



September 30, 2020

Mr. John Stibal
Director of Development
7525 W Greenfield Avenue
City Hall, Room 220
West Allis, WI 53214

Re: Proposal for Select Observation Services 7030 West National Avenue, City of West Allis, WI

Dear John:

Thank you for your recent call to discuss the above-referenced project. Pursuant to your request, we are pleased to submit the following fee proposal for your consideration. The Concord Group proposes to perform select observation services to validate potential winter condition construction efforts are consistent with the delay impact costs submitted by David Wood of Ancoats, the contractor for Ascendent Health. Specifically, we will perform the following services:

- Obtain and review the detailed cost breakout from the contractor of the delay impacts and updated construction schedule associated with the winter conditions work.
- Review all design plans and specifications associated with winter condition work. It is our understanding that this work effort will concentrate on preparation/excavation of building subgrade, actual concrete building slab/foundations installation, and associated concrete protection activities of the building slab/foundations.
- Perform periodic observation visits to observe and validate winter condition construction efforts are being performed in accordance with the construction documents and industry standards. For purposes of our time and expense fee, it has been estimated that we will visit the site twice per week for approximately 2 hours/visit, projected to last 6 weeks for a total 12 site visits. In addition, each site visit will include preparation of an Observation Report which summarizes the winter condition work performed that day with supporting photos.
- We will coordinate with the contractor periodically to discuss the schedule for winter condition activities and obtain/review back-up cost information associated with the work.
- Prepare and submit a summary report to the City within 2 weeks of completion of the periodic observation work.

Our proposal is based on starting work approximately on or shortly after November 2, 2020, and completing the above scope of work within approximately 6 to 8 weeks from the initial starting date, likely aligning with completion of the concrete building slab work. We propose a time and expense fee estimated to total approximately \$3,000 that will be billed against the hourly rates listed below.

Hourly Rates

Principal	\$ 220
Director/Project Executive	\$ 195

Senior Project Manager	\$ 170
Senior Cost Estimator	\$ 170
Project Manager	\$ 140
Cost Estimator II	\$ 140
Cost Estimator I	\$ 100
Assistant Project Manager	\$ 100
Observation Specialist	\$ 100
Technical Assistant	\$ 80

Reimbursable Expenses:

The foregoing fees are exclusive of the following project related expenses:

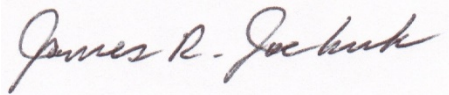
1. Cost for reproduction of drawings.
2. Cost for specialized consultants engaged at the direction of the Owner.

Payment of Fee and Reimbursable Expenses:

1. An invoice will be submitted monthly and payment will be due within thirty (30) days.
2. Reimbursable expenses, if incurred, will be reimbursed at actual net cost.

Thank you for the opportunity to submit our proposal for your consideration. We look forward to working with you and assisting the City on this project!

Sincerely,
The Concord Group



James R. Joehnk, P.E.
Director, Infrastructure Management

c: John Duggan, TCG

JJ/2020E958

AUTHORIZATION:

Entity: _____

By: _____

Title: _____

Date: _____