2018
 Amount Due: \$16,424.00
 Due Date: 01/01/2019

Remit To:
 MRI Software, LLC
 29596 Network Place
 Chicago, IL 60673-1295

For Electronic Payments
 Account Name: MRI Software LLC
 Bank Name: JPMorgan Chase
 Account #: 200323605
 Routing # for Wire: 021000021
 Routing # for ACH: 044000037
 Bank Address: 4 New York Plaza, Floor 15
 New York, NY 10004



28925 Fountain Pkwy
Solon, OH 44139
FEIN 27-1499609
mrisoftware.com

Dear Valued Client,

Please be advised that effective March 2nd, 2018, HAPPY Software has been acquired by MRI Software LLC. We look forward to making the transition as seamless as possible for you. As such, please see our payment options below:

For Standard Payments:

MRI Software LLC
29596 Network Place
Chicago, IL 60673-1295

For Overnight Payments:

MRI Software LLC
Attn: MRI Software 29596
131 S. Dearborn, 6th Floor
Chicago, IL 60603

For Electronic Payments:

Bank Details: JP Morgan Chase
4 New York Plaza
Floor 15
New York, NY 10004 USA

Credit Details: MRI Software LLC
28925 Fountain Parkway
Solon, OH 44139

Account number: 200323605
Wire Routing #: 021000021
ACH Routing #: 044000037

We ask that you please reference your invoice number with all payment types.

If you have any questions about your invoice or payment options, please reach out to our Accounts Receivable Department via email at MRIAR@mrisoftware.com.

Sincerely,
Your Accounts Receivable Team at MRI Software

We would be happy to send your invoices via email going forward! Please let us know what address to use.

Contact Information Update Form

Please take a moment to verify the contact information we have listed for your Agency. Please add information or make corrections directly on this form where needed or verify no changes are necessary by marking the "No Changes" box below. Please return this completed and signed form via email: frontdesk@happysoftware.com, fax: (518) 584-5388 or via mail to HAPPY Software 11 Federal Street, Saratoga Springs, NY 12866.

AGENCY INFORMATION			
Agency Name:	City of West Allis Housing	Agency Phone:	(414) 302-8468
Mailing Address:	7525 West Greenfield Avenue	Agency Fax:	(414) 302-8401
	West Allis, WI 53214-4688	Agency Web:	www.westalliswi.gov
Physical Address: (If Different)			
Billing Address: (If Different)		Units	VASH: 145 Section 42 (LIHTC): 102 S8: 602

ASSIGNED CONTACT TYPES <i>(only one contact may be selected for each contact type)</i>			
Contact Type:	Description:	Contact Assigned:	Change Contact:
Primary:	Main Contact for General Correspondence	Luke Radomski	
Support Renewal:	Receives Annual Support Renewal Packet, including Invoice	Luke Radomski	
Activation Code:	Receives the Activation Code(s) for the Software via Email	Luke Radomski	
Utility Schedule:	Receives Utility Schedule Renewal Packet via email	Luke Radomski	
Billing:	Contact for Accounts Payable Questions	Chris Phinney	
Update:	Receives notification via email when a software update is available	Luke Radomski	
Newsletter:	Receives company newsletter via email	Luke Radomski	
Web Services	Responsible for managing Assistance Check accounts	Mellena Hoppe	

CONTACT INFORMATION						
Update	Remove	Name:	Title:	Phone:	Ext:	Email:
		Amy Moreno		(414) 302-8430		amoreno@westalliswi.gov
		Chris Phinney	Accounting	(414) 302-8256		cphinney@westalliswi.gov
		John Consiglero	IT	(414) 302-8336		jconsiglero@westalliswi.gov

	John Stibal	Executive Director	(414) 302-8462		jstibal@westalliswi.gov
	Jonathan Kuzma	Network Technician II	(414) 302-8337		jkuzma@westalliswi.gov
	Kathryn Perrone	IT			
	Lin Xayyavong	IT	(414) 302-8335		bxayyavong@westalliswi.gov
	Luke Radomski	Housing Program Coordinator	(414) 302-8429		lradoski@westalliswi.gov
	Mellena Hoppe	Housing Specialist	(414) 302-8427		mhoppe@westalliswi.gov
	Patrick Schloss	Community Development	(414) 302-8468		
	Robb Ahlm	Inspector	(414) 302-8426		

Add New:					

Additional Changes:

No Changes

Authorized Signature:	Date:
Printed Name:	

Thank you for taking the time to update the contact information for your Agency!

SUPPORT CONTRACT RENEWAL

We would like to take this opportunity to thank you for your continued use of HAPPY Software, and to make you aware that your software support contract will be renewing on January 1, 2019. Your support contract ensures that your software is current with ever-changing regulations, entitles your agency to technical support, feature updates and software enhancements, and assistance when you need it.

Our current Terms of Use can be viewed at www.mrisoftware.com/termsandconditions and an Invoice for your Support Renewal is enclosed herein. Use of the software binds you to the terms and conditions contained herein.

To ensure we have the most up to date information for your agency and to acknowledge receipt of the information contained herein, please complete and sign the enclosed Contact Information Update Form and return it to us with your payment. Now is also an excellent time to consider adding new functionality to your system. Please call our Sales Department at (888) 484-2779 option 4 for further details.

If you have any questions regarding your Support Renewal, please contact Ginny Duggan at (888) 484-2779 option 6, or billing@happysoftware.com.

Thank you for using HAPPY Software.

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. MRI Software LLC</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P</p> <p><small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small></p> <p><input type="checkbox"/> Other (see instructions) ▶</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 28925 Fountain Parkway</p> <p>6 City, state, and ZIP code Solon, OH 44139</p> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
2	7	-	1	4	9	9	6	0	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 01/20/2018
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.