



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Agenda

### Common Council

*Mayor Dan Devine, Chair*

*Alderson Thomas G. Lajsic, Council President*

*Aldersons: Gary T. Barczak, Michael J. Czapski, Michael P. May,  
Cathleen M. Probst, Rosalie L. Reinke, Daniel J. Roadt,  
Vincent Vitale, and Martin J. Weigel*

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Tuesday, March 4, 2014

7:00 PM

City Hall Common Council Chambers

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### REGULAR MEETING

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#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE

#### D. PUBLIC HEARINGS

1. [R-2014-0049](#) Resolution to confirm and adopt the report of the Director of Public Works/City Engineer containing the schedule of proposed assessments for improvement of S. 62 St. from W. Beloit Rd. to W. Lincoln Ave., S. 63 St. from W. Beloit Rd. to W. Lincoln Ave., W. Burnham St. from S. 82 St. to S. 84 St., W. Bennett Ave. from S. 74 St. to west of S. 74 St. and portions of intersecting streets by minor asphalt resurfacing of the pavement with miscellaneous sidewalk repair, miscellaneous driveway repair, sanitary sewer relay and utility adjustments.

**Sponsors:** Public Works Committee

#### E. CITIZEN PARTICIPATION

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*New and Previous Matters referred to Committees may be considered and acted upon by Committees during the Common Council recess. Unless otherwise announced during the meeting, the standing Committees of the Common Council will meet during recess in the following rooms and in the following order:*

*Room 118  
Administration & Finance, Safety & Development, Advisory*

*Room 128  
Public Works, License & Health*

**G. MAYOR'S REPORT**

- 1. Recent events attended
- 2. Awards/commendations
- 3. Upcoming events

**H. ALDERPERSON'S REPORT**

- 1. Recent events attended
- 2. Awards/commendations
- 3. Upcoming events
- 4. Neighborhood Associations

**I. APPROVAL OF MINUTES**

*Minutes of the Common Council regular meeting of February 18, 2014.*

**J. ITEMS NOT REFERRED TO COMMITTEE**

- 2. [2014-0102](#) Report of the Municipal Judge for the month of January 2014, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$125,327.06.
- 3. [2014-0108](#) David Johnson communication regarding vehicle damages allegedly sustained in the 1900 block of S. 97 St. on February 13, 2014.
- 4. [2014-0109](#) Scott Teigland communication regarding vehicle damages allegedly sustained northbound on 124 St. between 2060 and 2552 on February 14, 2014.
- 5. [2014-0115](#) Jim Wilkinson communication regarding vehicle damages allegedly sustained traveling northbound on 124 St. approaching the underpass after Cool Waters on February 21, 2014.

6. [2014-0112](#) GE Capital Healthcare Financial Services communication regarding a refund for a reporting/assessment error for 2013 Personal Property Tax No. 22704 for GE Capital Information Tech Solutions.

## K. STANDING COMMITTEE REPORTS

### LICENSE & HEALTH COMMITTEE

*Regular meeting held on February 25, 2014. (Ald. Barczak excused).*

7. [2014-0066](#) 2013-2014 Adult-Oriented Establishment Operator Permit application no. 2025 of Andrea J. Buhler.  
*Unanimously recommended to be approved.*
8. [2014-0058](#) 2013-2014 Operator's License (bartender/sales clerk) application no. 14-360 for Angelica M. Rodriguez.  
*Unanimously recommended to be approved.*
9. [2014-0063](#) 2013-2014 Operator's License (bartender/sales clerk) application no. 14-362 for Roxanne Wagner.  
*Unanimously recommended to be approved.*
10. [2014-0064](#) 2013-2014 Operator's License (bartender/sales clerk) application no. 14-361 for Carrie L. Starich.  
*Unanimously recommended to be approved.*
11. [2014-0085](#) Police Department Report involving The Walleye Saloon, 8824 W. Becher St. (2013-2014 Class B Tavern License no. 1970 of Janocik and Janocik, LLC, Andrew P. Janocik, Agent, Incident Date: January 15, 2014).  
*Unanimously recommended to be placed on file.*
12. [2014-0094](#) 2013-2014 Class B Tavern License application no. 2027 of Urban Joe Cafe, Inc., Pullum Tairi, Agent, d/b/a Urban Joe Cafe, Inc., for premises located at 7028 W. Greenfield Ave. (new-nonexisting location).  
*Unanimously recommended to be denied based on Municipal quota.*
13. [2014-0057](#) 2013-2014 Operator's License (bartender/sales clerk) application no. 14-356 for Jacob T. Peterson.  
*Recommended to be approved by the following vote:  
Ayes: 2 - Alderpersons Roadt & Weigel  
Noes: 1 - Alderperson Czaplewski*

14. [2014-0093](#) Kerry Barkley request for a variance to Section 7.123(1) of the Revised Municipal Code, Animal Fancier Permit, relative to the maximum number of dogs allowed per dwelling.

*Recommended to be denied by the following vote:*

*Ayes: 2 - Alderpersons Czaplewski & Roadt.*

*Noes: 1 - Alderperson Weigel*

## L. COMMON COUNCIL RECESS

## M. NEW AND PREVIOUS MATTERS

### ADMINISTRATION & FINANCE COMMITTEE

#### New Matters for Introduction

15. [O-2014-0017](#) A Charter Ordinance to Separate the Office of City Clerk/Treasurer.  
**Sponsors:** Committee of the Whole
16. [R-2014-0048](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 403 (Shared Responsibilities of Mayor and City Administrator).  
**Sponsors:** Committee of the Whole
17. [R-2014-0053](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 404 (Recruitment, Selection, Appointment, and Confirmation for City Officials and Department Heads).  
**Sponsors:** Committee of the Whole
18. [R-2014-0054](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 1455 (Managerial Service (Division Head) Conditions of Employment).  
**Sponsors:** Committee of the Whole
19. [R-2014-0043](#) Resolution relative to accepting the sole source proposal of Assessment Technologies of WI, LLC for providing Market Drive Software Upgrade for a total net sum of \$9,227.88.  
**Sponsors:** Administration & Finance Committee

20. [R-2014-0047](#) Resolution relative to accepting the proposal of BP Logix, Inc. for furnishing a Business Process Management System for a total sum not to exceed \$100,000.00.  
**Sponsors:** Administration & Finance Committee
21. [R-2014-0045](#) Resolution approving Subgrantee Agreements and Interdepartmental Agreements by and between the City of West Allis and various Community Development Block Grant recipients and City Departments for support of administrative, public service, housing rehabilitation, economic development, and public facilities activities and projects funded by 2014 Community Development Block Grant funds.  
**Sponsors:** Administration & Finance Committee
22. [2014-0120](#) Communication from the Wisconsin Department of Transportation inviting the City to proceed with a formal matching grant application for the Transportation Alternatives Program (TAP) for a bicycle share program.
23. [2014-0125](#) Fire Chief communication relative to 2014 approved Advanced Life Support (ALS) Billing Rates.
24. [2014-0123](#) Communication from City Administrative Officer regarding request to fill three vacant positions of Electrical Mechanic I in the Department of Public Works, Building/Inventory and Electrical Services Division.
25. [2014-0124](#) Communication from City Administrative Officer regarding request to fill the vacant position of Water Meter Reader in the Department of Public Works, Water Division.

### **Previous Matters for Consideration**

26. [R-2014-0034](#) Resolution relative to approving 2013 Transfers, Carryovers, Open Purchase Orders, Capital Accumulation Charges, and Negative Department Balances.  
**Sponsors:** Administration & Finance Committee

### **PUBLIC WORKS COMMITTEE**

#### **New Matters for Introduction**

27. [R-2014-0044](#) Resolution amending the existing professional services contract with AECOM Technical Services (AECOM) to provide consulting services relative to the NR216 Permit compliance requirements for 2014 for an additional sum not to exceed \$17,200.  
**Sponsors:** Public Works Committee

28. [R-2014-0046](#) Resolution relative to extending the agreement with Ayres Associates Inc. for methane and groundwater sampling at the Lincoln Avenue landfill site for two years at an estimated sum of \$23,900.00.  
**Sponsors:** Public Works Committee
29. [R-2014-0051](#) Resolution to approve bid of Zignego Company, Inc. for the installation of concrete curb and gutter, concrete pavement, miscellaneous walk repair, driveway replacement, sanitary sewer relay, storm sewer, storm sewer relay, water main relay, building services and utility adjustments in South 59th Street from West National Avenue to West Burnham Street in the City of West Allis in the amount of \$2,068,185.60.  
**Sponsors:** Public Works Committee
30. [2014-0101](#) Communication from Downtown West Allis Business Improvement District requesting to close Greenfield Avenue, and assistance with parking restrictions and signs for West Allis Ala Carte on Sunday, June 1, 2014.
31. [2014-0121](#) Communication from the Director of Public Works/City Engineer regarding options for replacing the roof at the Police Department Headquarters.
32. [2014-0117](#) Communication from the Director of Public Works/City Engineer regarding a sale of garbage carts.

### Public Hearing Items (Public Works Committee)

33. [R-2014-0049](#) Resolution to confirm and adopt the report of the Director of Public Works/City Engineer containing the schedule of proposed assessments for improvement of S. 62 St. from W. Beloit Rd. to W. Lincoln Ave., S. 63 St. from W. Beloit Rd. to W. Lincoln Ave., W. Burnham St. from S. 82 St. to S. 84 St., W. Bennett Ave. from S. 74 St. to west of S. 74 St. and portions of intersecting streets by minor asphalt resurfacing of the pavement with miscellaneous sidewalk repair, miscellaneous driveway repair, sanitary sewer relay and utility adjustments.  
**Sponsors:** Public Works Committee
34. [R-2014-0050](#) Final Resolution authorizing public improvement by minor asphalt resurfacing of the pavement with miscellaneous sidewalk repair, miscellaneous driveway repair, sanitary sewer relay and utility adjustments in S. 62 St. from W. Beloit Rd. to W. Lincoln Ave., S. 63 St. from W. Beloit Rd. to W. Lincoln Ave., W. Burnham St. from S. 82 St. to S. 84 St., W. Bennett Ave. from S. 74 St. to west of S. 74 St. and portions of intersecting streets and levying special assessments against benefited properties.  
**Sponsors:** Public Works Committee

**SAFETY & DEVELOPMENT COMMITTEE****New Matters for Introduction**

35. [O-2014-0016](#) An Ordinance to Amend Subsection 6.01(2) of the West Allis Revised Municipal Code and to Repeal and Recreate Subsection 6.01(3) of the West Allis Revised Municipal Code Relating to Use of Bows and Arrows and Other Devices and Hunting within the City of West Allis.  
**Sponsors:** Safety & Development Committee
36. [R-2014-0042](#) Resolution declaring West Allis Ala Carte scheduled for June 1, 2014 between Noon and 6:00 p.m. as a Community Event.  
**Sponsors:** Safety & Development Committee
37. [R-2014-0052](#) Resolution approving a professional services contract with Arcadis U.S., Inc. for a Phase 1 and Phase 2, Environmental Site Assessment for the former Expert Automotive property located at 7030 W. National Ave. in the amount of \$41,673.00.  
**Sponsors:** Safety & Development Committee
38. [R-2014-0055](#) Resolution approving a Cooperation Agreement by and between the Community Development Authority and the City of West Allis for the administration of H.O.M.E. funds.  
**Sponsors:** Safety & Development Committee

**LICENSE & HEALTH COMMITTEE****New Matters for Introduction**

39. [2014-0106](#) 2013-2014 Class B Tavern License application no. 2029, Dance Hall License application no. 2031, and Instrumental Music License application no. 2030, of Tom's Foolery, LLC, Thomas J. Lubus, Agent, d/b/a Toms Foolery, premises located at 6922 W. Orchard St. (new-existing location).
40. [2014-0116](#) Carnival Permit application no. 1 of the West Allis Police Department for National Night Out to be held at the West Allis Farmer's Market, 6501 W. National Ave., on July 21, 2014.
41. [2014-0104](#) 2013-2014 Used Vehicle Dealer License application(s).

- 42. [2014-0110](#) 2014-2015 Used Vehicle Dealer License application(s).
- 43. [2014-0105](#) 2014-2015 Mobile Home Park License application(s).
- 44. [2014-0122](#) 2013-2014 Secondhand Article Dealer License application(s).
- 45. [2014-0118](#) 2013-2014 Adult-Oriented Establishment Operator Permit application(s).
- 46. [2014-0107](#) Operator's License (bartender/sales clerk) applications.
- 47. [2014-0113](#) 2013-2015 Operator's License (bartender/sales clerk) application no. 15-398 for Ross A. Cunningham.
- 48. [2014-0103](#) Communication from Time Warner Cable regarding Time Warner Cable to merge with Comcast Corporation.

#### **ADVISORY COMMITTEE**

#### **New Matters for Introduction**

- 49. [2014-0114](#) Health Commissioner's Communication Requesting Approval for Destruction of Public records at the Health Department.
- 50. [2014-0126](#) Reappointment by Mayor Devine of Linda Grulke as a member of the West Allis Board of Health, under the guidelines of the ordinance pertaining to limitation on consecutive terms for members of boards and commissions, her two-year term to expire January 1, 2016.

#### **N. ADJOURNMENT**



All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### **NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### **AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### **LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.