



# City of West Allis

## Meeting Minutes

### Common Council

7525 W. Greenfield Ave.  
West Allis, WI 53214

*Mayor Dan Devine, Chair*  
*Aldersperson Thomas G. Lajsic, Council President*  
*Alderspersons: Gary T. Barczak, Michael J. Czaplewski, Kevin Haass,*  
*Michael P. May, Cathleen M. Probst, Rosalie L. Reinke,*  
*Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel*

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Tuesday, September 16, 2014

7:00 PM

City Hall Common Council Chambers

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#### REGULAR MEETING-DRAFT

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 7:00 p.m.*

#### B. ROLL CALL

**Present** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

#### C. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Ald. Roadt.*

#### D. PUBLIC HEARINGS

*None.*

#### E. CITIZEN PARTICIPATION

*None.*

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*Mayor Devine announced that the following Committees would meet during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.*

## G. MAYOR'S REPORT

Mayor Devine commented on the next "Zak Attack" which is a program started by nine year old Morgan Zak in an effort to clean up the city. He announced the renaming of the Police Department's "Crime Prevention Division" to the "Community Service Bureau". The Community Services Bureau is now located at the Police Satellite Station located at 6900 W. National Avenue. The Mayor introduced the "Business First Guide", developed by Patrick Schloss and the Development Department, which will act as a one stop shop business friendly guide for those people wanting to open up a business in the City of West Allis. He also announced the 48th Annual Historical Society Banquet to be held October 20, 2014 with the main speaker, Austin Frederick, who will present the "History of Allis Chalmers Tractors". Tickets for this event are available by calling the West Allis Historical Society at 414-541-6970. Mayor Devine recognized and congratulated City of West Allis resident, Jordan Plantiko, who competed in the International Power Lifting competition in Orshaza, Hungary and became the World Champion Power Lifter in the 93 kg Sub-Junior division. Lastly, he announced the closing on the hotel, Hampton Inn and Suites, which is to break ground within a month and expects to open in July of 2015. Hampton Inn and Suites will be a 101 room hotel with 30-40 full-time jobs and another 30-40 part-time jobs.

## H. ALDERPERSON'S REPORT

None.

## I. APPROVAL OF MINUTES

**2014-0643** Minutes (Draft) September 2, 2014.

Attachments: [090214 Common Council Minutes.Draft](#)

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter be Approved. The motion carried unanimously.

## J. ITEMS NOT REFERRED TO COMMITTEE

1. **2014-0573** Report of the Municipal Judge for the month of August 2014, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$117,603.05.

Attachments: [MJR August 2014.pdf](#)

This matter was Placed on File on a Block Vote.

2. **2014-0571** McDonald & Kloth, LLC Notice of Claim on behalf of Dakota Intertek Corp. regarding City of West Allis 2013 Project No. 20.

This matter was Referred for Legal Action on a Block Vote to the City Attorney

3. **2014-0597** Notice of Injury submitted on behalf of Thomas A. Kronquist relative to injuries and damages allegedly sustained at the intersection of S. 72 Street and W. Lincoln Ave. on August 8, 2014.

**This matter was Referred for Legal Action on a Block Vote to the City Attorney.**

4. **2014-0598** Amended Summons and Complaint in the matter of CitiMortgage, Inc. vs. Doreen S. Karass, et al, regarding foreclosure of mortgage, Case No.11-CV-017785.

**This matter was Referred for Legal Action on a Block Vote to the City Attorney.**

#### **Passed The Block Vote**

**A motion was made by Ald. Weigel, seconded by Ald. Probst, to approve all the preceding items on a Block Vote. The motion carried unanimously.**

### **K. STANDING COMMITTEE REPORTS**

*None.*

### **L. COMMON COUNCIL RECESS**

**A motion was made by Ald. Lajsic, seconded by Ald. Reinke, that the Council recess until completion of Committee meetings. The motion carried unanimously.**

*Thereupon, the Council took a recess at 7:10 p.m. Upon returning from recess at 9:00 p.m., and the roll call being taken, there were:*

**Present** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

### **M. NEW AND PREVIOUS MATTERS**

#### **ADMINISTRATION & FINANCE COMMITTEE**

5. **2014-0496** Comptroller/Director of Finance submitting the City of West Allis Comprehensive Annual Financial Report and Management Communication for the year ended December 31, 2013 for review and approval.

Attachments: [2013 Annual Financial Report withLinks.pdf](#)

[2013 MANAGEMENT COMMUNICATION.Part of 2013 CAFR.pdf](#)

*Not reported out.*

6. **R-2014-0202** Resolution relative to accepting the proposal of Impact Technologies, LLC for furnishing and delivering managed print services for printers located at City Hall, Police Department and Department of Public Works for a total net sum of \$397,888.20.

Sponsors: Administration & Finance Committee

**This matter was Adopted on a Block Vote.**

7. **R-2014-0210** Resolution approving an Action Plan for Fiscal Year 2015 relative to the Community Development Block Grant (CDBG) Program.
- Sponsors:* Administration & Finance Committee
- Attachments:* [2015 BGRANT COMMITTEE RPT COMBINED 9-10-14 AMENDED.pdf](#)
- This matter was Adopted on a Block Vote.**
8. **R-2014-0208** Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 1466, Employee Transfer/Donation of Vacation and Random Holiday to Another Employee in Special Emergency Situations, under Human Resources.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Policy 1466.pdf](#)
- This matter was Adopted on a Block Vote.**
9. **R-2014-0209** Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 1469, Voluntary Time Off, under Human Resources.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Policy 1469.pdf](#)
- This matter was Adopted on a Block Vote.**
10. **2014-0574** Roundy's Supermarkets, Inc. communication regarding notification of Roundy's Supermarkets, Inc./Mega Marts, LLC will be permanently closing the Pick 'n Save West Allis retail store located at 11111 W. Greenfield Avenue on November 5, 2014.
- Attachments:* [Roundys closing notice.pdf](#)
- This matter was Placed on File on a Block Vote.**
11. **2014-0579** Communication from Human Resources Director requesting approval to implement health insurance premium share for active and retired employee plan participants.
- Attachments:* [MCC.HlthInsPremShare0914.pdf](#)
- This matter was Approved on a Block Vote.**
12. **2014-0580** Communication from Human Resources Director regarding request to fill an upcoming vacant position of Electrical Mechanic I in the Department of Public Works, Building/Inventory and Electrical Services Division-Electrical Section.
- Attachments:* [VACPOSREQ.ElecMech BIESDiv 091614.pdf](#)
- This matter was Approved on a Block Vote.**

13. 2014-0578 Citizen Group's Strategic Plan for the City of West Allis.

Attachments: [StratPlan 0714.pdf](#)  
[StratPlan 0714.ExSummary.pdf](#)  
[StragPlan 0714.PresentationDoc.pp.pptx](#)  
[CmteWholeMins re StratPlan 0714.pdf](#)

**Held in Administration & Finance Committee during recess.**

**Passed The Block Vote**

**A motion was made by Ald. Vitale, seconded by Ald. Probst, to approve all the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**PUBLIC WORKS COMMITTEE**

14. R-2014-0203 Resolution ordering preliminary plans and specifications together with a schedule of proposed assessments for improvement of W. Montana Ave. from S. 84 St. to S. 88 St., S. 85 St. from W. Montana Ave. to S. Osage Ave., and portions of intersecting streets by new concrete construction with miscellaneous walk repair, new driveway approaches, miscellaneous driveway repair, storm sewer, storm sewer relay, sanitary sewer relay, building services and utility adjustments.

Sponsors: Public Works Committee

**This matter was Adopted on a Block Vote.**

15. R-2014-0204 Resolution ordering preliminary plans and specifications together with a schedule of proposed assessments for improvement of S. 104 St. from 382 feet north of W. Dakota St. to W. Montana Ave., S. 58 St. from W. Pierce St. to W. National Ave., S. 77 St. from W. Greenfield Ave. to W. National Ave., and portions of intersecting streets by concrete reconstruction with miscellaneous walk repair, miscellaneous driveway repair, storm sewer, storm sewer relay, sanitary sewer relay, water main relay, building services and utility adjustments.

Sponsors: Public Works Committee

**This matter was Adopted on a Block Vote.**

16. **R-2014-0205** Resolution ordering preliminary plans and specifications together with a schedule of proposed assessments for improvement of W. Florence Lane from S. Waukesha Rd. to Root River Parkway, S. Seymour Place from W. Florence Lane to north of W. Florence Lane, and portions of intersecting streets by concrete pavement repair, miscellaneous sidewalk repair, miscellaneous driveway repair and utility adjustments.

Sponsors: Public Works Committee

**This matter was Adopted on a Block Vote.**

17. **R-2014-0206** Resolution ordering preliminary plans and specifications together with a schedule of proposed assessments for improvement of W. Hayes Ave. from S. 92 St. to S. 95 St., S. 95 St. from W. Lincoln Ave. to W. Hayes Ave., and portions of intersecting streets by minor asphalt resurfacing with miscellaneous walk repair, miscellaneous driveway repair, building services and utility adjustments.

Sponsors: Public Works Committee

**This matter was Adopted on a Block Vote.**

18. **R-2014-0207** Resolution ordering preliminary plans and specifications together with a schedule of proposed assessments for improvement of N/S alley between S. 84 St. - S. 89 St.: W. Grant St. to W. Lincoln Ave.; N/S alley between S. 60 St. - S. 61 St.: North of W. Mineral St. to W. Mineral St.; N/S alley between S. 60 St. - S. 61 St.: W. Mineral St. to W. Washington St.; N/S alley between S. 60 St. - S. 61 St.: W. Washington St. to W. Madison St.; N/S alley between S. 60 St. - S. 61 St.: W. Madison St. to W. National Ave.; E/W alley between S. 59 St. - S. 60 St.: W. National Ave. to W. Greenfield Ave.; N/S and E/W alley between S. 59 St. - S. 60 St.: W. Rogers St. to W. Mobile St.; N/S and E/W alley between S. 59 St. - S. 60 St.: W. Grant St. to W. Lincoln Ave.; N/S and E/W alley between S. 65 St. - S. 66 St.: W. Lapham St. to W. Mitchell St.; N/S and E/W alley between S. 69 St. - S. 70 St.: W. National Ave. to W. Mitchell St.; E/W alley between S. 65 St. - S. 66 St.: W. Arthur Ave. to W. Harrison Ave.; E/W alley between S. 67 St. - S. 68 St.: W. Arthur Ave. to W. Finger Pl. by removal and reconstruction of the concrete alley pavement, storm sewer, building services, utility adjustments and storm underdrain.

Sponsors: Public Works Committee

**This matter was Adopted on a Block Vote.**

19. **2014-0572** Supplemental Order from the Office of the Commissioner of Railroads regarding the Petition of the Wisconsin Department of Transportation for the Alteration of the Public Crossings of I-94 and the Hank Aaron State Trail with the Union Pacific Railroad Co. Tracks in the City of West Allis.

Attachments: [Commissioner of Railroads Supplemental Order.pdf](#)

**This matter was Placed on File on a Block Vote.**

20. **2014-0594** Communication from Director of Public Works/City Engineer regarding Yard Waste Management Services agreement with Purple Cow.  
**This matter was Approved on a Block Vote.**
21. **2014-0595** Communication from Director of Public Works/City Engineer regarding proposed changes to solid waste and recycling collection.  
**This matter was Placed on File on a Block Vote.**
22. **2014-0599** Communication from the Assistant City Engineer requesting authorization to hold a Public Hearing for the proposed Residential Private Property Inflow/Infiltration Reduction Fund.  
**This matter was Approved on a Block Vote.**

**Passed The Block Vote**

**A motion was made by Ald. Barczak, seconded by Ald. Reinke, to approve all the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**SAFETY & DEVELOPMENT COMMITTEE**

23. **O-2014-0055** An Ordinance to Establish Parking Restrictions on the West Side of the South 60 Feet of the 800 Block of South 119th Street.  
*Sponsors:* Ald. May  
**This matter was Passed on a Block Vote.**
24. **O-2014-0056** An Ordinance to Establish Parking Restrictions on the East Side of the 800 Block of South 119th Street from 70 Feet to 95 Feet North of West Walker Street.  
*Sponsors:* Ald. May  
**This matter was Passed on a Block Vote.**
25. **2014-0585** Communication from the Planning Manager relative to the Plan Commission's favorable recommendation of the Project Plan for Tax Incremental District Number Fourteen.  
*Attachments:* [PC recomm ltr-9-10-14-cc mtg.pdf](#)  
**This matter was Placed on File on a Block Vote.**

26. **2014-0586** Communication from the Planning Manager relative to the Plan Commission's favorable recommendation of the Project Plan for Tax Incremental District Number Seven Amendment Number Five.
- Attachments:* [PC recomm ltr-9-10-14-cc mtg.pdf](#)
- This matter was Placed on File on a Block Vote.**
27. **2014-0581** Special Use Permit for Big Ebe's, a proposed new restaurant, to be located at 1325-1329 S. 70 St.
- Held in Safety & Development Committee during recess.**
28. **2014-0583** Special Use Permit for the Dog House Tavern to establish an extension of premise to utilize an existing outdoor patio located at 1641 S. 68 St.
- Held in Safety & Development Committee during recess.**
29. **2014-0584** Special Use Permit for Lily Massage a proposed massage therapy business to be located at 10637 W. Oklahoma Ave.
- Held in Safety & Development Committee during recess.**
30. **2014-0582** Special Use Permit to establish Expert Car Care, a proposed auto repair facility, to be located at 7030 W. National Ave. and 15\*\* S. 71 St.
- Held in Safety & Development Committee during recess.**
31. **2014-0589** Transitional Use Permit to establish Expert Car Care, a proposed auto repair facility, to be located at 7030 W. National Ave. and 15\*\* S. 71 St.
- Held in Safety & Development Committee during recess.**

**Passed The Block Vote**

**A motion was made by Ald. Lajsic, seconded by Ald. May, to approve all the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czuplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**LICENSE & HEALTH COMMITTEE**

33. **2014-0563** 2014-2015 Trailer and Truck Rental License application(s).  
*License application no. 2129 granted.*
- This matter was Approved subject to necessary requirements on a Block Vote.**
34. **2014-0596** 2014-2015 Used Vehicle Dealer License application(s).  
*License application no. 2142 granted.*
- This matter was Approved subject to necessary requirements on a Block Vote.**



35. **2014-0570** Operator's License (bartender/sales clerk) applications.  
*2014-2015 License application nos. 496-497 and 500-505 granted.  
2014-2016 License application no. 224 granted.*  
**This matter was Approved on a Block Vote.**
36. **2014-0564** Police Department report regarding tavern violations/calls for service for the month of August 2014.  
  
*Attachments:* [PD Report August 2014.pdf](#)  
  
**This matter was Placed on File on a Block Vote.**
37. **2014-0565** Police Department Report involving Paulie's Field Trip, 1430 S. 81 St. (2014-2015 Class B Tavern License no. 1980, Dance Hall License no. 1981, and Instrumental Music License no. 1982 of the Field Trip LLC, Kristine M. Budiac, Agent, Incident Date: August 3, 2014).  
  
**Held in License & Health Committee during recess.**
38. **2014-0566** Police Department Report involving Big Dogs Sports Grill, 9427 W. Greenfield Ave., (2014-2015 Class B Tavern License no. 1784, Dance Hall License no. 1785, and Instrumental Music License no. 1786 of Big Dogs Sports Grill, LLC, Gary M. Jackowski, Agent, Incident Date: August 10, 2014).  
  
**Held in License & Health Committee during recess.**
39. **2014-0567** Police Department Report involving M & M's Sports Bar, 1900 S. 60 St. (2014-2015 Class B Tavern License no. 1931, Dance Hall License no. 2063, and Instrumental Music License no. 2064) of 3M Management, LLC, Melissa M. Martin, Agent, Incident Date: August 24, 2014.  
  
**Held in License & Health Committee during recess.**
40. **2014-0568** Police Department Report involving Tap 58, 5732 W. Mitchell St. (2014-2015 Class B Tavern License no. 2004, Dance Hall License no. 2005 and Instrumental Music License no. 2083) of Morgan Murphy Enterprises, LLC, Carolyn S. Tomovich, Agent, Incident Date: August 5, 2014.  
  
**Held in License & Health Committee during recess.**
41. **2014-0569** Police Department Report involving Tap 58, 5732 W. Mitchell St. (2014-2015 Class B Tavern License no. 2004, Dance Hall License no. 2005 and Instrumental Music License no. 2083) of Morgan Murphy Enterprises, LLC, Carolyn S. Tomovich, Agent, Noise complaint, Incident Date: August 22, 2014.  
  
**Held in License & Health Committee during recess.**
43. **2014-0591** 2014-2015 Class C Wine License application no. 2138 of JK Food Service, Inc., Timothy J. Kruschel, Agent, d/b/a Big Deal Burgers & Custard, for premises located at 1440 S. 84 Street (new-nonexisting location).  
  
**Held in License & Health Committee during recess.**

44. **2014-0592** 2014-2015 Class B Beer application no. 2137 of JK Food Service, Inc., Timothy J. Kruschel, Agent, d/b/a Big Deal Burgers & Custard, for premises located at 1440 S. 84 Street (new-nonexisting location).

**Held in License & Health Committee during recess.**

45. **2014-0575** Communication from the Director of Building Inspections & Neighborhood Services regarding building code violations at The Network, 9541 W. Cleveland Ave. of The Network LLC, Jacob M. Silber, Agent (2014-2015 Class B Tavern License no. 786 and Dance Hall License no. 788)

Attachments: [BINS communication.pdf](#)

**This matter was Placed on File on a Block Vote.**

46. **2014-0587** 2014-2015 Operator's License (bartender/sales clerk) application no. 15-498 for Melody R. Dorst.

**This matter was Denied based on police report on a Block Vote.**

47. **2014-0588** 2014-2015 Operator's License (bartender/sales clerk) application no. 15-499 for Jessica A. Charris.

**This matter was Approved on a Block Vote.**

49. **2014-0533** Police Department Report involving Abigail R. Sindelar, 2014-2016 Operator's License (bartender/sales clerk) no. 16-181, Incident Date: June 27, 2014.

**Held in License & Health Committee during recess.**

**Passed The Block Vote**

**A motion was made by Ald. Czaplewski, seconded by Ald. Barczak, to approve all the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

42. **2014-0590** 2014-2015 Class B Tavern License application no. 2139, Dance Hall License application no. 2140, and Instrumental Music License application no. 2141 of Wisconsin Beverages & Entertainment Partners LLC, Edward A. Brown, Jr., Agent, d/b/a 7-West Bistro & Ultra Lounge, for premises located at 7211 W. Greenfield Avenue (new-existing location).

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Approved as Amended. The motion carried by the following vote:**

**Aye:** 9 - Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**Present:** 1 - Ald. Barczak

- 32. 2014-0600** Request to amend premises of Dog House, located at 1641 S. 68 Street, for an extension of premise to utilize an existing outdoor patio (2014-2015 Class B Tavern License Tavern License no. 1759, Dance Hall License no. 1760, and Instrumental Music License no. 1761 of Janice Susan, LLC, Janice Susan Fazen, Agent).
- A motion was made by Ald. Czuplewski, seconded by Ald. Haass, that this matter was Approved. The motion carried by the following vote:**
- Aye:** 9 - Ald. Czuplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel
- No:** 1 - Ald. Barczak
- 48. 2014-0543** 2014-2015 Operator's License (bartender/sales clerk) application no. 15-489 for Josephine E. Crossley.
- A motion was made by Ald. Czuplewski, seconded by Ald. Weigel, that this matter was Approved. The motion carried by the following vote:**
- Aye:** 6 - Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Roadt, Ald. Vitale, and Ald. Weigel
- No:** 4 - Ald. Barczak, Ald. Czuplewski, Ald. May, and Ald. Reinke

#### **ADVISORY COMMITTEE**

- 50. 2014-0576** Notification of reappointments to the West Allis Community Improvement Foundation, Inc.
- This matter was Approved on a Block Vote.**
- 51. 2014-0577** Appointment by Mayor Devine of Shannon Boone as the Interfaith West Central Representative on the West Allis Commission on Aging, her term to expire November 1, 2015.
- This matter was Approved on a Block Vote.**
- 52. 2014-0593** Reappointment by Mayor Devine of Catherine Narloch as a member of the West Allis Block Grant Committee, under the guidelines of the ordinance pertaining to limitation on consecutive terms for members of boards and commissions, her two-year term to expire September 1, 2016.
- This matter was Approved on a Block Vote.**

#### **Passed The Block Vote**

- A motion was made by Ald. Reinke, seconded by Ald. May, to approve all the preceding items on a Block Vote. The motion carried by the following vote:**
- Aye:** 10 - Ald. Barczak, Ald. Czuplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel
- No:** 0

**53. 2014-0561** Appointment by Mayor Devine of David Princeton as a member of the West Allis Police and Fire Commission, his term to expire May 1, 2016.

**A motion was made by Ald. Reinke, seconded by Ald. May, that this matter was Approved. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. May, Ald. Probst, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**N. ADJOURNMENT**

**A motion was made by Ald. Lajsic, seconded by Ald. Reinke, to adjourn at 9:10 p.m., with the next regularly scheduled meeting to be held on October 7, 2014, at 7:00 p.m. The motion carried unanimously.**

*Respectfully submitted,*

*Monica Schultz  
City Clerk*