



# City of West Allis Meeting Minutes Common Council

*Mayor Dan Devine, Chair*

*Aldersperson Thomas G. Lajsic, Council President*

*Alderspersons: Suzzette Grisham, Kevin Haass, Danna Kuehn, Thomas G. Lajsic, Rosalie L. Reinke,  
Daniel J. Roadt, Tracy Stefanski, Angelito Tenorio, Vincent Vitale, and Martin J. Weigel*

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Wednesday, November 4, 2020

7:04 PM

City Hall, Common Council Chambers  
7525 W. Greenfield Avenue

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## REGULAR MEETING

### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 7:04 p.m.*

### B. ROLL CALL

**Present** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

### C. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Ald. Vitale.*

### D. PUBLIC HEARINGS

1. [2020-0727](#) 2021 City of West Allis Mayor's Recommended Budget

**Attachments:** [Link to 2021 Amended Budget for Common Council consideration on 11 Pages to Update due to amendments](#)  
[Link to Budget](#)  
[Budget Amendments for the 2021 Mayor Recommended Budget Approved by the AF committee](#)  
[Budget Amendments for the 2021 Mayor1](#)  
[AFFIDAVIT OF PUBLICATION - 2021 Budget PH](#)

*Explanation by Rebecca Grill, City Administrator; and and Kris Moen, Interim Finance Director/Comptroller*

*Public Comments: None.*

**Public Hearing Held.**

2. [R-2020-0652](#) Resolution relative to determination of an Application for a Special Use Permit for 414 Brewing Company, a proposed brew pub, to be located at 6749-6751 W. National Ave.

**Sponsors:** Safety and Development Committee

**Attachments:** [Application - 414 Brewing Company LLC](#)  
[Res R-2020-0652 \(1\)](#)  
[R-2020-0652 signed](#)

*Explanation by Steve Schaer, Manager of Planning & Zoning Division*

*Public Comments: None.*

**Public Hearing Held.**

3. [R-2020-0653](#) Resolution relative to determination of an Application for a Special Use Permit for Amerigraphics Group, a proposed manufacturing printing use, to be located at 2213 S. 54 St.

**Sponsors:** Safety and Development Committee

**Attachments:** [Res R-2020-0653](#)  
[Application - Amerigraphics](#)  
[Res R-2020-0653 partially signed](#)  
[R-2020-0653 signed](#)

*Explanation by Steve Schaer, Manager of Planning & Zoning Division*

*Public Comments: None.*

**Public Hearing Held.**

4. [R-2020-0654](#) Resolution relative to determination of an Application for a Special Use Permit for a proposed mixed residential and commercial use, located at 8825-8833 W. National Ave.

**Sponsors:** Safety and Development Committee

**Attachments:** [Res R-2020-0654](#)  
[Application-MixedUse- 8825-33 W National](#)  
[Res R-2020-0654 partially signed](#)  
[R-2020-0654 fully executed](#)

*Explanation by Steve Schaer, Manager of Planning & Zoning Division*

*Public Comments: None.*

**Public Hearing Held.**

5. [R-2020-0655](#) Resolution relative to determination of an Application for a Special Use Permit for Bambu, a proposed tea and coffee shop, to be located at 10708 W. Oklahoma Ave.

**Sponsors:** Safety and Development Committee

**Attachments:** [Res R-2020-0655](#)  
[Application - Bambu](#)  
[R-2020-0655 partially signed](#)  
[R-2020-0655 signed](#)

*Explanation by Steve Schaer, Manager of Planning & Zoning Division*

*Public Comments: None.*

**Public Hearing Held.**

## E. CITIZEN PARTICIPATION

*None.*

## F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*Mayor Devine announced that the following Standing Committees would meet during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.*

## G. MAYOR'S REPORT

*Mayor Devine thanked everyone involved with the elections and commented on the incredible voter turnout. Mayor Devine congratulated Joshua Truchon, a member of the West Allis Hale Cross Country team, who had an undefeated season and became Hale's first Cross Country individual state champion!*

## H. ALDERPERSON'S REPORT

*Ald. Weigel thanked the citizens for the record turnout for the Presidential Election and their patience while waiting in the lines.*

*Ald. Tenorio commented on the elections and that he was impressed with the team and dedicated city staff members and poll workers; and he thanked the voters who turned out and voting absentee!*

## I. APPROVAL OF MINUTES

6. [2020-0753](#) Minutes (Draft) of the Common Council meeting of October 20, 2020

**Attachments:** [10202020 CC Minutes.draft](#)

**A motion was made by Lajsic, seconded by Stefanski, that this matter be Approved. The motion carried unanimously.**

## J. ITEMS NOT REFERRED TO COMMITTEE

7. [2020-0735](#) Report of the Municipal Judge for the month of August 2020, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$71,285.41

**Attachments:** [Municipal Judge August 2020](#)

**This matter was Placed on File on a Block Vote.**

8. [2020-0739](#) Report of the Municipal Judge for the month of September 2020, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$77,413.07

**Attachments:** [Municipal Judge September 2020](#)

This matter was Placed on File on a Block Vote.

#### Passed The Block Vote

A motion was made by Lajsic, seconded by Stefanski, to approve all the actions on item nos. 7 and 8 on a Block Vote. The motion carried unanimously.

#### K. STANDING COMMITTEE REPORTS

None.

#### L. COMMON COUNCIL RECESS

A motion was made by Lajsic, seconded by Reinke, that the Council recess until completion of the Standing Committee meetings. The motion carried unanimously.

*Thereupon, the Council took a recess at 8:04 p.m. Upon returning from recess at 9:04 p.m., and the roll call being taken, the following were present:*

**Present** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

#### M. NEW AND PREVIOUS MATTERS

##### ADMINISTRATION & FINANCE COMMITTEE

9. [R-2020-0650](#) Resolution to authorize the Director of Public Works to sign an Agreement for Professional Services with Short Elliott Hendrickson Inc. (SEH) for Engineering Consulting Services related to updating cellular equipment on various projects associated with both the 116 and 84 St. water towers

**Sponsors:** Administration and Finance Committee and Public Works Committee

**Attachments:** [Res R-2020-0650 \(1\)](#)  
[SEH cell equipment on water towers](#)  
[Res\\_R-2020-0650 signed](#)  
[SEH cell equipment on water towers signed](#)

This matter was Adopted on a Block Vote.

10. [R-2020-0651](#) Resolution to adopt the Public Service Commission of Wisconsin Water Utility Rate and Rule Order 6360-WR-110

**Sponsors:** Administration and Finance Committee and Public Works Committee

**Attachments:** [Res R-2020-0651](#)  
[Rate Case-WA](#)  
[Water Utility Rate Increase Details](#)  
[Res R-2020-0651 signed](#)

**This matter was Adopted on a Block Vote.**

11. [O-2020-0050](#) Ordinance to authorize discretion in imposing certain fees

**Sponsors:** Administration and Finance Committee

**Attachments:** [Ord O-2020-0050](#)  
[Ord O-2020-0050 signed](#)

**This matter was Passed on a Block Vote.**

12. [R-2020-0649](#) Resolution to authorize a transfer of \$10,000 from the Sanitation Salary and Wages account to the Sanitation Operational Supplies/Refuse Carts account to facilitate the unbudgeted purchase of additional refuse carts

**Sponsors:** Administration and Finance Committee

**Attachments:** [Res R-2020-0649](#)  
[Res R-2020-0649 signed](#)

**This matter was Adopted on a Block Vote.**

13. [R-2020-0656](#) Resolution to consider an obligation of repayment to Health and Urban Development (HUD) regarding the Community Development Block Grant Program (CDBG)

**Sponsors:** Administration and Finance Committee

**Attachments:** [Res R-2020-0656](#)  
[Distressed Partially Fallen Tree-Photo](#)  
[Res R-2020-0656 signed](#)

**This matter was Adopted on a Block Vote.**

14. [R-2020-0657](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Two/Par LLC, property owner for the property located at 8924 W. National Ave. in an amount not to exceed \$6,874

**Sponsors:** Administration and Finance Committee

**Attachments:** [Res R-2020-0657](#)  
[Res R-2020-0657 signed](#)  
[FULLY EXECUTED-Weitzer SIP Grant Contract \(12-16-20\)](#)

**This matter was Adopted on a Block Vote.**

15. [2020-0758](#) Communication from the City Administrator recommending the appointment of Jason Kaczmarek for the position of Finance Director/Comptroller
- Attachments:** [jk fd recommendation letter](#)
- This matter was Approved and Placed on File on a Block Vote.**
16. [R-2020-0660](#) Resolution relative to approval of the Employment Contract for the position of Finance Director/Comptroller for Jason Kaczmarek
- Sponsors:** Administration and Finance Committee
- Attachments:** [Res R-2020-0660](#)  
[Finance Director Comptroller Employment Contract](#)  
[Res R-2020-0660 signed](#)  
[Finance Director Comptroller Employment Contract signed](#)
- This matter was Adopted on a Block Vote.**
17. [2020-0740](#) 2017-2021 Strategic Plan Update (2020)
- Attachments:** [Strat Plan Progress Report 10-20-20](#)
- This matter was Approved and Placed on File on a Block Vote.**
18. [2020-0325](#) Notice of Injury submitted on behalf of Sherillia Jefferson regarding injuries and damages at S. 116 St. and W. Rogers St. on April 27, 2020
- Attachments:** [2020-0325 Claim -Sherillia Jefferson 05-07-2020](#)  
[S Jefferson](#)
- This matter was Placed on File on a Block Vote.**
19. [R-2020-0566](#) Resolution to set the 2021 Schedule of Fees for the City of West Allis
- Sponsors:** Administration and Finance Committee
- Attachments:** [R-2020-0566\(2\)](#)  
[Res R-2020-0566 signed](#)
- This matter was Adopted on a Block Vote.**
20. [2020-0727](#) 2021 City of West Allis Mayor's Recommended Budget
- Attachments:** [Link to 2021 Amended Budget for Common Council consideration on 11 Pages to Update due to amendments](#)  
[Link to Budget](#)  
[Budget Amendments for the 2021 Mayor Recommended Budget Approved by the AF committee](#)  
[Budget Amendments for the 2021 Mayor1](#)  
[AFFIDAVIT OF PUBLICATION - 2021 Budget PH](#)

*Held in Administration & Finance Committee during recess.*

### Passed The Block Vote

**A motion was made by Haass to approve all the actions on item nos. 9-19 on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

**No:** 0

### PUBLIC WORKS COMMITTEE

21. [R-2020-0632](#) Resolution Constituting a Relocation Order, Pursuant to Secs. 62.22 and 32.05(1) of the Wisconsin Statutes, for the construction of water transmission and distribution facilities and similar water improvements at CHR Hansen

**Sponsors:** Public Works Committee

**Attachments:** [Res\\_R-2020-0632](#)  
[Relocation Order-Chr Hansen](#)  
[EX101A50-SHEET 1](#)  
[EX101A50-SHEET 2](#)  
[Easement Agreement Chr Hansen \(Water Main Easement\) \(1\)](#)  
[Res\\_R-2020-0632 signed](#)

**This matter was Adopted on a Block Vote.**

22. [R-2020-0642](#) Resolution accepting work of Visu-Sewer, Inc. in various locations and authorizing settlement of said contract in the amount of \$15,520.32

**Sponsors:** Public Works Committee

**Attachments:** [Res\\_R-2020-0642 signed](#)

**This matter was Adopted on a Block Vote.**

23. [R-2020-0648](#) Resolution to grant a Privilege for Encroachment (Major) to new owner Dominic Ambroselli for property located at 7200 W. Greenfield Ave. (Tax Key No. 440-0350-000)

**Sponsors:** Public Works Committee

**Attachments:** [Major PoE Ambroselli \(7200Greenfield\)](#)  
[Res\\_R-2020-0648](#)  
[PoE Ambroselli \(7200Greenfield\) 11-4-20](#)  
[Res\\_R-2020-0648 signed](#)

**This matter was Adopted on a Block Vote.**

**Passed The Block Vote**

A motion was made by Roadt to approve all the actions on item nos. 21-23 on a Block Vote. The motion carried by the following vote:

**Aye:** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

**No:** 0

**SAFETY & DEVELOPMENT COMMITTEE**

24. [R-2020-0658](#) Resolution to Adopt the Public Participation Strategy for Comprehensive Plan Updates

**Sponsors:** Safety and Development Committee

**Attachments:** [Res R-2020-0658](#)  
[FINAL Public Participation Strategy for Comprehensive Plan Updates](#)  
[Res R-2020-0658 signed](#)

**This matter was Adopted on a Block Vote.**

25. [R-2020-0659](#) Resolution to approve a Second Amendment to the Development Agreement by and between GG 003 LLC, and the City of West Allis regarding the property located at 7030 W. National Avenue and 15\*\* S. 71 St.

**Sponsors:** Safety and Development Committee

**Attachments:** [Res R-2020-0659](#)  
[Development Agreement - 7030 W. National Avenue - second amended version 10.29.20](#)  
[Res R-2020-0659 signed](#)  
[Development Agreement-Fully Executed](#)

**This matter was Adopted on a Block Vote.**

26. [R-2020-0652](#) Resolution relative to determination of an Application for a Special Use Permit for 414 Brewing Company, a proposed brew pub, to be located at 6749-6751 W. National Ave.

**Sponsors:** Safety and Development Committee

**Attachments:** [Application - 414 Brewing Company LLC](#)  
[Res R-2020-0652 \(1\)](#)  
[R-2020-0652 signed](#)

**This matter was Adopted on a Block Vote.**

27. [R-2020-0653](#) Resolution relative to determination of an Application for a Special Use Permit for Amerigraphics Group, a proposed manufacturing printing use, to be located at 2213 S. 54 St.



**Sponsors:** Safety and Development Committee

**Attachments:** [Res R-2020-0653](#)  
[Application - Amerigraphics](#)  
[Res R-2020-0653 partially signed](#)  
[R-2020-0653 signed](#)

**This matter was Adopted on a Block Vote.**

- 28. [R-2020-0654](#) Resolution relative to determination of an Application for a Special Use Permit for a proposed mixed residential and commercial use, located at 8825-8833 W. National Ave.

**Sponsors:** Safety and Development Committee

**Attachments:** [Res R-2020-0654](#)  
[Application-MixedUse- 8825-33 W National](#)  
[Res R-2020-0654 partially signed](#)  
[R-2020-0654 fully executed](#)

**This matter was Adopted on a Block Vote.**

- 29. [R-2020-0655](#) Resolution relative to determination of an Application for a Special Use Permit for Bambu, a proposed tea and coffee shop, to be located at 10708 W. Oklahoma Ave.

**Sponsors:** Safety and Development Committee

**Attachments:** [Res R-2020-0655](#)  
[Application - Bambu](#)  
[R-2020-0655 partially signed](#)  
[R-2020-0655 signed](#)

**This matter was Adopted on a Block Vote.**

**Passed The Block Vote**

**A motion was made by Lajsic to approve all the actions on item nos. 24-29 on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

**No:** 0

**LICENSE & HEALTH COMMITTEE**

- 30. [O-2020-0049](#) Ordinance to continue expedited temporary extension of premises until December 7, 2020

**Sponsors:** Alderperson Weigel

**Attachments:** [Ord O-2020-0049](#)  
[Ord O-2020-0049 signed](#)

**This matter was Passed on a Block Vote.**

- 31. [2020-0756](#) 2020-2021 Class C Wine License application of Milwaukee Banquet LLC, Satwinder Singh, Agent, d/b/a Wini's Kitchen for premises located at 10535 W. Greenfield Ave. (new-nonexisting location)

**Attachments:** [Wini's Kitchen](#)  
[WINI denial letter of 12-15-20](#)

*Held in License & Health Committee during recess.*

- 32. [2020-0757](#) 2020-2021 Class B Beer License application of Milwaukee Banquet LLC, Satwinder Singh, Agent, d/b/a Wini's Kitchen for premises located at 10535 W. Greenfield Ave. (new-nonexisting location)

**Attachments:** [Wini's Kitchen](#)  
[WINI denial letter of 12-15-20](#)  
[AFFIDAVIT OF PUBLICATION - Wini's Kitchen 11933522](#)

*Held in License & Health Committee during recess.*

- 33. [2020-0760](#) 2020-2022 Operator's License (bartender/sales clerk) applications  
  
The list of applicants is available, online at <https://westalliswi.legistar.com/> or by contacting the city clerk's office.

**Attachments:** [Operator's Licenses](#)

**Passed The Block Vote**

**A motion was made by Vitale to approve all the actions on item nos. 30 and 33 on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

**No:** 0

**ADVISORY COMMITTEE**

- 34. [2020-0754](#) Notification by Mayor Devine of appointments and reappointments to the Downtown West Allis Business Improvement District.

**Attachments:** [2020 Letter to City Reappointments](#)

**A motion was made by Reinke that this matter was Approved. The motion carried by the following vote:**

**Aye:** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

No: 0

**N. ADJOURNMENT**

**A motion was made by Lajsic, seconded by Weigel, to adjourn at 9:09 p.m., with the next regularly scheduled meeting to be held on November 17, 2020, at 7:00 p.m The motion carried unanimously.**



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.