



October 11, 2018

City of West Allis  
Clerk's Office  
7525 W Greenfield Ave.  
West Allis, WI 53214

Re: Accident on Friday, September 28<sup>th</sup>, 18

On Friday, September 28<sup>th</sup> one of our trucks was hit with a City of West Allis fork lift while it was being loaded by a City of West Allis employee. The truck was hit on the rear right side just above the tail light. We have enclosed two quotes for repairs for the repair as per instruction by Linda Husky.

We are looking for the City of West Allis to take care of the cost for the repair for the damage done by your employee.

If you need any other information, please let me know and I will do my best to get it to you.

Thank you,

Jaime Dretzka

UPI, LLC.