



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Agenda

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, November 3, 2015

7:00 PM

City Hall Common Council Chambers

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

20. [R-2015-0225](#) Resolution Authorizing the City Attorney to Review the Annual BID Operating Plan and Waiving any Potential Conflict of Interest.
- Sponsors:* Administration & Finance Committee
21. [R-2015-0224](#) Resolution relative to accepting the sole source proposal of Baycom for upgrading the Police Department 911 System for a total cost of \$203,700.
- Sponsors:* Administration & Finance Committee
- Attachments:* [1296 911 System Sole Source Letter](#)
[1296 Admin-Fiscal Note](#)
22. [R-2015-0226](#) Resolution to transfer up to \$300,000 from the Capital Accumulation Account to the Fire Department Equipment Account (100-2201-522.70-03) for the purchase of a new fire engine.
- Sponsors:* Administration & Finance Committee
- Attachments:* [FireDept Communication re Fire Engine Purchase](#)
[Fire Engine Proposal Summary](#)
23. [R-2015-0229](#) Resolution approving a West Allis Neighborhood Association Small Grant Program Organizational Grant to Conrad Gardens Neighborhood Association in the amount of \$500.
- Sponsors:* Ald. Haass and Ald. May
- Attachments:* [Organizational Grant App - Exhibit A](#)
[Boundary Map - Exhibit B](#)
[Neighborhood Grant Contract](#)
- 23a. [R-2015-0230](#) Resolution relative to an agreement between the City of West Allis and the West Allis/West Milwaukee Family Resource Center for the provision of the Brighter Futures programs and services.

Sponsors: Administration & Finance Committee

Attachments: [Family Resource Center Grant Application](#)
[Budget Narrative - Family Resource Center Grant Application](#)

24. [2015-0760](#) Communication from City Administrator regarding request to fill the vacant position of Clerk I- Clerk II in the Engineering Department.
- Attachments:* [VACPOSREQ.Eng ClkI.110315](#)
25. [2015-0761](#) Communication from Director of Information Technology and Communications requesting approval to downgrade IT Supervisor position and fill as a Programmer/Analyst.
- Attachments:* [Request to replace IT Supervisor position](#)
26. [2015-0751](#) Finance Director/Comptroller submitting report for the September 2015 indicating City of West Allis checks issued in the amounts of \$3,757,107.86.
- Attachments:* [September 2015 Report](#)
27. [2015-0765](#) Communication from City Administrator transmitting Traffic Violation and Accident Reports for the period July 1, 2015 through September 30, 2015.
- Attachments:* [MCCAccidRpt.Qtr3 2015](#)

City Attorney Claim Report

28. [2001-0101](#) First, Blondis, Albrecht, Bangert & Novotnak, S.C. Notice of Injury on behalf of Tamara and Trevor Potkay, 12326 W. Holt Ave., injuries were allegedly sustained on September 30, 2000.
29. [2001-0126](#) Summons and Complaint in the matter of Tamara H. Potkay and Trevor R. Potkay v. the City of West Allis, et al., Case No. 01-C-0601.
30. [2005-0620](#) Summons and Complaint in the matter of HALL STEEL CORP. V. CITY OF WEST ALLIS, ET AL.
31. [2010-0133](#) Calvin Nguedjio communication regarding damages allegedly sustained from July 2009 to November 2009.
32. [2012-0425](#) Ann Costello communication regarding personal injury allegedly sustained at 7246 W. Greenfield Ave. on March 27, 2012.
33. [2015-0156](#) Ann Costello communication relative to personal injuries allegedly sustained at approximately S. 73 St. and W. Greenfield Ave. on March 27, 2012.
- Attachments:* [Costello](#)
34. [2015-0645](#) Kevin Brode communication relative to vehicle damages allegedly sustained at 10830 W. Lapham St. on July 12, 2015.
- Attachments:* [Claim Brode 9-1-15](#)
35. [2015-0753](#) Summons and Complaint in the matter of Shelter Mortgage Company, LLC vs. Audrey M. Beltran, et al. regarding foreclosure of mortgage, Case No.

12CV009307.

36. [2015-0617](#) Randal R. Holmes communication regarding request for reimbursement of special assessment and interest payments for roadwork completed October 2010 on W. Rogers St. from S. 76 St. to S. 67 St.

Attachments: [Holmes claim](#)

37. [2015-0686](#) Notice of Claim and Notice of Injury submitted on behalf of Mary K. Sawczuk relative to injuries and damages allegedly sustained on May 20, 2015.

Attachments: [Mary K. Stawski.10-6-15](#)

38. [2015-0687](#) Notice of Claim and Notice of Injury submitted on behalf of Jennifer L. Doyle relative to injuries and damages allegedly sustained on May 20, 2015.

Attachments: [J. Doyle Claim 10-6-15](#)

Public Hearing Items

39. [2015-0735](#) 2016 City of West Allis Mayor's Recommended Budget.

Attachments: [2016 City of West Allis Mayor's Recommended Budget](#)

40. [O-2015-0051](#) Ordinance appropriating the necessary funds for the operation and administration of the City of West Allis for calendar year 2016.

Sponsors: Administration & Finance Committee

Attachments: [Attachments to Appropriations Ordinance](#)

D. MATTERS FOR DISCUSSION/ACTION

E. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.