



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*  
*Aldersperson Danna Kuehn, Vice-Chair*  
*Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel*

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Tuesday, October 6, 2020

6:02 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### A. CALL TO ORDER

*The meeting was called to order by Chairperson Haass at 6:02 p.m.*

#### B. ROLL CALL

**Present** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

*Ald. Daniel Roadt; Ald. Vincent Vitale, Ald. Rosalie Reinke; Ald. Tracy Stefanski; Rebecca Grill, City Administrator; Richard Pfaff, Assistant City Administrator, Kail Decker, City Attorney; Sheryl Kuhary, Deputy City Attorney; Kris Moen, Interim Finance Director; Other Staff; Guests and Media.*

#### C. APPROVAL OF MINUTES

1. [2020-0524](#) Minutes (draft) Recess Meetings of June 16, 2020, June 25, 2020, July 14, 2020, August 4, 2020, September 1, 2020, and September 15, 2020

**Attachments:** [AF Recess 06162020.draft](#)  
[AF Recess 06252020.draft](#)  
[AF Recess 07142020.draft](#)  
[AF Recess 08042020.draft](#)  
[AF Recess 09012020.draft](#)  
[AF Recess 09152020.draft](#)

**A motion was made by Lajsic, seconded by Weigel, that this matter be Approved.**  
**The motion carried unanimously.**

#### D. NEW AND PREVIOUS MATTERS

2. [2020-0660](#) Finance Director/Comptroller submitting the City of West Allis 2019 Comprehensive Annual Financial Report (CAFR)

**Attachments:** [CAFR 2019 Final](#)  
[City of West Allis Wisconsin - Audit Presentation](#)  
[Signed YB](#)  
[Signed Management Letter - Audit](#)  
[Signed Governance Communication \(2\)](#)

*Jordan Boehn from Clifton Larson Allen Wealth Advisors presented.*

**A motion was made by Kuehn, seconded by Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

**3. [2020-0680](#)**

Discussion regarding the use of Routes to Recovery Funds to reimburse the sick leave and/or vacation or compensatory time accounts of employees who were required to quarantine for COVID-19 purposes.

*Kris Moen, Richard Pfaff, Patrick Mitchell, Kail Decker, and Mason Pooler present to discuss to the extent we are reimbursed.*

**This matter was Discussed and Consensus Given.**

*For agenda items 3 & 4, Chairperson Haass stated it was the intention of the Committee to convene in closed session pursuant to the provisions of Wis. Stat. 19.85(1)(f) and (g) Wis. Stats. for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations and conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee may reconvene in open session after completion of the closed session to consider the balance of the agenda*

**A motion was made by Weigel, seconded by Lajsic, to convene in closed session at 6:17 p.m. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

**14. [2020-0657](#)**

Proposed settlement of the Patrick Bandur Worker's Compensation claim

**This matter was Approved.**

**A motion was made by Lajsic, seconded by Weigel, to reconvene in open session at 6:42 p.m.. The motion carried unanimously.**

**E. ADJOURNMENT**

*A motion was made to adjourn the meeting at 6:42 p.m. The motion carried.*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.