



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, August 4, 2015

10:02 PM

City Hall Room 118

SPECIAL RECESS MEETING

A. CALL TO ORDER

Vice-Chair Haass called the meeting to order.

B. ROLL CALL

Present 4 - Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Excused 1 - Ald. Vitale

Others Attending

Mayor Dan Devine; Rebecca Grill, City Administrator; Mark Wyss, Finance Director/Comptroller/City Treasurer; Audrey Key, HR Director; Jim Jandovitz, IT Director; Deputy Chief of Police Chris Botsch; John Stibal, Director of Development; Other Staff; Guests and Media.

C. APPEARANCE BEFORE COMMITTEE

1. Appearance by Tom Karman, CPA, of Schenck Government & Not-for-Profit Solutions.

[2015-0499](#)

Finance Director/Comptroller submitting the City of West Allis Comprehensive Annual Financial Report and Management Communication for the year ended December 31, 2014, for review and approval.

Mr. Tom Karman, CPA, of Schenck Government & Not-for-Profit Solutions was present to discuss the City's audit of 2014 financial statements. Mr. Karman advised that the City is in good financial condition and better off than most communities of our size. The General Fund has increased from the previous year and has a surplus. He suggested that the water rate be studied for a possible increase as the 2014 rate base calculations are 1.66@ and the allowable return on rate base of 5.5%. Mr. Karman and Mr. Wyss responded to questions/comments from Committee members. The Committee thanked Mr. Karman for his presentation.

A motion was made by Ald. May, seconded by Ald. Probst, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. CLOSED SESSION

At 10:29 p.m., Chairperson Haass stated it was the intention of the Committee to vote on a motion to convene in closed session to confer with the City Attorney regarding the proposed settlement of the Heather Justham claim, and to take such further action as maybe necessary and appropriate with respect to such matter. A closed session for the above purpose is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(g), which authorizes a governmental body, upon motion duly made and

carried, to meet in closed session to confer with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

A motion was made by Ald. Probst, seconded by Ald. May, to convene in closed session at 10:20 p.m. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

Assistant City Attorney Jenna Merten was present to discuss this case. She presented background information on this matter and provided settlement recommendation in this regard. Staff responded to questions and comments from Committee members. The Committee consensus was to proceed with the proposed settlement recommendation as presented by the City Attorney.

Upon conclusion of the closed session, the Administration & Finance Committee had no further business to attend to.

E. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Probst, to move out of closed session and the meeting be adjourned at 10:31 p.m. The motion carried unanimously.