

29



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2011-0262 Request Introduced

Request from the City Health Commissioner for a budget transfer from the Health Department personnel accounts to the capital equipment account.

Introduced: 5/3/2011

Controlling Body: Administration & Finance Committee

COMMITTEE RECOMMENDATION *approval*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAY 03 2011			Barczak				
			Czaplewski				
			Kopplin	✓			
		X	Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
			Roadt				
			Sengstock				
			Vitale	✓			
			Weigel				
		TOTAL		5	—		—

SIGNATURE OF COMMITTEE MEMBER

Chair *Kurt Kopplin* Vice-Chair _____ Member _____

COMMON COUNCIL ACTION

APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAY 03 2011			Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
			Roadt	✓			
			Sengstock	✓			
			Vitale	✓			
			Weigel	✓			
		TOTAL		10	—		—



HEALTH DEPARTMENT

Terry L. Brandenburg
Health Commissioner

414/302-8600
414/302-8628 (Fax)

Health Department
7120 West National Avenue
West Allis, Wisconsin 53214

www.ci.west-allis.wi.us

TO: Mayor Devine and Members of the Common Council

FROM: Terry Brandenburg, Health Commissioner

DATE: May 2, 2011

SUBJECT: Request from the City Health Commissioner for a budget transfer from the Health Department personnel accounts to the capital equipment account.

The West Allis Health Department is requesting an internal budget transfer from personnel accounts to a capital equipment account for the purchase and installation of a sign at the health department

Here's a little background...For years we have been trying to get a freestanding sign in front of the department. As you can imagine, with the expenditure restraint program and levy limits, getting this into the annual budget has been a non-starter. It also has not been a good fit for the capital improvement program. Needless to say, the next several years are going to be more fiscally challenging. Given this challenge, I have been exploring alternative routes to funding this capital item.

Why the sign?? Frankly, people coming to the department can't find us. We have the original signage attached to the building, which people are missing. We continue to have individuals enter the building to ask for directions to the health department. It is even worse in the evening; we have 3 evening clinics per month and there is no visible indicator at night that indicates that this is the health department. Our recommended solution is a free-standing, lighted sign in front of the department.

I have developed a funding plan to find the necessary funds from within the department's current 2011 budget, and am requesting a budget transfer from salaries to capital items. We very recently received final confirmation that we were awarded a \$15,000 grant to assist us in preparing for national accreditation (accreditation is a major goal for us in 2011). Within this grant I have budgeted 400 hours for two staff to devote time to this preparation. This amounts to about \$11,000 being shifted from our city budget to this new grant (this grant must be fully expended by 9/30/11). Gene Baietto, Purchasing Manager, has received some costs estimates through a local vendor for a sign that would total approximately \$7,600. In addition, the Building and Electrical Division estimated a cost of \$400 to run electricity to the sign. I would request that the amount of \$8,000 be transferred from the projected \$11,000 in salary savings anticipated due to this grant award, to the capital items account in order to purchase the sign.

Please contact my office if you have any questions this plan to obtain this needed signage for the health department facility.