



Waukesha County Technical College  
 Center for Business Performance Solutions  
 800 Main Street Pewaukee Wisconsin 53072  
 www.wctc.edu/cbps

WCTC Master Service Agreement No. 10416  
 Price Quote Expires as of 6/30/2015

**MASTER SERVICE AGREEMENT**  
 (This is not a Billing Statement)

SERVICE RECIPIENT:

Contact: Robert Barwick Company Name: City of West Allis  
 Address: 7525 West Greenfield Avenue, City Hall, West Allis, WI 53214

DATES OF SERVICE: Services to be held between 7/1/2015 & 6/30/2016

DESCRIPTION OF SERVICES: Lean CI for Municipalities

PRICE: \$10,250.00\*

PRICING INCLUSIONS/EXCLUSIONS/EXPLANATION OF SERVICES: \*This agreement is all-inclusive for the delivering of one (1) Lean Continuous Improvement for Municipalities training program (program consists of 8, 3-hour sessions of instruction totaling 24 hours; and 8 hours of individual participant program coaching), all participant materials and instructor travel.

The program shall be delivered every other Wednesday from 1-4pm (subject to change based upon instructor availability); specific dates are to be determined (between July 1, 2015 - October 31, 2015). On designated group training dates, training will be held at the City of West Allis' City Hall Building. Coaching locations, dates and times will be agreed upon between individual participants and instructor.

Per the terms of RFP #1270, additional Lean Continuous Improvement for Municipalities programs may be scheduled at the same price as reflected above and do not require additional contracts if training sessions are being delivered during Fiscal Year 2015/2016 (Fiscal Year Ends June 30). Additional Programs scheduled after Fiscal Year 2015/2016 will require a new contractual agreement, in adherence to the terms of RFP #1270.

Service	Date(s) of Service	Time of Service	Location of Service	# Served
Lean CI for Municipalities	TBD between 7/1/15 and 10/31/15	1pm-4pm (tentative)	City of West Allis, City Hall	30 (max)

TERMS AND CONDITIONS OF AGREEMENT

Payment Terms: Net 30 Days

It is agreed that payment for contracted services will be made payable to Waukesha County Technical College (WCTC). Textbooks ordered as a result of the contract may not be returned and are the property of the Service Recipient.

Standard 38.14 Service Agreement Provisions:

Waukesha County Technical College retains the proprietary rights to any curriculum materials used or developed as part of this Agreement. WCTC agrees to provide certified, approved instructors meeting Wisconsin Technical College System Board standards for instructional services. The district employees performing under the contract remain under the exclusive control of the district.

Service recipient certifies that, as party to this Agreement, it does not discriminate against employees, enrollees, or applicants for employment on the basis of age, race, color, sex, creed, handicap, political persuasion, ancestry, religion or sexual orientation except where there is a bona fide occupational qualification.

This Agreement is subject to retroactive approval by the full WCTC Board of Directors at its next meeting. If for any reason this agreement is not approved by the WCTC Board of Directors, there will be no financial terms or charges (or fiscal penalties) associated with or assessed to the City of West Allis. Per the authority delegated by the WCTC Board of Directors to the approved representative to initiate contracts, WCTC agrees to provide the services in the Agreement subject to the conditions of the Agreement.

Any royalties, generated from material developed pursuant to this Agreement and subject to copyright, will be distributed in accordance with conditions specified in this Agreement.

WCTC will make a good faith effort to meet the established delivery dates that are reflected on this agreement; however, at any point at the mutual request or consent of the Service Recipient and WCTC, the dates of actual services reflected in this agreement may be extended through any time until 11:59pm CST June 15, 2016 without need from WCTC for a modified agreement or addendum.

Billing Agreement:

If this Agreement is cancelled after it is signed, it may be subject to the following cancellation charges:

- Curriculum and/or instructional preparation cost incurred.
- All costs for ordered materials/textbooks.
- If cancelled within five (5) business days of the scheduled training, a fee of 25% of the contract price or \$200, whichever is less.

SIGNATURES

Rebecca Hill 7/31/15  
 Authorized Representative Date

Joseph Weitzer 6/4/15  
 Joseph Weitzer, Dean Date  
 Center for Business Performance Solutions  
 Waukesha County Technical College  
 Ph: 262.695.7824 Fax: 262.695.7810