



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Alderson Kevin Haass, Chair*

*Alderson Martin J. Weigel, Vice-Chair*

*Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

Tuesday, January 16, 2018

7:20 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

#### RECESS MEETING (draft minutes)

#### A. CALL TO ORDER

*Chair Haass called the meeting to order at 7:20 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

#### Others Present:

*Rae Anne Beaudry, The Horton Group; Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Sally Nusslock, Health Commissioner; Mason Pooler, Fire Chief; Jon Matte, Communications Director; Tony Warkoczewski, IT Director; Jason Williams, City Assessor; Jane Barwick, Benefit/Wellness Coordinator; Other Staff; Guests and Media.*

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

6. [R-2018-0041](#) Resolution establishing the 2018 Sanitary Sewer User Charge-MMSD Portion.

Sponsors: Public Works Committee and Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

7. [2018-0041](#) Request from the Interim Director of Public Works to extend the temporary appointment of Paul Barwick in the position of Building and Sign/Inventory Superintendent.

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

8. [O-2018-0002](#) Ordinance to amend the City of West Allis Salary Schedule due to the 2018 Adopted Budget action.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended for Passage. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

9. [R-2018-0039](#) Resolution to approve the implementation of the one-percent (1%) pay increase for non-represented City Employees pursuant to the 2018 Adopted Budget.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

10. [R-2018-0043](#) Resolution relative to acquiring Health Insurance Stop Loss Coverage from Anthem for the March 1, 2018 to February 28, 2019 Plan Year in an amount not to exceed \$1,155,569.

**Sponsors:** Administration & Finance Committee

*Ms. Beaudry, The Horton Group, was present to explain this matter.*

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

11. [R-2018-0044](#) Resolution establishing “Serve You” as the Pharmacy Benefit Manager using the Select Formulary for the Health Insurance plan year of March 1, 2018 through February 28, 2019.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

12. [R-2018-0045](#) Resolution establishing health and dental insurance funding levels for the plan year March 1, 2018 through February 28, 2019.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

13. [R-2018-0046](#) Resolution relative to amending City of West Allis Policies & Procedures Manual Policy No. 1430, Sick Leave.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

14. [R-2018-0036](#) Resolution authorizing the purchase of five (5) 2018 AWD Ford Utility Interceptor SUVs and one (1) 2018 Ford Explorer XLT SUV, from Ewald Automotive Group, and associated ancillary items, such as light bars, sirens, etc. from various vendors for a sum not to exceed \$240,000.00.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

15. [R-2018-0042](#) Resolution authorizing the purchase of one (1) 2018 AWD Ford Police Interceptor Sedan (Unmarked) and one (1) 2018 Ford T-250 Transit Van (Unmarked), from Ewald Automotive Group, and associated ancillary items from various vendors for a sum not to exceed \$67,000.00.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

16. [R-2018-0037](#) Resolution relative to accepting the single source proposal of WCTC - Center for Business Performance Solutions for Lean Training Green Belt Training Program for a total sum of \$17,000.00.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

17. [R-2018-0038](#) Resolution to approve Partial Rescission of Property Taxes for Parcel 414-9991-009, 11000 W. Theo Trecker Way.

**Sponsors:** Administration & Finance Committee

*Ms. Steeno, Finance Director, was present to discuss this matter.*

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

18. [R-2018-0050](#) Resolution relative to selecting Schenck, SC to provide Financial Auditing Services, for a three year period, for a total sum of \$159,900 (\$53,300 annualized).

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

19. [2018-0030](#) Communication from City Attorney Scott E. Post regarding his retirement effective July 5, 2018.

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

20. [2018-0047](#) Communication from City Administrator requesting approval to fill the vacant position of Principal Engineer in the Engineering Department.

**A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

21. [2018-0048](#) Communication from City Administrator requesting approval to fill the vacant part-time position of Neighborhood Services Liaison in the Department of Building Inspections & Neighborhood Services.

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

## ROLL CALL

**Present** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

### Others Present:

*Alderspersons Lajsic, Probst, Reinke, Vitale; Rebecca Grill, City Administrator.*

## D. CLOSED SESSION

*At 7:30 p.m., Chairperson Haass stated it was the intention of the Committee to vote on a motion to convene in closed session to consider employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, and to take such further action as may be necessary and appropriate with respect to such matter.*

*A closed session for the above purpose is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(c), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

**A motion was made by Ald. May, seconded by Ald. Weigel, to convene in closed session at 7:30 p.m. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

*City Administrator Rebecca Grill discussed an employment issue of a public employee. She responded to questions and comments from Committee Members. Committee consensus to proceed as recommended by Ms. Grill.*

*Upon conclusion of the closed session, the Administration & Finance Committee had no further business to attend to.*

**E. ADJOURNMENT**

*A motion was made by Ald. May, seconded by Ald. Czaplewski, that the meeting be adjourned at 7:51 p.m. The motion carried unanimously.*