



# City of West Allis

## Meeting Minutes

### Police and Fire Commission

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Wednesday, July 10, 2024

6:00 PM

West Allis Fire Department  
7332 W. National Ave.

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#### NOTICE OF SPECIAL MEETING AND CLOSED SESSION

##### A. CALL TO ORDER

Commissioner Manthei called the meeting to order at 6:00 pm

##### B. ROLL CALL

Present: Commissioners Mark Manthei, Michelle Sutinen, Kimberly Cosby and Sagar Tolani

Also present: Fire Chief Mason Pooler, Assistant Chief Jason Schaak, Deputy Chief Michael Wright, Interim Deputy Chief Joseph Breznik - Fire Department

##### C. POLICE AND FIRE COMMISSION

1. The purpose of this special meeting and closed session is to interview candidates for the position of Firefighter for the West Allis Fire Department

2. Request for approval: Establish fire department eligibility list

A motion was made by Commissioner Tolani and seconded by Commissioner Cosby to approve this request as presented.

The motion carried by the following votes:

Aye: 4, Commissioners Manthei, Sutinen, Cosby and Tolani  
Nay: 0

3. Request for approval: Hire from established fire department eligibility list

A motion was made by Commissioner Manthei and seconded by Commissioner Cosby to approve this request as presented.

The motion carried by the following votes:

Aye: 4, Commissioners Manthei, Sutinen, Cosby and Tolani  
Nay: 0

4. Request for approval: Hiring step increase for lateral firefighter candidate(s)

A motion was made by Commissioner Tolani and seconded by Commissioner Cosby to approve this request as presented.

The motion carried by the following votes:

Aye: 4, Commissioners Manthei, Sutinen, Cosby and Tolani  
Nay: 0

**D. CLOSED SESSION**

*PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will meet on Wednesday, July 10, 2024 at 7332 W. National Avenue, West Allis, Wisconsin, 53214, in open session to consider and vote on a motion to convene into closed session at said time and place, to interview candidates for the position of Firefighter and to take such further action as may be necessary and appropriate in this matter.*

*A closed session for the above purpose is authorized pursuant to the provisions of Section 19.85(1)(c) of the Wis. Stats. which permits a governmental body upon motion duly made and carried, to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

*Immediately upon the completion of the closed session, the Board of Police and Fire Commissioners will reconvene in open session at said time and place to consider any other matters on the agenda.*

*PLEASE TAKE NOTICE that members of the Board of Police and Fire Commissioners of the City of West Allis may be present prior to 6:00 pm, however, no business matters will be discussed or acted upon prior to 6:00 pm*

On a motion made and seconded, the meeting convened into closed session at 6:02 pm.

Two (2) firefighter candidates Interviewed

On a motion made and seconded, the meeting reconvened into open session at 7:17 pm.

**E. ADJOURNMENT**

There being no further business, on a motion made and seconded, the meeting adjourned at 7:20 pm.



All meetings of the Police and Fire Commission are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.