



Administration

414.302.8501

Circulation

414.302.8503

Reference

414.302.8500

Children's

414.302.8502

CLAIMS AND FINANCE REPORT-MARCH 2025

Appropriation January 2025	\$1,833,520
Balance December 2024	\$503,616.12

Balance	\$2,337,136.12
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Expenditures to date	<u>\$353,276.02</u>
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Balance	\$1,983,860.10
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The staff recommends the allowance of	
Claim Numbers 7748 to 7781 amounting to	\$157,438.32
Less Library Book Fund	-\$278.52
Less Donations	-\$723.24
Less West Allis Reads	-\$2,933.36
Less Friends' January-February 2025 Sales	<u>-\$475.92</u>

BALANCE \$1,830,832.82

BOARD AUTHORIZATION

Motion: _____

Second: _____

March 26, 2025

CITY OF WEST ALLIS

Date Filed March 26, 2025 _ SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Paid _____ Library Board

Vendor ID #	Name	Library Claim #	Purchase Order #	Purpose	Amount	Voucher
	4imprint	7748	P-Card Purchase	Library Promo Pencils	\$284.84	
	Amazon	7749	P-Card Purchases	Library and Program Supplies	\$244.15	
	Aunt Flow	7750	P-Card Purchase	Feminine Products	\$140.00	
	Baker & Taylor	7751	P-Card Purchases	Books, DVD's, CD's, etc.	\$9164.13	
	BizTimes Milwaukee	7752	P-Card Purchase	Subscription Renewal	\$108.00	
	Brodart	7753	P-Card Purchase	Cataloging Supplies	\$144.01	
	Campaign Monitor	7754	P-Card Purchase	Service Subscription Renewal	\$58.65	
	Cengage Learning	7755	Docuware	Large-Type Books	\$224.86	
	Center Point Large Print	7756	Docuware	Large-Type Books	\$95.88	
	Demco	7757	P-Card Purchases	Cataloging Supplies	\$626.30	
	EnvisionWare, Inc.	7758	P-Card Purchase	Equipment and Software	\$3190.91	
	Friends of WAPL	7759	Docuware	Friends Sales Jan/Feb 2025	\$475.92	
	Golden Horse LTD	7760	Docuware	Children's Book	\$16.63	
	Koszalka, Michael	7761	Docuware	Petty Cash	\$13.13	
	MAD Magazine	7762	P-Card Purchase	Subscription Renewal	\$19.99	
	Marco's Pizza	7763	P-Card Purchase	Teen Program	\$71.97	
	MCFLS	7764	Docuware	OCLC, Overdrive, Newsbank, Internet	\$32,387.00	
	Midwest Tape	7765	Docuware	Audiobooks	\$193.95	
	Morningstar	7766	Docuware	Subscription Renewal	\$2890.00	
	MPS Virginia	7767	Docuware	West Allis Reads 2026 Books	\$2933.36	
	ODP	7768	P-Card Purchases	Library Supplies	\$77.15	
	Pick 'n Save	7769	P-Card Purchases	Program Supplies	\$315.04	
	Qdoba Catering	7770	Donation Fund	Staff Day Lunch	\$568.15	
	San-A-Care	7771	P-Card Purchase	Custodial Supplies	\$440.53	
	Showcases	7772	Docuware	Cataloging Supplies	\$33.95	

LIBRARY BOARD

President

Secretary

Date Filed March 26, 2025 SCHEDULE OF VOUCHERS

Date Paid _____

Library Board

[illegible]

LIBRARY BOARD

President

Secretary