



# City of West Allis

## Meeting Minutes

### Common Council

7525 W. Greenfield Ave.  
West Allis, WI 53214

*Mayor Dan Devine, Chair*

*Alderson Thomas G. Lajsic, Council President*

*Aldersons: Gary T. Barczak, Michael J. Czaplewski, Kevin Haass,*

*Michael P. May, Cathleen M. Probst, Rosalie L. Reinke,*

*Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel*

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Tuesday, January 17, 2017

7:00 PM

City Hall Common Council Chambers

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#### REGULAR MEETING

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 7:00 p.m.*

#### B. ROLL CALL

**Present** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

#### C. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Ald. Vitale.*

#### D. PUBLIC HEARINGS

*None.*

#### E. CITIZEN PARTICIPATION

*Roy Beaudry, 2082 S. 104 St. congratulated all the elected alderpersons on their new term; suggested implementing off-street parking permits for the duration of the Wisconsin State Fair; and commented on health and dental insurance and retirement benefits.*

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*Mayor Devine announced that the following Committees would meet during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.*

#### G. MAYOR'S REPORT

*Mayor Devine announced CAAD Winterfest scheduled for February 4, 2017 at Nathan Hale High School.*

#### H. ALDERPERSON'S REPORT

*None.*

**I. APPROVAL OF MINUTES**

1. [2017-0026](#) Minutes (Draft) of the Common Council regular meeting of January 3, 2017.

**Attachments:** [010317 CC minutes.draft](#)

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter be Approved.  
The motion carried unanimously.

**J. ITEMS NOT REFERRED TO COMMITTEE**

2. [R-2017-0007](#) Resolution of Commendation for Steven D. Bane.

**Sponsors:** Committee of the Whole

**Attachments:** [R-2017-0007 signed](#)

A motion was made by Ald. Lajsic, seconded by Ald. Barczak, that this matter be Adopted.  
The motion carried unanimously.

3. [2017-0022](#) Quarterly Report of Matters Pending Before Committee Prior to January 2, 2017.

**Attachments:** [Referred Matters Report January 2017](#)

This matter was Placed on File on a Block Vote.

4. [2017-0021](#) Cheryl Meier communication regarding vehicle damages that were allegedly sustained on December 26, 2016 at 10826 W. Hayes Avenue.

**Attachments:** [Claim - Cheryl Meier](#)

This matter was Referred for Legal Action to the City Attorney on a Block Vote.

**Passed The Block Vote**

A motion was made by Ald. Weigel, seconded by Ald. Barczak, to approve all the actions on the preceding items on a Block Vote. The motion carried unanimously.

**K. STANDING COMMITTEE REPORTS**

*Administration & Finance Committee items nos. 5-8 reported out after recess.*

**L. COMMON COUNCIL RECESS**

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that the Council recess until completion of Committee meetings. The motion carried unanimously.

*Thereupon, the Council took a recess at 7:15 p.m. Upon returning from recess at 7:44 p.m., and the roll call being taken, there were:*

**Present** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**M. NEW AND PREVIOUS MATTERS****ADMINISTRATION & FINANCE COMMITTEE**

5. [R-2017-0001](#) Resolution establishing health and dental insurance funding levels for the plan year March 1, 2017 through February 28, 2018.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Plan Design 2016-2017- Introduced at 1-3-17 Council Mtg](#)  
[Recommended Insurance Rates - Introduced at 1-3-17 Council Mtg](#)  
[Health Insurance-2017 Pan Year Recommendations - REVISED FINAL AFTER AF 1-9-17](#)  
[2017 Recommended Insurance Rates - REVISED AFTER AF MTG on 1-9-17](#)  
[R-2017-0001 signed](#)

**This matter was Adopted on a Block Vote.**

6. [R-2017-0002](#) Resolution relative to acquiring Health Insurance Stop Loss from Symetra for the March 1, 2017 to February 28, 2018 Plan Year for an amount not to exceed \$623,282.04 annually.

**Sponsors:** Administration & Finance Committee

**This matter was Adopted on a Block Vote.**

7. [2014-0578](#) Citizen Group's Strategic Plan for the City of West Allis.

**Attachments:** [StratPlan 0714.pdf](#)  
[StratPlan 0714.ExSummary.pdf](#)  
[StragPlan 0714.PresentationDoc.pp.pptx](#)  
[CmteWholeMins re StratPlan 0714.pdf](#)

**This matter was Placed on File on a Block Vote.**

- 7a. [O-2017-0002](#) An Ordinance to amend Salary Ordinance No. O-2015-0057 establishing the salaries of certain employees in the Health Department for 2017 (Environmental Technician).

**Sponsors:** Administration & Finance Committee

**Attachments:** [O-2017-0002 signed](#)

**This matter was Passed on a Block Vote.**

8. [R-2017-0008](#) Resolution to amend the City's Policies and Procedures Manual No. 1413 relating to Health and Dental Insurance.
- Sponsors:* Administration & Finance Committee
- Attachments:* [PRS13 Benefit and Wellness Committees](#)  
[R-2017-0008 signed](#)
- This matter was Adopted on a Block Vote.**
9. [R-2017-0009](#) Resolution approving an Intergovernmental Emergency Medical Services Agreement for Emergency Medical Services (EMS) between Milwaukee County and the City of West Allis for 2017-2018.
- Sponsors:* Administration & Finance Committee
- Attachments:* [EMS 2017 WEST ALLIS CONTRACT](#)  
[R-2017-0009 signed](#)
- This matter was Adopted on a Block Vote.**
10. [R-2017-0013](#) Resolution amending R-2016-0271 relative to the Annual Action Plan for Fiscal Year 2017 for the Community Development Block Grant (CDBG) Program.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Budget for FY 2017 Action Plan](#)  
[R-2017-0013 signed](#)
- This matter was Adopted on a Block Vote.**
11. [R-2017-0015](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Automotive PHD, LLC, property owner for the property located at 1825 S. 72 St. in an amount not to exceed \$30,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [R-2017-0015 signed](#)
- This matter was Adopted on a Block Vote.**
12. [2017-0018](#) Communication from City Administrator recommending a hybrid approach towards providing assessment services and appointment of Interim City Assessor.
- Attachments:* [Communication regarding City Assessor Office](#)
- This matter was Placed on File on a Block Vote.**
13. [2017-0015](#) Communication from City Administrator requesting approval to fill the vacant position of Water Maintainer in the Department of Public Works, Water Division.
- Attachments:* [Request to fill Water Maintainer position](#)
- This matter was Approved on a Block Vote.**

14. [2017-0016](#) Communication from City Administrator requesting approval to fill the vacant position of Maintenance Repairer in the Department of Public Works, Water Division.

*Attachments:* [Request to fill Maintenance Repairer position](#)

**This matter was Approved on a Block Vote.**

15. [R-2017-0003](#) Resolution adopting the 2017-2021 City of West Allis Strategic Plan.

*Sponsors:* Administration & Finance Committee

*Attachments:* [West Allis Strategic Plan Process Overview.1-9-17 AF Presentation](#)

[West Allis Strategic Plan 2017 21](#)

[Strategic Plan Poster 1-2017 FINAL](#)

[West Allis Fact Book FINAL](#)

[R-2017-0003 with links](#)

[City Strategic Plan](#)

[R-2017-0003 signed](#)

**This matter was Adopted on a Block Vote.**

16. [2015-0089](#) Amended Summons and Complaint in the matter of Wilmington Savings Fund Society, FSB vs. Juvencio Cruz, et al. regarding foreclosure of mortgage, Case No. 2015CV000971.

*Attachments:* [Juvencio Cruz Amended S & C](#)

**This matter was Placed on File on a Block Vote.**

17. [2016-0596](#) Randy Abbrederis communication regarding vehicle damages allegedly sustained at 2040 S. 67 Pl. on June 16, 2016.

*Attachments:* [R. Abbrederis veh dmg](#)

**This matter was Placed on File on a Block Vote.**

18. [2016-0616](#) Randall Hierl Notice of Claim and Circumstances of Claim regarding property damages allegedly sustained on July 2016 at 2171 S. 89 Street.

*Attachments:* [R. Hierl Notice of Claim](#)

**This matter was Denied on a Block Vote.**

19. [2016-0669](#) Charlene Nennig communication relative to property damages allegedly sustained at 1421 S. 86th Street on October 10, 2016.

**Attachments:** [C Nennig claim](#)

**This matter was Placed on File on a Block Vote.**

20. [2016-0718](#) Carol Fox Notice of Claim regarding alleged property damage on December 10, 2016.

**Attachments:** [Carol Fox Notice of Claim](#)

**This matter was Denied on a Block Vote.**

21. [2016-0740](#) Patricia Bussey communication regarding vehicle damages that allegedly sustained on November 3, 2016 at the intersection of S. 82 Street and W. Orchard Street.

**Attachments:** [P. Bussey claim](#)

**This matter was Denied on a Block Vote.**

#### **Passed The Block Vote**

**A motion was made by Ald. Haass, seconded by Ald. Barczak, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

#### **PUBLIC WORKS COMMITTEE**

22. [R-2017-0006](#) Resolution showing an increase in 2017 to the storm water management charges.

**Sponsors:** Public Works Committee

**Attachments:** [R-2017-0006 signed](#)

**This matter was Adopted on a Block Vote.**

23. [R-2017-0010](#) Resolution relative to accepting the proposals of various nurseries for furnishing and delivering 668 trees for spring planting for a total net sum of \$58,224.00.

**Sponsors:** Public Works Committee

**Attachments:** [RFP Trees - Spring 2017](#)  
[R-2017-0010 signed](#)

**This matter was Adopted on a Block Vote.**

24. [R-2017-0011](#) Resolution relative to accepting the proposal of Utility Sales & Service for furnishing a 2017 Versalift VST-6000i Aerial Device, attached to a 2018 International 4300 4x2 Truck Chassis with a 13' aluminum flatbed with warranty for a total net sum of \$190,858.00.
- Sponsors:* Public Works Committee
- Attachments:* [Bid Tabulation for 65' Aerial Truck Chassis](#)  
[R-2017-0011 signed](#)
- This matter was Adopted on a Block Vote.**
25. [R-2017-0012](#) Resolution authorizing the Director of Public Works/City Engineer to enter into a Limited Term Conservation Easement with Milwaukee Metropolitan Sewerage District (MMSD) to be in compliance with their Green Solutions for Separate Infrastructure and Sewer Separation (GSSISS) Funding agreement which will provide \$99,622 for the Green Infrastructure installed in the Chalet Parking Lot.
- Sponsors:* Public Works Committee
- Attachments:* [R-2017-0012 signed](#)
- This matter was Adopted on a Block Vote.**
26. [R-2017-0014](#) Resolution authorizing the Director of Public Works/City Engineer to enter into a Green Infrastructure Ten Year Maintenance Covenant with Milwaukee Metropolitan Sewerage District (MMSD) to be in compliance with their Green Solutions Funding agreement which will provide \$73,555 for the Green Infrastructure installed in West Durham Avenue.
- Sponsors:* Public Works Committee
- This matter was Adopted on a Block Vote.**
27. [2017-0025](#) Communication from the Assistant City Engineer regarding a Proposal to Implement Private Lead Water Service Replacement Using Grant Funds.
- Attachments:* [2017-0025](#)
- Held in Public Works Committee during recess.*
28. [2013-0578](#) Communication from Director of Public Works/City Engineer regarding discontinuing some salt routes.
- Attachments:* [COMM-Discontinuing some snow routes.pdf](#)  
[Salt Routes.pdf](#)
- This matter was Placed on File on a Block Vote.**

29. [2014-0550](#) Communication from Downtown Business Improvement District regarding some changes to the pedlet policy.

Attachments: [Communication](#)

**This matter was Placed on File on a Block Vote.**

**Passed The Block Vote**

**A motion was made by Ald. Barczak, seconded by Ald. Vitale, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**SAFETY & DEVELOPMENT COMMITTEE**

30. [2017-0024](#) Communication from the Manager of Planning & Zoning advising the Common Council of an upcoming proposed Ordinance to amend subsections 12.06, 12.40 and 12.41 of the Revised Municipal Code relative to Instruction and/or Training Facility definitions and requirements.

Attachments: [Draft Ordinance - Instructional Facilities](#)

*Held in Safety & Development Committee during recess.*

31. [2017-0019](#) Special Use Permit for The Mechanics, a proposed auto repair facility, to be located at 9435 W. Lincoln Ave.

*Held in Safety & Development Committee during recess.*

**LICENSE & HEALTH COMMITTEE**

32. [2017-0005](#) License Applications.

2016-2017 & 2016-2018 Operator's License (bartender/sales clerk) applications:  
*Casey Callahan, William C. Everett, Carlos Orozco, Suzanne Scheid.*

Adult-Oriented Establishment Operator Permit(s):  
*Katrina Powalisz*

2016-2017 Special B Beer & Wine License application:  
*Mary Queen of Heaven, 2322 S. 106 Street, Spaghetti Fundraiser, Sunday, February 5, 2017, noon to 2:00 p.m. (3rd application, beer; 1st application, wine).*

**This matter was Approved on a Block Vote.**

33. [2017-0020](#) Appointment of new agent, Melinda Rooney, by Uncle Festers, LLC, d/b/a Uncle Festers located at 5732 W. Mitchell St.

**This matter was Approved on a Block Vote.**

34. [2017-0023](#) 2016-2017 Combination Class A Liquor License application no. 2397 of New Asian Supermarket, Inc., Jun Guo Xiao, Agent, d/b/a New Asian Supermarket, for the premises located at 10704 W. Oklahoma Avenue (new-nonexisting).

*Held in License & Health Committee during recess.*

#### Passed The Block Vote

**A motion was made by Ald. Czaplewski, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

#### ADVISORY COMMITTEE

35. [2017-0014](#) Appointment by Mayor Devine of Randy Kassa as a member of the West Allis Board of Review, his five-year term to expire August 21, 2021.

Attachments: [Kassa Appointment Letter](#)

**This matter was Approved on a Block Vote.**

36. [2017-0017](#) Appointment by Mayor Devine of Michael Pranghofer as a member of the West Allis Board of Appeals, his three-year term to expire May 1, 2020.

Attachments: [Pranghofer Appointment Letter](#)

**This matter was Approved on a Block Vote.**

#### Passed The Block Vote

**A motion was made by Ald. Reinke, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

#### N. ADJOURNMENT

**A motion was made by Ald. Lajsic, seconded by Ald. Probst, to adjourn at 7:50 p.m., with the next regularly scheduled meeting to be held on February 7, 2017, at 7:00 p.m. The motion carried unanimously.**

*Respectfully submitted,  
Monica Schultz, City Clerk*