



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2011-0178 Request Introduced

Downtown West Allis, Inc. requesting permission to use the public parking lot south of Greenfield Ave. between 73rd and 72nd Streets, parking restrictions, and the use of signs and supplies from the Department of Public Works for their 4th Annual Downtown West Allis BID Merchants Appreciation Picnic on Wednesday, May 18, 2011 from 11:00 a.m. - 1:00 p.m.

Introduced: 4/19/2011

Controlling Body: Public Works Committee

COMMITTEE RECOMMENDATION

Approve

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>4/19/2011</u>			Barczak	✓			
			Czaplewski	✓			
			Kopplin				
			Lajsic				
			Narlock				
		✓	Reinke				
			Roadt	✓			
			Sengstock	<i>Excused</i>			✓
	✓		Vitale				
			Weigel	✓			
			TOTAL	<u>4</u>			<u>1</u>

SIGNATURE OF COMMITTEE MEMBER

[Signature]
Chair Vice-Chair Member

COMMON COUNCIL ACTION **APPROVAL**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>APR 19 2011</u>	✓		Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
			Roadt	✓			
		✓	Sengstock				✓
			Vitale	✓			
			Weigel	✓			
			TOTAL	<u>9</u>			<u>1</u>

DOWNTOWN WEST ALLIS, INC.

Business Improvement District

7231 W. Greenfield Ave • Suite 201 • West Allis, Wisconsin 53214
(414) 774-2676 • FAX (414) 774-7728
www.downtownwestallis.com

March 30, 2011

Mayor Dan Devine and Common Council Members
City of West Allis, City Hall
7525 W. Greenfield Ave.
West Allis, WI 53214

RECEIVED

APR 1 2011

CITY OF WEST ALLIS
MAYOR

Dear Honorable Mayor Devine and Common Council Members:

Downtown West Allis, Inc. (DWA, Inc.) is requesting permission to use the public parking lot on the south side of Greenfield Avenue between 73rd & 72nd Streets behind Avant-Garde as a location to hold the **4th Annual Downtown West Allis BID Merchants Appreciation Picnic on Wednesday, May 18, 2011 from 11:00am until 1:00pm.**

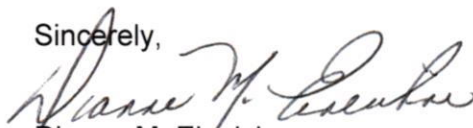
Our plans are to prepare, serve and enjoy the food in the parking lot. In the past, the DWA, Inc. has requested the assistance from the City of West Allis for parking restrictions and the use of signs and supplies to ensure event safety. We are grateful for your support and request the use of:

- **“No Parking” signs placed in the public parking lot south of Greenfield Avenue behind Avant-Garde.** We ask that parking in this lot be restricted from 6am until 2pm on Wednesday, May 18th.
- **Barricades on either side of the public parking lot** to create a picnic-type area for merchants to enjoy their food and socialize. If possible we request 2 barricades on each side of the public parking lot.
- **Alleyways will remain open.**
- Please deliver signs, barricades and picnic tables to the public parking lot by 6am on Wednesday, May 18th. They can be picked up any time after 2pm on Wednesday, May 18th.

The DWA, Inc. holds a one-million dollar event insurance policy with the City of West Allis listed as an additional insured (see attached).

The DWA, Inc. extends its thanks to Mayor Devine and the Common Council for their continued support. Please also send further thanks to Public Works and the Police Department for their services. If you have any questions, please call me at 414-774-2676.

Sincerely,


Dianne M. Eiseichner
Executive Director

RECEIVED

APR 01 2011

CITY OF WEST ALLIS
CLERK/TREASURER

Enc.

cc: Mike Lewis and Tom Harmatys



CERTIFICATE OF LIABILITY INSURANCE

OP ID: SS

DATE (MM/DD/YYYY)

11/23/10

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Icon Insurance Service Corp 555 S Industrial Dr #8 Hartland, WI 53029 Sandra E Spanaus		262-367-7550 262-367-7659	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: DOWNT-1
INSURED Downtown West Allis BID Dianne Eineichner 7231 W. Greenfield Ave. West Allis, WI 53214		INSURER(S) AFFORDING COVERAGE INSURER A : Zurich Insurance Co. INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X	PPS 42919275	01/17/11	01/17/12	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	PPS 42919275	01/17/11	01/17/12	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following events: Bid Merchants Appreciation Picnic, West Allis Ala Carte June 5 2011; Classic Car Show; 10/2/11, Art Crawl, 9/2011 Halloween Meet & Treat 10/29/11 Christmas on the Avenue 12/03/11 City of West Allis is listed as an Additional Insured per the attached form

CERTIFICATE HOLDER

CITYOFW

City of West Allis
 City Hall
 7525 W Greenfield Avenue
 West Allis, WI 53214

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Sandra E Spanaus

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CITY CLERK/TREASURER'S OFFICE

414/302-8200 or 414/302-8207 (Fax)

www.westalliswi.gov

Paul M. Ziehler

City Admin. Officer, Clerk/Treasurer

Monica Schultz

Assistant City Clerk

Rosemary West

Treasurer's Office Supervisor

April 27, 2011

Ms. Dianne M. Eineichner
Downtown West Allis BID
7231 W. Greenfield Ave., Suite 201
West Allis, WI 53214

Dear Ms. Eineichner:

On April 19, 2011 the Common Council approved your request use the public parking lot south of Greenfield Ave. between 73rd and 72nd Streets, parking restrictions, and the use of signs and supplies from the Department of Public Works for their 4th Annual Downtown West Allis BID Merchants Appreciation Picnic on Wednesday, May 18, 2011 from 11:00 a.m. - 1:00 p.m.

Sincerely,

Monica Schultz
Assistant City Clerk

/jl

cc: Mike Lewis
Tom Harmatys
Fire Department
Police Department