



# City of West Allis

## Meeting Minutes

### Board of Health

Thursday, October 26, 2023

5:00 PM

Health Department  
7120 W. National Ave.

#### REGULAR MEETING

#### A. CALL TO ORDER

Called to order by Alderperson Reinke at 5:02pm

#### B. ROLL CALL

**Present** 6 - Ray Turner, Rosalie L. Reinke, Jane Edgar, Holly Schmidtke, Mark Roberts, Jessica Katzenmeyer

**Excused** 2 - Linda Grulke, Barbara Janusiak

Others Present: Bob Leischow, Ashley Palen, Jaime Gray, Nick Manaci

#### C. APPROVAL OF MINUTES

[23-0698](#) Minutes (draft) of the meeting of September 28, 2023

**Attachments:** [BOH Meeting Minutes \(draft\) 09.28.23](#)

**Motion to approve by Ms. Katzenmeyer. Seconded by Alderperson Turner.  
Minutes approved.**

#### D. MATTERS FOR DISCUSSION/ACTION

[23-0700](#) Overdose Fatality Review Project

*-Ms. Gray, Public Health Nurse, gave an overview of the OFR (Overdose Fatality Review) Project, community partners, and the West Allis Health Department's role in the project.*

**This matter was Discussed.**

[23-0694](#) Workforce Development Plan (draft)

*-Mr. Leischow walked through the draft of the Workforce Development Plan with board members, who were provided a copy of the plan in advance of the meeting. Final version to be shared for approval at the next Board of Health meeting. Board members were offered the opportunity to ask questions and provide feedback.*

**This matter was Discussed.**

[23-0695](#) Opioid Settlement Fund Implementation Plan (draft)

*-Mr. Maniaci provided the board with information on the draft of the Opioid Settlement Fund Work Plan. The West Allis Health Department is the steward of the City of West Allis settlement dollars and has been working with community partners to develop a work plan to expend these funds on opioid prevention programs and activities.*

**This matter was Discussed.**

[23-0696](#) Senior Center Update

*-Ms. Palen provided a recent Commission of Aging Meeting attendance update- 300%*

*increase in participation/membership level from start of 2023.*

*-Change in membership mode- as of January 2024 it will be free for those 55+ to join rather than the \$20 previous charge per year. This is in part to ensure equitable access to the center. There will be a small fee for some arts/supply based courses.*

*-Many activities to thank volunteers coming up for the end of the year as well as the center's Annual Holiday Party.*

**This matter was Discussed.**

[23-0697](#)

#### Health Department Update

*-Mr. Leischow provided updates on COVID vaccines and measles contact tracing as a result of a recent case in the area.*

*-Still recruiting for Environmentalist and Administrative Specialist positions.*

*-City leadership met to review draft of agreement between Greenfield and West Allis in regards to a joint health department with City of West Allis to serve as fiscal agent. Conservations will continue.*

*-State 140 Review took place earlier this month. The recommendation will be that the city remain a Level 3 Health Department.*

**This matter was Discussed.**

#### **E. NEXT MEETING**

Thursday, December 7th at 5:00pm

#### **J. ADJOURNMENT**

**Motion to adjourn by Dr. Roberts. Seconded by Alderperson Turner. Motion carried. Meeting adjourned at 6:25pm.**



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

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Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### **LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.