

**CITY OF WEST ALLIS
RESOLUTION R-2023-0745**

RESOLUTION TO REPEAL POLICY RELATED TO WATER UTILITY BILLING

REPEALING POLICY 1209

WHEREAS, the Finance Division is no longer responsible for utility billing; and

WHEREAS, the City Water Utility is already required to follow billing procedures prescribed by the Public Service Commission of Wisconsin;

NOW THEREFORE, be it resolved by the Council of the City Of West Allis, in the State of Wisconsin, as follows:

SECTION 1: **REPEAL** “1209 Water Utility Billing” of the City Of West Allis Policies & Procedures is hereby *repealed* as follows:

R E P E A L

~~1209 Water Utility Billing~~ (Repealed)

1. PURPOSE:

To describe the procedures to be followed by the Finance Division for Water Utility, Sewer Fund and Storm Water Fund billing.

2. ORGANIZATIONS AFFECTED:

This policy applies to all City of West Allis departments, boards, commissions, and the general public.

3. POLICY:

It is the policy of the Finance Division to follow a uniform set of procedures when users are billed for Water Utility, City and Metropolitan Sewer Funds and Storm Water Management Fund services.

4. REFERENCES:

Sections 15.01 and 15.02, City of West Allis Revised Municipal Code. Common Council Resolution No. 9416, November 11, 1958. Sections 1.07, 1.11, and 1.075, City of West Allis Municipal Code. Water Utility rates are approved by Public Service Commission and approved by the Common Council. Metropolitan Sewer service charges outside of local charges are determined by the Milwaukee Metropolitan Sewerage Commission and are approved by the Common Council. City Sewer service charges and Storm Water Fund charges are approved by the Common Council annually or as required.

5. PROCEDURES:

- a. RESPONSIBILITY The Finance Division shall be responsible for administering Water Utility, City and Metropolitan Sewer Funds and Storm

Water Management Fund billings.

b. GENERAL POLICIES

- i. Water meters are read as regularly as possible, at quarterly intervals.
- ii. Bills are sent out by the Finance Division thirty days after the end of each quarterly billing period.
- iii. Financial records of the Water Utility, City and Metropolitan Sewer Funds and Storm Water Management Fund are maintained in the offices of the Finance Division. The Water Utility records are in compliance with the uniform system of accounts prescribed by the Public Service Commission.

~~Effective Date: 1/1/82~~

~~Revision Date: 3/1/99~~

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis